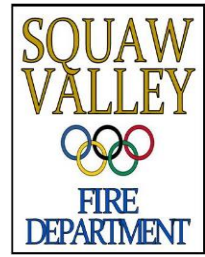




SQUAW VALLEY PUBLIC SERVICE DISTRICT



Improvements to District Grounds

DATE: August 25, 2015

TO: District Board Members

FROM: Jesse McGraw, Operations Manager and Brandon Burks, Operations Specialist III

SUBJECT: Improvements to District Grounds

BACKGROUND:

The buildings and grounds at the District facility at 1810 Squaw Valley Road are located in a core area of the Village at Squaw Valley which is subject to an unobstructed view for residents and visitors. The buildings are getting old and subject to intensive maintenance this year including repainting and roof replacement of the office building. Utility garage work includes painting of all wooden surfaces, repairs to the structure and replacement of fogged windows over the bay doors and paving and sealing of the entire parking lot. The Squaw Valley Preparatory School who leases the office plans to renovate the building into a public education facility and District staff will paint the interior and have the carpet replaced in the meeting room.

When the District moved out of the facility over 10 years ago, the irrigation system at the office was reduced to a drip only system for the shrubs and planters effectively eliminating the turf areas. The turf area in front of the utility garage was replaced with rocks with a weed block cloth underlayment; however the area around the office was not landscaped and has become a weed filled area. Over time the weed block underlayment under the rocks has deteriorated creating additional maintenance. Due to work load and conflicting maintenance schedules, the facility grounds become unsightly until priorities are adjusted and the grounds maintenance attended to.

In the past month, staff spent many hours weeding and cleaning the District grounds at 1810 Squaw Valley Road. This requires regular attention to keep the appearance of the area reasonably neat but is a scheduling challenge as mentioned above.

DISCUSSION:

Staff was directed to investigate alternatives to result in improving the appearance of the grounds. Staff met with administrators of the Squaw Valley Preparatory School who are interested in preparing an outdoor learning area as part of a landscape scheme. Staff met with

Hill and Dale Landscape Design who are preparing a preliminary design and cost estimate to help the District make an informed decision about this issue.

Staff also investigated a means to improve maintenance of existing landscaped areas at all District facilities. An estimate was prepared using seasonal summer personnel for maintenance of all landscaped areas at all the District facilities (copy attached).

The current drought has brought water conservation to the forefront in California. As a water purveyor, the District is on the front line to encourage conservation and provide conservation information to residents and visitors. There are many alternatives to turf landscaping and updating the landscaping at the District's facilities presents a unique opportunity to showcase water-wise landscape options.

ALTERNATIVES:

This is an informational item for discussion at this time. An alternatives analysis will be forthcoming once staff has direction from the Board.

FISCAL/RESOURCE IMPACTS:

This is an informational item for discussion at this time. A funding analysis will be forthcoming once staff has direction from the Board.

RECOMMENDATION:

Staff does not have a recommendation at this time.

ATTACHMENTS:

Cost for Temporary Building and Grounds Workers and Materials spreadsheet

DATE PREPARED: August 19, 2015

Cost for Temporary Building and Grounds Workers and Materials

Number	hours	wage per hour	Add cost to district FICA/WC per hr.	loads	load cost	cost
1 Temporary employee	600	\$15.00	\$2.60			\$10,562.40
1 Temporary employee	600	\$15.00	\$2.60			\$10,562.40
loads of chips				15	\$45.00	\$675.00
border material						\$1,000.00
planter material (gravel/sand)						\$500.00
extras						\$1,500.00
					Subtotal Cost	\$24,799.80
					Contingency 15%	\$3,719.97
					Total	\$28,519.77

Scope: To do additional maintenance and some upgrades on the grounds of all the the District facilities. The District would utilize two seasonal grounds workers.

Facilities: 1810 Squaw Valley Road buildings, 305 Squaw Valley Road buildings, East Tank, West Tank, Zone 3 Tank, East Booster and Horizontal Wells.

Timeframe: Work would start May 1st 2016 and continue til August 7th.