

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #904
DECEMBER 13, 2022**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-december-2022-0>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Bill Hudson, Fred Ilfeld, and Katrina Smolen.

Directors Absent: Katy Hover-Smoot participated remotely as a non-voting Director.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Dave Hunt, District Engineer; Alexa Kinsinger, Assistant Engineer; Danielle Mueller, Finance & Administration Manager; and Allen Riley, Fire Chief.

Others Present: Danielle Bradfield, Feather River Forestry; Kendall Galka, McClintock Accountancy Corporation; Jean Lange; Dwight Smith, McGinley and Associates.

President Cox led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – None.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld said MHC's Policy committee is lobbying in Sacramento for achievable housing.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary and provided a brief update on plant operations, the hiring of Richard Pallante as General Manager, and the Agency's increase to rates and charges.

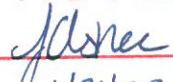
B-9 Capital Projects Advisory Committee (CAP) – Ms. Mueller said the CAP recommended projects to the Board of Supervisors for the FY 2022-23 Allocation of Transient Occupancy Tax (TOT) funds. The Committee recommended \$4M of project funding and reserved \$2.7M for future housing projects.

B-10 Firewise Community – Chief Riley and Ms. Asher reviewed the board exhibit and clarified that the provided attachments were produced by the Firewise Community (an independent entity).

C. Public Comment/Presentation.

Ms. Lange voiced concern about the Santa event being held in-person due to the current level of contagious illnesses in the young population. Ms. Lange also discussed a news story regarding water availability in Rio Verde, Arizona, and asked that Ms. Asher provide the clip to the Board.

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D. Financial Consent Agenda Items.

Directors Hudson and Smolen convened with staff on December 12, 2022, from approximately 3:00 – 4:25 p.m. to review items D-1 through D-14, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. The Board agreed with the recommendation from the Finance Committee that the Committee verbally review all checks over \$1,500, an increase from \$800.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Cox. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of November 15, 2022.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of November 15, 2022.

Public Comment – None.

Director Hudson made a motion to approve the minutes of the Board of Director meeting of November 15, 2022, which was seconded by Director Smolen. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F. Old & New Business.

F-1 Board Member Oath of Office.

The Board accepted public comment, and Director Cox and Hudson performed the Oath of Office.

Public Comment – None.

F-2 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Riley reviewed the staff report and Danielle Bradfield, Feather River Forestry, discussed the Fuels Reduction Projects on the Valley's north ridge and adjacent to Olympic Valley Road.

Ms. Bradfield provided an update on the Fuel Reduction project adjacent to Olympic Valley Road at the S-Turn. CAL FIRE and the Department of Fish and Wildlife confirmed that permitting through their agencies was not required. Lahontan Regional Water Quality Control Board granted a Timber Waiver. The project will likely commence in the late summer once the ground is dry and stable. Ms. Bradfield will coordinate with the Friends of Squaw Creek regarding the special wetland fen zone.

The Olympic Valley Fuels Reduction project is a 120-acre tree-thinning plan on the north ridge. The Forest Fire Prevention Exemption Permit was prepared; however, the timber operator must be identified prior to submittal to CAL FIRE. The project will be competitively bid after the snow has melted. The permit will take approximately 2 weeks to process and the tree-thinning will take approximately 4-6

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weeks with 5-day/week operations. The access point will need to be determined in coordination with CalTrans, likely through an encroachment permit, but may be the Forest Service Road onto Highway 89.

There was a brief discussion about the forest health around the area with Ms. Bradfield responding that she could find out if CAL FIRE has completed a tree mortality flight recently and noting that the forest health is likely better than much of the Sierra.

Public Comment – None

Director Hudson made a motion to adjourn the OVPSD meeting at 9:10 AM and for the Board to reconvene as the Olympic Valley Groundwater Management Plan (GMP) Implementation Group, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

A. OVGMP – Call to Order and Roll Call.

Dale Cox called the meeting of the Olympic Valley Groundwater Management Plan (GMP) Implementation Group to order at 9:10 a.m.

Directors Present: Dale Cox, Bill Hudson, Fred Ilfeld, and Katrina Smolen

Directors Absent: Katy Hover-Smoot – participated remotely.

Ms. Asher announced that Pursuant to Government Code section 54952.3, the Board does not receive any additional compensation over and above their \$600 monthly compensation.

B. Six Year Review and Report (SRR).

The Board reviewed the item, accepted public comment, and directed staff to revise the SRR to incorporate the comments received during the meeting for the Board's consideration at the January 2023 meeting.

Mr. Hunt provided a summary of the staff report and project status. The Advisory Committee met on November 9, 2022 and recommends approval of the six-year review and report.

Mr. Smith, McGinley and Associates, provided a presentation on the recently completed SRR which was provided in the Board Exhibit. Mr. Smith reviewed the Climate, Stream Flow, Pumping, Groundwater Levels, Water Quality, and water-related management actions for Water Year 2016-2022; and provided conclusions on the status of, and recommendations for, the Olympic Valley Aquifer.

Director Smolen discussed the comments provided on the report from the Friends of Squaw Creek.

There was a discussion about water quality and the technical review committee for the operation and maintenance of the golf course (CHAMP). The Directors asked that a representative of the program provide an update to the Board after CHAMP meetings.

The Board requested that the recommendations in the SRR address climate change and that all District planning documents incorporate numeric climate change modeling where feasible. Staff discussed the water verification process at the time of development and when a new well is designed. Mr. Geary also discussed the importance of an emergency intertie with Truckee Donner Public Utility District.

The Board directed staff to revise the SRR to incorporate the comments received during the meeting for the Board's consideration at the January 2023 meeting. These comments include integrating recommendations regarding climate change, using the numerical model to review climate change scenarios, providing additional information regarding health concerns related to water quality items, and differentiating snowmaking and irrigation water demands.

Public Comment – None.

C. Water Management Action Plan (WMAF)

The Board reviewed the item, accepted public comment and recommended the OVPSD Board approve a professional services agreement with McGinley and Associates to complete the WMAF.

Mr. Hunt and Mr. Smith provided a presentation on the WMAF and Mr. Hunt reviewed the staff report for item F-3. The Advisory Committee met on November 9, 2022 and the four main pumpers in the Valley, OVPSD, SVMWC, Palisades Tahoe and the Resort at Squaw Creek have approved the proposal and fee funding schedule.

Completion of this Plan is to ensure that existing infrastructure and wells will be able to operate under prolonged drought conditions. Significant progress was made on the WMAF in 2016 and Mr. Smith said that he anticipates the process to develop the triggering mechanisms will be the same, though there may changes to the specific triggers at which to impose conservation measures. There was a discussion about the challenges in executing a binding legal agreement. Mr. Smith reviewed the schedule noting that he expected workshops would be held in February and March, the technical memorandum would be completed in April, after which the District could begin work on a formal agreement. Mr. Hunt said that concurrently staff will be working on the capacity and reliability study.

Public Comment – None.

Director Smolen made a motion to recommend approval of the WMAF proposal, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

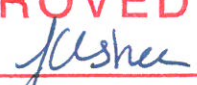
D. Adjourn

Director Ilfeld made a motion to adjourn OVGMP Implementation Group meeting at 10:56 AM, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

Director Hudson made a motion to reconvene as the OVPSD Board at 10:56 AM, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

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F-3 Water Management Action Plan (WMAF) – Professional Services Agreement with McGinley and Associates

The Board reviewed the item, accepted public comment, approved the proposal for the OVGMP Water Management Action Plan and authorized the General Manager to execute an agreement with McGinley & Associates.

This item was reviewed in detail by the OVGMP Implementation Group under agenda item C. The Implementation Group recommended approval of the WMAF Professional Services Agreement. The Board requested that staff focus on the high priority items from the SRR, including working with the other pumpers to reimplement stream gauges. Director Smolen provided an updated on the Friends of Squaw Creek's work with United States Geological Survey (USGS), Desert Research Institute (DRI) and other partners on the stream gauge work.

Public Comment – None.

Director Smolen made a motion to approve the proposal for the OVGMP Water Management Action Plan and authorized the General Manager to execute an agreement with McGinley & Associates. The motion was seconded by Director Ilfeld.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-4 Audit Report for Fiscal Year 2021-2022.

The Board received the report from McClintock Accountancy Corporation, reviewed the item, and accepted public comment.

McClintock Accountancy Corporation performed a third-party audit of the financial statements prepared by the District for fiscal year (FY) 2021-22. The audit assures the annual financial statements of the District are reported without any material misstatement and are prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Staff provided a summary of the 2021-2022 Audit using a PowerPoint presentation which was provided in the Board Packet.

Kendall Galka, Audit Partner with McClintock Accountancy Corporation, provided a summary of the audit preparation and opinion. Ms. Galka stated that there was an unmodified and clean opinion on the financial reports, which is the highest opinion possible. There were no audit adjustments, which is highly unusual and reflects the excellent work performed by District staff. Ms. Galka stated that staff are producing meaningful and transparent reports for the Board to make accurate and sound decisions throughout the year.

There was a brief discussion about the biggest short-term financial concerns which include inflation, CAL PERS Unfunded Accrued Liability (UAL) market corrections, and being able to accurately budget and efficiently complete capital projects, particularly given supply chain issues.

Public Comment – None.

F-5 Pressure Zone 1A Project

The Board reviewed the item, accepted public comment and received the final Basis of Design Report from Farr West Engineering.

Mr. Hunt reviewed the staff report and Ms. Kinsinger provided a presentation. There was a brief discussion about the relation of the emergency intertie with the Mutual Water Company to the Pressure Zone 1A project. Staff noted that this project will not change the water pressure in Hidden Lake.

Public Comment – None.

F-6 OVPSD/Squaw Valley Mutual Water Company Water System Intertie Project

The Board reviewed the item, accepted public comment, and approved an alternative for design and construction.

Mr. Geary noted that Director Cox has a conflict of interest as a shareholder in the Mutual Water Company.

Mr. Hunt provided a presentation on the project alternatives evaluation. The Board supported staff's recommendation for a pressure reducing valve (PRV) at the intersection of Olympic Valley Road and Russell Road.

Public Comment – None.

Director Hudson made a motion to approve the recommended alternative for design and construction of a PRV at the intersection of Olympic Valley Road and Russell Road. The motion was seconded by Director Ilfeld.

Cox – Abstain | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

Director Hudson left the meeting at 12:45 p.m.

F-7 Selection of President and Vice-President.

The Board accepted public comment and elected Dale Cox to serve as President and Bill Hudson to serve as Vice-President by the adoption of Resolution 2022-31.

The Directors agreed that President Cox and Vice-President Hudson have been doing an excellent job of performing their Board duties and they were nominated to continue serving in their respective positions.

Public Comment – None.

Director Smolen nominated Director Cox to serve as President and Director Hudson to serve as Vice-President Hudson for the 2023 calendar year and made a motion to adopt Resolution 2022-31, which was seconded by Director Ilfeld. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

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F-8 2023 Committee Assignments and Appointments.

The Board reviewed the item, accepted public comment and the President determined the 2023 Committee assignments, including appointments to outside committees.

Ms. Asher reviewed the staff report. The draft assignments propose that Director Smolen serve on the committees previously served by Victoria Mercer. No other changes were proposed.

The Committee assignments for 2023 are as follows:

STANDING COMMITTEES			
COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Ilfeld, Member Hover-Smoot	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox, Member Smolen	Appointed Annually in December
Finance & Budget	The day preceding the Board meeting	Chair Hudson, Member Smolen	Appointed Annually in December
Fire Department	As Needed	Chair Hudson, Member Hover-Smoot	Appointed Annually in December
Parks & Recreation	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December
Garbage	As Needed	Chair Cox, Member Hover-Smoot	Appointed Annually in December
AD-HOC COMMITTEES			
Village at Squaw Valley Specific Plan Development Agreement	As Needed	Director Hover-Smoot, Director Ilfeld	Appointed by Board as Needed.
OTHER APPOINTMENTS			
T-TSA	3 rd Wednesday	Director Cox	Appointed by Board
GMP Advisory	As Needed	Mike Geary, General Manager	Appointed by Board
GMP Implementation	As Needed	Full Board	Not Applicable
Mountain Housing Council	As Needed	Director Ilfeld	Appointed by Board
North Tahoe Transportation Authority	As Needed	Director Hudson	Appointed by Board

Public Comment – None.

Director Ilfeld made a motion to approve the 2023 Committee assignments as referenced above, which was seconded by Director Smolen. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-9 2023 Board Meeting Schedule.

The Board reviewed the item, accepted public comment, and adopted a meeting schedule for 2023.

Ms. Asher reviewed the staff report. The Directors noted that the Placer County Board of Supervisors also meets on the last Tuesday of the month and requested flexibility for the Directors to attend those meetings or change our meeting dates as needed when important local issues are on the agenda.

Public Comment – None

Director Ilfeld made a motion to establish a schedule for regular meetings for the 2023 calendar year as follows:

- January 2023 – October 2023: Last Tuesday of the month at 8:30 am.
- November 2023: 2nd Tuesday of the month, Nov. 14th at 8:30 am.
- December 2023: 2nd Tuesday of the month, Dec. 12th at 8:30 am.

The motion was seconded by Director Smolen. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-10 Flexible Benefit Plan Amendment.

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-32 to approve the Flexible Benefit Plan Amendment with Beniversal, Inc.

Ms. Mueller reviewed the staff report.

Public Comment – None

Director Ilfeld made a motion to adopt Resolution 2022-32 to approve the Flexible Benefit Plan Amendment with Beniversal, Inc., which was seconded by Director Smolen. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-11 Residential Green Waste Dumpster Rental Rebate Program.

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-33 authorizing the District to implement a rebate program reimbursing Olympic Valley garbage customers 100% of one dumpster rental per property from January 1, 2023, through June 30, 2023, for the rental of a six-yard-green-waste-only dumpster from Tahoe Truckee Sierra Disposal Company, up to a maximum of \$5,000.

Mr. Geary reviewed the staff report. Staff has assumed this will continue in perpetuity and has restructured the program to follow on a fiscal year calendar to align with the term of the District's annual contract with Tahoe Truckee Sierra Disposal (TTSD) and TTSD's annual rate adjustments for green-waste-only dumpsters.

Public Comment – None.

Director Ilfeld made a motion to adopt Resolution 2022-33, which was seconded by Director Smolen. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-12 Authorization to Execute New Bank and Investment Account Signature Cards Due to Board Director Appointment

The Board reviewed the item, accepted public comment, rescinded Resolution 2021-05, and adopted Resolution 2022-34 authorizing new signature cards at Bank of the West for the Operating Account and Capital Reserve Account.

Ms. Grindle reviewed the item. Due to the resignation of Director Mercer and appointment of Director Smolen the signature cards for the Bank of the West accounts must be updated.

Public Comment – None.

Director Ilfeld made a motion to rescind Resolution 2021-05 and authorize new signature cards at Bank of the West for the Operating Account and Capital Reserve Account by adoption of Resolution 2022-34, which was seconded by Director Smolen. A roll call vote was taken. The motion passed unanimously. Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-13 Succession Planning – Approval of Program Analyst I, II, and Program Manager / Board Secretary Positions

The Board reviewed the item, accepted public comment, approved the new positions, and adopted Resolution 2022-35 to reflect related changes to the Personnel Policies and Procedures Manual (PP&PM).

Mike Geary reviewed the staff report. There were discussions about Fire Department morale and staffing, the importance of upward mobility, staffing and workload. The Board expressed trust in the General Manager to use the District's resources wisely. Staff and the Board voiced support for the changes and Ms. Asher expressed gratitude for the opportunities she has been provided and the support of Staff and the Board.

Public Comment – None.

Director Ilfeld made a motion to approve the Program Analyst I, II and Program Manager / Board Secretary positions and to adopt Resolution 2022-35 approving PP&PM changes related to the changes, which was seconded by Director Smolen. A roll call vote was taken. The motion passed. Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F-14 Approve Employee Salary Schedules Revision

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-36 approving FY 2022-2023 Employee Salary Schedules.

Public Comment – None.

The revision in salary scales is required due to the approval of the Program Analyst I and Program Manager positions and the hiring of a part-time firefighter. There was discussion about the frustrations of Fire Department personnel and the Board asked to hear more about the Fire Department in meetings and voiced empathy for the base wage scales.

Director Ilfeld made a motion to adopt Resolution 2022-36 approving FY 2022-2023 Employee Salary Schedules, which was seconded by Director Smolen. A roll call vote was taken. The motion passed. Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report, discussed the Department's support of holiday festivities within the Valley, reviewed Station 22 staffing and the onboarding of new seasonal firefighters, stated that delivery of the water tender is anticipated at the end of January, and noted that the new snowblower attachment is working well.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report and discussed the system flushing in support of the West Tank recoating project, bike trail snow removal, aquifer levels, and the water meter replacement project.

G-3 Engineering Report

Mr. Hunt reviewed the report.

G-4 Administration & Office Report

Ms. Asher reviewed the report and discussed the yearly statistics provided in the report.

G-5 General Manager Report

None.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors thanked staff for excellent reports on several topics today. The Board recognized the life of Larry Kushner, a valued community member, Mighty Mites coach, and HOA president who recently passed away unexpectedly. The Directors voiced disappointment in not seeing the Fire Department at the holiday party.

H. Adjourn.

Director Ilfeld made a motion, seconded by Director Smolen to adjourn at 2:25 p.m., the motion passed. Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

By, J. Asher