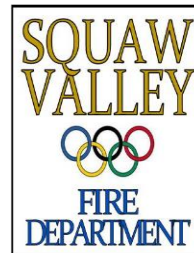




## SQUAW VALLEY PUBLIC SERVICE DISTRICT



### ADMINISTRATION/OFFICE REPORT

**DATE:** May 26, 2015  
**TO:** District Board Members  
**FROM:** Tom Campbell, Finance & Administration Manager  
**SUBJECT:** Monthly Report

1. Bike Trail Snow Removal Update

District staff has completed its winter duties removing snow on the bike trail along Squaw Valley Road and Squaw Creek Road and is in the process of wrapping-up its seasonal operations including the removal of snow poles, maintenance of vehicles, patch paving, and inspections. Through the end of April, the District has incurred \$31,798.68 in expenses, and is anticipating an additional \$4,500.00 for the aforementioned seasonal wrap-up activities. Although the District advances funds to pay expenses in a timely manner, it is and always has been completely reimbursed by the project's sponsors. All sponsor invoices continue to be paid in a timely manner.

2. Statements and Delinquent Accounts

The administrative staff processed 23 utility statements in early May to customers who are overdue in paying this fiscal year's water, sewer, and/or garbage service, which resulted from 985 residential and commercial customers originally billed on July 1, 2014. As of the date this report was prepared, and not including customers who have established a payment plan with the District, 22 residential accounts contain unpaid balances greater than \$50, for a cumulative total past due balance of \$31,082.76. As standard procedure, any unpaid balances will be forwarded to Placer County in early July to be added onto the corresponding tax roll of the property.

3. Notification by Board Members of Professional Development and Participation in Meetings as a District Official

As discussed at the January 27, 2015 Board meeting, Board members planning to attend any professional development seminars, conferences, and/or meetings would notify the Secretary of the Board and/or the Board of Directors in advance. As of the date of this report, there were no noted Board members attending any professional development programs during the past month.

**DATE PREPARED:** May 19, 2015