

**SQUAW VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #802  
June 30, 2015**

**A. Call to Order, Roll Call and Pledge of Allegiance.** President Dale Cox called the meeting to order at 8:30 A.M.

**Directors Present:** Directors: Dale Cox, Carl Gustafson, Eric Poulsen, Brian Sheehan and John Wilcox

**Directors Absent:** none

**Staff Present:** Mike Geary, General Manager; Kathy Obayashi-Bartsch, Secretary to the Board; Pete Bansen, Fire Chief; Jesse McGraw, Operations Manager; Brandon Burks Operations Specialist III; Tom Campbell, Finance and Administration Manager and Thomas Archer, District Counsel

**Others Present:** LaRue Griffin, Chevis Hosea, Jean and Andrew Lange, Katie Lazarri, Mike Livak, Perri Runyon, Chase and Peter Schweitzer, and Isaac Silverman.

President Cox asked Peter Schweitzer to lead the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek – Ed Heneveld submitted the following comments: Stream gages need annual funding and this should be a discussion for the Olympic Valley Groundwater Management Plan (GMP) Implementation Group. Squaw Valley Real Estate agreed to cover these costs for one more year.

The Friends of Squaw Creek (FoSC) and Trout Unlimited (David Lass) with participation of HydroRestoration (Katrina Smolen) and Sound Watershed Consulting (Mike Liquori) are completing application for DWR prop 84 funding through the Tahoe Sierra IRWM.

The IRWM group prioritized the Squaw Creek Meadow Restoration Project and awarded a \$300,000 share of money allocated to the IRWM group. This should be adequate funding for the CEQA permitting process and for some actual implementation projects next year. FoSC are also applying for about \$ 1 million from the next round of funding from the State Water Board 319h grant (which Lahontan staff has said we will likely be successful).

Chevis Hosea and Balance Hydrologics are willing to let the FoSC grant group initiate work on the "Olympic Channel" segment of the creek, just downstream from the Far East bridge. This is an identified project on SVRE property and will address turbidity and sediment loads coming through that area. This grant money will "kick start" an element of their planned restoration in the Village reach of Squaw Creek.

FoSC will host a public forum in the evening on August 27<sup>th</sup>. Presentations will be Kat Smolen reviewing the extensive environmental restoration on Squaw Valley Ski Holdings up mountain environment, David Shaw will present current plans for the Village Reach

(in the current Squaw Valley Real Estate development plan), and Mike Liquori, David Lass, and Kat Smolen will address the restoration plan for the Meadow Reach. FoSC will help in coordinating and funding and collaborating on these three segments. The result will advance a watershed wide plan to enhance Squaw Creek.

- B-2** Friends of Squaw Valley – no report
- B-3** Squaw Valley Design Review Committee (SVDRC) – no report
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – Brian Sheehan said the July meeting is cancelled and the next meeting is on August 6<sup>th</sup> at 6 P.M. in the District’s community room.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Brandon Burks provided an update on meter installation.
- B-6** Squaw Valley Ski Holdings – no report
- B-7** Squaw Valley Property Owners Association – no report
- B-8** Tahoe-Truckee Sanitation Agency – Dale Cox introduced LaRue Griffin, General Manager.
- B-9** Incorporate Olympic Valley – no report

**C. Public Comment/Presentation.**

Public Comment – none

**D. Financial Consent Agenda Items.**

Directors Poulsen and Sheehan met with staff on June 29<sup>th</sup> from approximately 3:30 – 4:30 P.M. to review items D-1 through D-11 as well as other finance related items on this agenda.

Director Poulsen said the committee reviewed the end of the year balance as well as the 2015-16 budget.

Director Sheehan said the committee reviewed the finance related items with staff and all items appear to be in order. There are no changes to the proposed 2015-16 budget which is an action item on today’s agenda.

Public Comment – none

A motion to approve the financial consent agenda was made by Directors Gustafson/Poulsen as submitted; vote was unanimous.

- Cox-yes
- Gustafson-yes
- Poulsen-yes
- Sheehan-yes
- Wilcox-yes

**E. Approve Minutes.**

E-1 Minutes for the Special Board of Directors meeting of May 26, 2015

Director Wilcox requested a revision to page 4, under item F-4, fourth paragraph to read:

“Director Poulsen asked if Transient Occupancy Tax (TOT) derived from the eastern portion of the Placer County returns to the area and in what percentage. Ms. Evans-Hall referred to Placer County’s “Tahoe budget” which shows revenues approximately equal to expenses for the eastern area of the County. The total TOT tax is 10%, the County keeps 4% and the remaining 6% is sent to NLTRA. NLTRA uses 2% for infrastructure projects and 4% is used for other activities, primarily marketing.”

Ms. Obayashi-Bartsch said the following revision was requested to page 7, first line, it should read: “...ornamental fountains, a prohibition on new landscaping, watering of hardscapes, fire hydrant flushing, and lodging facilities.”

A motion to approve the minutes for the Board of Directors meeting of May 26, 2015 with the requested revisions was made by Directors Wilcox/Poulsen; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**The Board of Directors adjourned and reconvened as the Olympic Valley Groundwater Management Plan (GMP) Implementation Group (IG).**

Directors Poulsen/Gustafson made a motion to adjourn and reconvene as the Olympic Valley Groundwater Management Plan Implementation Group.

**Call to Order.**

President Cox called the Olympic Valley Groundwater Management Plan Implementation Group meeting to order. Ms. Obayashi-Bartsch read the following statement: “Pursuant to Government Code section 54952.3, the Board does not receive any additional compensation over and above their \$600 monthly compensation.”

**GMP Advisory Committee Report.**

The Implementation Group received an update from Mike Livak, Chair of the Olympic Valley Groundwater Management Plan Advisory Committee.

Mr. Livak provided a report on the Committee’s meeting of April 17, 2015. The role of the Committee is to provide a forum to discuss groundwater issues amongst local water pumpers and various stakeholders.

He said the Committee discussed the following items:

Drought: Stage 2 Alert, Current Conditions & Cooperative Action Plan, mandated conservation measures;

Quinquennial (5-year) Review and Report – Water Years 2011-2015;

California State Groundwater Elevation Monitoring (CASEGEM) Program;

Groundwater Model Updates;

Creek / Aquifer Interaction Study – Phase II;

*Village at Squaw Valley* Project Water Supply Assessment;  
Groundwater Pumpers Updates: Squaw Valley Ski Holdings (SVSH) used 90 million gallons of water for snowmaking, which is 4% less than the resort's highest use and did not receive notice that this level of use was a problem;  
Squaw Valley Technical Review Committee: Resort @ Squaw Creek will not use "Round-Up" herbicide on the golf course as it may be a carcinogen;  
Grant Applications;  
Redundant Water Supply – Preferred Alternative Evaluation and  
Water Supply Contamination Emergency Plans

Public Comment – none

**The Olympic Valley Groundwater Management Plan Implementation Group adjourned and reconvened as the Public Service District Board of Directors.**

Directors Wilcox/Gustafson made a motion to adjourn and reconvene as the Squaw Valley Public Service Board of Directors; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

**F. Old & New Business.**

**F-1 2nd PUBLIC HEARING to Review FY 2015-16 Budget, Rates and Charges.**

The Board reviewed the item, accepted public comment and approved the budget, rates and charges for FY 2015-16 by adoption of Resolution 2015-08.

Mr. Campbell reviewed the item. The proposed rates include a 12% increase for water, an 8% increase for sewer and a 1% increase for garbage. To date, the District received four letters protesting the proposed increases and responded to each customer.

Director Poulsen said much of the budget increase is related to replacing fixed asset funds which have been depleted over the years.

Public Comment – none

Directors Wilcox/Sheehan made a motion to approve the budget, rates and charges for FY 2015-16 by adoption of Resolution 2015-08; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

**F-2 2nd PUBLIC HEARING of Ordinance 2015-01 Adopting Rates & Charges and Revised District Codes.**

The Board reviewed the item, accepted public comment and adopted Ordinance 2015-01 Adopting Rates & Charges and Revised District Codes.

Mr. Campbell reviewed the item which will adopt rates and charges and revise District Administrative codes in accordance with these rates.

Public Comment – none

Directors Sheehan/Gustafson made a motion to adopt Ordinance 2015-01 which will adopt rates and charges and revise District Administrative codes; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

**F-3 PUBLIC HEARING to Request Placer County to Collect Delinquent Charges.**

The Board reviewed the item, accepted public comment and adopted Resolution 2015-09 establishing, requesting Placer County to collect delinquent charges.

Mr. Campbell reviewed the item. Currently 16 residential accounts have unpaid balances greater than \$50. As standard procedure, any unpaid balances will be forwarded to Placer County in early July to be added onto the corresponding tax roll for the property.

Director Poulsen said a payment was received since preparation of this list. Mr. Campbell said the updated total past due balance is \$22,560.04.

Public Comment – none

Directors made a motion to adopt Resolution 2015-09, requesting Placer County to collect delinquent charges; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-4 Village at Squaw Valley Project Update.**

Director Poulsen left the meeting room due to a conflict of interest from an ownership interest. He listened to the discussion through a one way audio feed.

The Board reviewed the information, discussed the project and accepted public comment.

Chevis Hosea of SVRE said Placer County released and distributed the Draft Environmental Impact Report (EIR) on May 15, 2015 and an updated version of *the Village at Squaw Valley* Specific Plan, dated April, 2015 is also available. The Development Review Committee (DRC) is discussing mass and scale topics and will begin to discuss architecture.

Director Wilcox said he attended the Placer County Planning Commission hearing earlier in the month at which the SVRE project was discussed. All speakers with the exception of Chevis Hosea do not support the project and made negative comments.

He said Isaac Silverman and Ed Heneveld made comments asserting that the Water Supply Assessment (WSA) is not a good report and is flawed. This report is a very important document for informed decision making and he asked Mr. Silverman to comment.

Director Wilcox said Ed Heneveld also said additional pumping will damage Squaw Creek. The District's Creek Aquifer Study does not indicate additional pumping will damage the creek.

Isaac Silverman of Sierra Watch said the WSA is flawed but did not provide specific details. He said Sierra Watch's hydrogeologist reviewed the modelling data and found significant flaws.

President Cox suggested that those with differing opinions communicate their concerns with District staff and consultants before causing public discord.

Mr. Geary said negotiations for a Development Agreement between the District (staff, consultants and counsel) and SVRE resumed in January 2015 but have not continued since that time.

#### Water

The amendment to the WSA is scheduled to be presented to the Board at next month's meeting in July. The amendment includes additional data necessary to update the numerical groundwater model to include effects of the current drought.

Director Gustafson said he does not believe there is sufficient water in the area. In the past he has requested that pumping is managed in such a way to maintain minimum flow of Squaw Creek.

#### Sewer

There is no new information to report since last month's Board Meeting.

#### Fire/EMS

There is no new information to report since last month's Board Meeting.

Public Comment – none

#### **F-5 Special Districts Risk Management Authority (SDRMA) Election.**

Director Poulsen returned to the meeting room.

The Board reviewed the item, accepted public comment and cast a vote for three representatives to serve on the SDRMA Board of Directors.

Ms. Obayashi-Bartsch reviewed the item.

Director Sheehan recommends selection of Robert Swan, Ed Gray and Sandy Seifer-Raffelson.

Public Comment – none

Directors Sheehan/Wilcox made a motion to cast a vote for Robert Swan, Ed Gray and Sandy Seifert-Raffelson to serve on the SDRMA Board of Directors by adopting Resolution 2015-10; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-6 California Special Districts Association Election.**

The Board reviewed the item, accepted public comment and cast a vote for one representative to serve on the CSDA Board of Directors.

Ms. Obayashi-Bartsch reviewed the item. Director Sheehan recommends Noelle Mattock as the incumbent as she is doing a very good job.

Public Comment – none

Directors Sheehan/Wilcox made a motion to cast a vote for Noelle Mattock to fill SEAT A for the District's network or region on the CSDA Board of Directors; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-7 Strategic Plan Progress Report.**

The Board reviewed the item, accepted public comment and provided direction to staff.

Director Poulsen commented on three priority areas: item 1.1.0 (Identify long-range water supply options), item 1.3.0 (Apportion costs and benefits fairly among water supply users), and item 2.20 (Take a leadership role in considering whether to provide additional services by being responsive to community desires for new services). Mr. Geary reviewed the status of each of these items.

Director Sheehan suggested modifying item 3.2.4 to read: "Reach out to other regions and entities and deliver relevant message to identified audiences included in the Communication

Plan. Ensure that they understand that water supply and demand are in balance currently in Squaw Valley, our intent in developing new and redundant water supplies, and the District's next steps in its water supply plan." All Directors support the change with the exception of Director Gustafson.

Director Sheehan suggested modifying item 4.1.3 to a priority one. All Directors supported the change.

Public Comment – none

**F-8 Acceptance of Grant Award from Placer County Water Agency (PCWA).**

The Board reviewed the item, accepted public comment and adopted Resolution 2015-11 authorizing the Board President to execute the grant award contract of \$7,500 for the Water System Master Plan.

Mr. McGraw reviewed the item. PCWA will award the District \$7,500 for the Water System Master Plan project and requires the District to execute contract documents for this award.

Public Comment – none

Directors Sheehan/Wilcox made a motion to adopt Resolution 2015-11; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-9 Approval of McClintock Accountancy Audit Engagement – 2015.**

The Board reviewed the item, accepted public comment, approved audit engagement terms and authorized the General Manager to execute the engagement letter.

Mr. Campbell reviewed the item. As a result of the new Governmental Accounting Standards Board (GASB) 68 financial statement reporting requirements, McClintock Accountancy estimates an additional \$5,000 to perform the required auditing services during the third and final year of the existing agreement. Additional auditing services include census data testing for participants, obtaining and reviewing certain information from CalPERS, and auditing the entries and disclosures related to recording the net pension liability per GASB 68.

Public Comment – none

Directors Wilcox/Gustafson made a motion to approve audit engagement terms for 2015 and authorize the General Manager to execute the engagement letter; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-10 Integrated Regional Water Management Implementation (IRWM) Grant.**

The Board reviewed the item, accepted public comment and adopted Resolution 2015-12, authorizing the General Manager to submit the application and execute the agreement for an IRWM grant.

Mr. McGraw reviewed the item. Adoption of this resolution is necessary for the District to participate in the grant application and agreement process through the Tahoe Sierra IRWM group.

Public Comment – none

Directors Wilcox/Sheehan made a motion to adopt Resolution 2015-12; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**F-11 New District Logo.**

The Board reviewed the item, accepted public comment and provided direction to staff.

Chief Bansen reviewed the item. At the May meeting, the Board gave staff direction to work on a new logo for the District and approved a \$1,800 budget for this project, based on a proposal from Smallpond Design. The logo should be usable as stationery, vehicle decals, on the website and District signage. It should work either as a full color image or in monochrome and should be modern and professional in appearance and help to create a strong “brand” image for the District.

Staff provided Smallpond with some ideas and they responded with an initial round of potential logo designs. Those designs were provided to District staff and the Board and feedback was received and considered on those designs, including expert advice from Barbara Wilcox, who has worked as a professional graphic designer. Based on the reaction to the first round, they have responded with six refined designs.

Public Comment –

Chase Schweitzer said local residents may want to submit design options, possibly for free.

The Board commented on the designs and directed staff to seek additional design options.

**F-12 Supervisory Control and Data Acquisition System (SCADA) Implementation Project – Phase II.**

The Board reviewed the item, accepted public comment, approved the project proposal and authorized the General Manager to execute an agreement with Sierra Controls LLC. for an amount not to exceed \$60,000.

Mr. McGraw reviewed the item. The District operates and maintains a Supervisory Control and Data Acquisition System (SCADA) to control the operation of the water supply and distribution systems and monitor several sewer meters. The present system was installed in 2001 and has become obsolete. Anticipating upgrade and replacement needs the District prepared a SCADA Master Plan in 2013-2014. Implementation of the plan is in four phases to distribute the cost and manpower needed to accomplish the project.

Phase II of the project will be an upgrade of the remote terminal units (RTU's) and replacement of the older analog radios with modern Ethernet radios. The radio upgrade will allow remote access to the RTU's through the main terminal modem, which will greatly reduce site visits for troubleshooting problems.

The SCADA repair budget is over by \$919, in order to control failures due to communication loss from aging radios. All spare radios were put in service and a new analog radio will cost approximately \$1,300. The Phase II project will eliminate these failures saving the District staff overtime and the purchase of obsolete radios. There is a typographical error on the report and the proposed project amount is \$58,675.

Public Comment – none

Directors Wilcox/Poulsen made a motion to approve the proposal and authorize the General Manager to execute an agreement with Sierra Controls, LLC. for an amount not to exceed \$60,000; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

## **G. Status Reports.**

### **G-1 Fire Department Operations/Capital Projects Report.**

Chief Bansen reviewed the report and Fire operations.

Public Comment – none

### **G-2 Water & Sewer Operations Report.**

Mr. McGraw reviewed the report.

Public Comment – none

### **G-3 Administration Report.**

Mr. Campbell reviewed the report.

Public Comment – none

**G-4 Manager's Comments.**

Mr. Geary reviewed the report.

Public Comment – none

**G-5 Legal Report (verbal).**

Mr. Archer said he is pleased with the District's continued commitment to perform a rate study.

Public Comment – none

**G-6 Director's Comments.**

Director Sheehan commented on the sewer line system to accommodate any new projects in the area.

Director Poulsen commended staff for pursuing grant funding. He said the Squaw Valley Mutual Water Company's water production has been cut in half with the installation of new lines. He said Squaw Creek dries up in the same areas; the upper areas and can be seen in historic photos before there was development in the valley.

President Cox commended Chase Schweitzer for his willingness to assist the District in creating a new logo design. He expressed interest in forming an Ad Hoc subcommittee to review the heating and cooling system for the 305 Squaw Valley Road facility.

Directors Wilcox/Sheehan made a motion to meet in closed session; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

**H. Closed Session – Performance Evaluation – General Manager.**

The Board met in Closed Session pursuant to Government Code 54957 et al regarding the General Manager's performance evaluation.

Directors Wilcox/Sheehan made a motion to return the meeting to open session; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

**I. Possible Action Resulting from Closed Session.**

Directors Wilcox/Sheehan made a motion to renew Mr. Geary's employment contract; vote was unanimous.

Cox-yes  
Poulsen-yes  
Gustafson-yes  
Sheehan-yes  
Wilcox-yes

**J. Adjourn.**

Directors Poulsen/Gustafson made a motion to adjourn at 11:55 A.M.; vote was unanimous.

Cox-yes  
Poulsen-yes  
Gustafson-yes  
Sheehan-yes  
Wilcox-yes

By, K. Obayashi-Bartsch

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