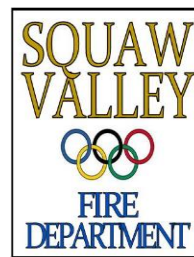




SQUAW VALLEY PUBLIC SERVICE DISTRICT



Special District Risk Management Authority (SDRMA) BOARD of DIRECTORS General Election Nominations

DATE: February 24, 2015

TO: District Board Members

FROM: K. Obayashi-Bartsch, Secretary to the Board

SUBJECT: SDRMA General Election Nominations

DISCUSSION: SDRMA is a public entity Joint Powers Authority established to provide property/liability, workers compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies. SDRMA is governed by a Board of Directors elected from the membership by the programs' members.

Three seats are up for election to serve a four year term effective January 1, 2016. The District may nominate a candidate to run in the general election if desired. Nomination filing must be completed by May, 1, 2015 so Board action is required by the April meeting to meet this filing deadline.

Candidates must be nominated by resolution and the candidate must complete a "statement of qualifications". Details on the meeting schedule, duration and expected time commitment are provided on the attached Fact Sheet.

ALTERNATIVES:

1. Nominate a candidate.
2. Do not nominate a candidate.

ATTACHMENTS: Fact Sheet, Meeting Calendar, Sample Candidate Statement, Sample Resolution

DATE PREPARED: January 28, 2015

Fact Sheet



SDRMA BOARD OF DIRECTORS

ROLE AND RESPONSIBILITIES

Special District Risk Management Authority (SDRMA) is a public entity Joint Powers Authority established to provide cost-effective property/liability, worker's compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies and providers of municipal services throughout California. SDRMA is governed by a Board of Directors elected from the membership by the programs' members.

Number of Board Members	7-Board Members: SDRMA Board of Directors consists of seven Board Members, who are elected at-large from members participating in either program.
Board of Directors' Role	SDRMA Board of Directors provide effective governance by supporting a unified vision, and ensuring accountability, <i>setting direction based on SDRMA's mission and purpose, as well as establishing and approving policy to ensure SDRMA meets its obligations and commitment to its members.</i>
Board of Directors' Responsibilities	<i>Board Member responsibilities include a commitment to: serve as a part of a unified governance body; govern within Board of Directors' policies, standards and ethics; commit the time and energy to be effective; represent and make policy decisions for the benefit, and in the best interest, of all SDRMA members; support collective decisions; communicate as a cohesive Board of Directors with a common vision and voice; and operate with the highest standards of integrity and trust.</i>
Three (3) Seats For this Election	3-Seats: Elections for Directors are staggered and held every two years, four seats during one election and three seats in the following election. Three seats are up for election this year.
Term of Directors	4-Year Terms: Directors are elected for 4-year terms. Terms for directors elected this election begin January 1, 2016 and end on December 31, 2019.
Board Member Travel Reimbursement	Board Members are reimbursed for reasonable travel and lodging in accordance with SDRMA Board Policy Manual 2014-06 and applicable laws and are allowed to claim a stipend of \$100 per meeting day.
Number of Meetings per Year	8-Board Meetings Annually: Generally not more than one meeting per month, with an average of eight board meetings per year.
Meeting Location	SDRMA office in Sacramento, California.
Meeting Dates	Typically the first Wednesday afternoon and Thursday morning of the month.
Meeting Starting Times	4:00 p.m. and 8:00 a.m.: Meetings are from 4:00 p.m. on Wednesday afternoon until 5:30 p.m. and Thursday from 8:00 a.m. to noon.
Meeting Length	6 - 8 hours: Length of meetings on average.
Average Time Commitment	15 - 20 hours: Commitment per month.

"The mission of Special District Risk Management Authority is to provide renewable, efficiently priced risk financing and risk management services through a financially sound pool to CSDA member districts, delivered in a timely, cost efficient manner, responsive to the needs of the districts."

Special District Risk Management Authority | A Property/Liability, Workers' Compensation and Health Benefits Program

2015 Nomination/Election Schedule



JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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24	25	26	27	28	29	30
31						

JUNE						
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30	31					

SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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29	30					

DECEMBER						
S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30	31		

TASK TIMELINE

1/8 Board approved Election Schedule

1/22-23 Mail Notification of Election and
Nomination Procedure to Members in January
90 days prior to mailing Ballots (97 actual days)

5/1 Deadline to return Nominations

5/7 Tentative Election Comm. Reviews
Nominations

5/13-14 Mail Ballots 60 days prior to
ballot receipt deadline (104 actual days)

8/25 Deadline to Receive Ballots

8/27 Tentative Election Committee
Counts Ballots

8/28 Election Committee Notifies Successful
Candidates and Provides Them With
Upcoming Board Meeting Schedule

9/23 Directors' Elect Invited to CSDA Annual
Conf/SDRMA Breakfast/Super Session

10/28-29 Directors' Elect Invited to SDRMA
Board Meeting

1/2016 Newly Elected Directors Seated and
Election of Officers

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, “exactly as submitted” by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate _____
 District/Agency _____
 Work Address _____
 Work Phone _____ Home Phone _____

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

[illegible]

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

What is your overall vision for SDRMA? (Response Required)

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date _____

[AGENCY NAME]
RESOLUTION NO.

**A RESOLUTION OF THE GOVERNING BODY OF THE [AGENCY NAME] NOMINATING
[CANDIDATE'S NAME] AS A
CANDIDATE FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code, Section 6500 et.seq., for the purpose of providing risk management and risk financing for California Special Districts and other local government agencies; and

WHEREAS, the Joint Powers Agreement (JPA) and Bylaws of SDRMA set forth director qualifications, terms of office and election requirements; and

WHEREAS, the Board of Directors of SDRMA established procedures and guidelines for the Director Election process; and

WHEREAS, the Board of Directors of SDRMA established a policy requiring candidates seeking election to the SDRMA Board of Directors to be: 1) a member of the agency's governing body or full-time management employee per SDRMA Election Policy 2015-01, Section 4.1 and be an active member agency of **both** SDRMA's property/liability and workers' compensation programs, and 2) be nominated by resolution of their member agency's governing body, and 3) each nominated candidate must submit a completed and signed "Statement of Qualifications" on or before the May 1 filing deadline in order for the candidate's name to be placed on the official ballot.

NOW, THEREFORE, BE IT RESOLVED:

1. The governing body of **[AGENCY NAME]** nominates **[CANDIDATE'S NAME]**, its **[POSITION TITLE]**, as a candidate for the Board of Directors of the Special District Risk Management Authority.
2. **[ONLY IF CANDIDATE IS NOT A MEMBER OF THE AGENCY'S GOVERNING BODY:** The governing body of **[AGENCY NAME]** has determined that **[CANDIDATE'S NAME]** is a full-time management employee for purposes of SDRMA Election Policy 2015-01, Section 4.1].
3. The governing body of **[AGENCY NAME]** further directs that a copy of this resolution be delivered to SDRMA on or before the May 1, 2015 filing deadline.

ADOPTED this **[DATE]** of **[MONTH/YEAR]** by the Governing Body of **[AGENCY NAME]** by the following roll call votes:

AYES:	[LIST NAMES of GOVERNING BOARD VOTES]
NAYES:	"
ABSTAIN:	"
ABSENT:	"

APPROVED

ATTEST

President – Governing Body

Secretary