

**SQUAW VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES #842  
July 24, 2018**

**A. Call to Order, Roll Call and Pledge of Allegiance.** Vice- President Eric Poulsen called the meeting to order at 8:30 A.M.

**Directors Present:** Directors: Carl Gustafson, Bill Hudson, Fred Ilfeld and Eric Poulsen

**Directors Absent:** Dale Cox

**Staff Present:** Mike Geary, General Manager; Kathryn Obayashi-Bartsch, Secretary to the Board; Allen Riley, Fire Chief; Brandon Burks, Operations Superintendent; Danielle Grindle, Finance & Administration Manager and Thomas Archer, District Counsel

**Others Present:** Jean Lange and Sal Monforte

Chairman Cox asked Allen Riley to lead the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek – None

**B-2** Friends of Squaw Valley – Fred Ilfeld said representatives of the group met with the interim CEO, Ron Cohen of Alterra (Squaw Valley Ski Resort). He discussed the approach that the new management will be taking to operate the ski area.

**B-3** Squaw Valley Design Review Committee (SVDRC) – None

**B-4** Squaw Valley Municipal Advisory Council (SVMAC) – None

**B-5** Squaw Valley Mutual Water Company (SVMWC) –Brandon Burks said their representatives are working with a contractor for work on the horizontal well. The work may begin this year or next year.

**B-6** Squaw Valley Property Owners Association – None

**B-7** Mountain Housing Council of Tahoe Truckee – None

**B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – None

**C. Public Comment/Presentation.**

Public Comment –

Danielle Grindle provided an update on the Placer County's Capital Advisory Project Committee efforts. The Committee met on June 28, 2018 to determine allocation of the Transient Occupancy Taxes (TOT) funds and made recommendations to the Placer County Board of Supervisors. At today's Placer County Board of Supervisors meeting, the recommendations will be reviewed for approval for a total amount of approximately five million dollars. The Advisory Committee will meet again on July 26, 2018 to make final recommendations as there are some remaining funds.

**D. Financial Consent Agenda Items.**

Directors Poulsen and Ilfeld met with staff on July 23, 2018 to review items D-1 through D-13 as well as other finance related items on this agenda. This is a busy time for accounting staff as final adjustments are being made to the past fiscal year and the new fiscal year is just beginning.

Mr. Geary said this is a key time to review how the past year's budget measures up to the actual financial figures.

Director Poulsen said the Committee reviewed all finance related items on the agenda and the financial items are in order.

Public Comment – none

A motion to approve the financial consent agenda was made by Directors Ilfeld/Gustafson as submitted. The motion passed and the vote was unanimous with the exception of Director Cox who was absent.

Cox-absent

Gustafson-yes

Hudson-yes

Ilfeld-yes

Poulsen-yes

**E. Approve Minutes.**

**E-1 Minutes for the Board of Directors meeting of June 26, 2018.**

Director Ilfeld requested revisions to page 7 regarding his summary of the Parks & Recreation Committee meeting.

Public Comment – none

A motion to approve the minutes with the revisions for the Board of Directors meeting of June 26, 2018 was made by Directors Hudson/Ilfled. The motion passed and the vote was unanimous with the exception of Director Cox who was absent.

Cox-absent

Gustafson-yes

Hudson-yes

Ilfeld-yes

Poulsen-yes

**F. Old & New Business.**

**F-1 PUBLIC HEARING to Review the Conflict-of-Interest Code.**

The Board reviewed the item, accepted public comment and adopted Resolution 2018-14 amending the District's Conflict-of-Interest Code to conform to guidance from Placer County.

Ms. Obayashi-Bartsch reviewed the item. The Political Reform Act requires local government agencies to adopt a Conflict-of-Interest code. All local governmental agencies are required to conduct a review every two years.

The proposed Code change for 2018 is based on information from the Placer County Counsel. This change identifies the Filing Officer as the Secretary to the Board. In the past, the District's Conflict-of-Interest Code did not identify the Filing Officer.

Public Comment – none

A motion to adopt Resolution 2018-14 amending the District's Conflict-of-Interest Code was made by Directors Ilfeld/Gustafson. The motion passed and the vote was unanimous with the exception of Director Cox who was absent.

Cox-absent

Gustafson-yes

Hudson-yes

Ilfeld-yes

Poulsen-yes

**F-2 Update to Five-Year Strategic Plan.**

The Board reviewed the item, accepted public comment and directed staff to prepare a plan or framework for an updated Work Plan and to review goals and objectives including a plan for community outreach.

Mr. Geary reviewed the Strategic Plan and the Work Plan. In April 2012, the District completed its five-year Strategic Plan that identifies the District's mission, vision, and values, while providing a structure of goals and objectives that becomes a framework for decision-making. The Plan is also a practical working tool that provides clear direction to staff about the Board of Director's goals and objectives and includes a Work Plan developed by staff which is reviewed annually. As such, it is referred to regularly as a guide to District actions.

In accordance with a five year schedule, staff planned to prepare and issue a request for proposals for a Strategic Plan update. In light of the District's budget-tightening, including a focus to pay down the CalPERS Unfunded Accrued Liability, and with the uncertainty of the District's role in Parks and Recreation services in the Valley, staff recognizes the value of preparing a new Five-Year Strategic Plan and seeks direction from the Board. A new Five-Year Strategic Plan likely requires a consultant at a cost of approximately \$15,000 to \$20,000.

Staff recommends preparation of a new Work Plan only with Board oversight, based on the Strategic Plan's goals and priorities. The savings to the District would be the majority of the estimated \$15,000 to \$20,000 expense.

The Board asked for staff input on the matter.

Ms. Obayashi-Bartsch said a complete rewrite of the Strategic Plan seems unnecessary at this time due to the cost of the consultant and staff's ability to update the Work Plan. Mr. Burks said there are several pending projects in the community but until these changes occur it seems premature to make significant changes at this time.

Chief Riley suggested the Board and community review the goals and objectives before determining if a complete rewrite of the Strategic Plan is needed.

Director Ilfeld suggested reviewing the goals and objectives.

Director Gustafson asked if the adaptive management plan process is being used. Mr. Geary said the District adapts to current situations as needed.

Directors Poulsen and Hudson expressed support of an updated Work Plan with Board and community input, including a review of goals and objectives.

Public Comment –

Jean Lange asked if any issues came to light based on the confidential interviews performed by the original Strategic Plan consultant. Mr. Geary said there were no issues and that the process was a means to elicit open communication.

Ms. Obayashi-Bartsch said John Wilcox is not in attendance but sent comments via e-mail as follows:

"I would strongly favor updating the Strategic Plan. However, I would not recommend hiring the same consultants to do days of workshops costing great time and expense. The present plan and format could be reviewed, revised and updated in one day by the board and staff and perhaps a few members of the public. Since almost zero public attends board meetings, perhaps the PSD could invite those very few public who do attend board meetings to participate in planning."

Director Ilfeld mentioned Mr. Wilcox's long-standing participation in the community and appreciation of his interest in the District.

Sal Monforte said he believes the use of 1810 Squaw Valley Road should be revisited. The facility should be used for Fire/EMS and as a living facility for trainees. The proximity to the ski area and west side of the valley is important due to traffic issues.

The Board directed staff to prepare a plan or framework for an updated Work Plan. This plan will include an opportunity to review goals and objectives and community outreach. Mr. Geary said this item will be brought back to the Board for their review and consideration.

## **G. Status Reports.**

### **G-1 Fire Department Operations Report.**

Chief Riley reviewed the report.

Public Comment –

Jean Lange asked about the use of Nixle updates as she would have liked an update on the Ferguson fire. Chief Riley said Nixle is used for urgent matters and information of less urgency is posted on the Facebook site which you do not need to be a member of.

### **G-2 Water & Sewer Operations Report.**

Mr. Burks reviewed the report.

Public Comment – none

### **G-3 Engineering Report.**

Mr. Geary reviewed the report.

Director Ilfeld asked about the status of the Plump Jack Well. Mr. Geary said staff intends to begin construction of the well in 2019.

Public Comment – none

### **G-4 Administration Report.**

Ms. Obayashi-Bartsch reviewed the report. She corrected a statement from last month's meeting regarding Placer County LAFCO's Call for Nominations – Special District Representative. The current Special District representative, Ron Treabess from the Tahoe City Public Utility District, indicated that he does not plan to run for the seat. At the time of preparing the report, staff was under the impression that he was planning to run again.

Public Comment – none

### **G-5 Manager's Comments.**

Mr. Geary reviewed the report.

Public Comment – none

**G-6 Legal Report (verbal).**

Mr. Archer had no comments.

Public Comment – none

**G-7 Director's Comments.**

There were no comments.

Public Comment – none

**H. Adjourn.**

Directors Ilfeld/Hudson made a motion to adjourn at 10:30 A.M. The motion passed and the vote was unanimous with the exception of Director Cox who was absent.

Cox-absent

Gustafson-yes

Hudson-yes

Ilfeld-yes

Poulsen-yes

By, K. Obayashi-Bartsch