

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #896  
TUESDAY, MAY 31, 2022**

*Agenda with board packet and staff reports is available at the following link:  
<https://www.ovpsd.org/board-agenda-may-2022>*

**A. Call to Order, Roll Call & Pledge of Allegiance.** President Dale Cox called the meeting to order at 8:31 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

**Directors Absent:** None.

**Staff Present:** Thomas Archer, District Counsel; Brandon Burks, Operations Manager; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Dave Hunt, District Engineer; Danielle Mueller, Finance & Administration Manager; Allen Riley, Fire Chief; Hans Walde, Fire Engineer.

**Others Present:** Jean Lange, Jim Sakamoto and David Stepner.

President Cox led the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek (FOSC) – None

**B-2** Friends of Squaw Valley (FOSV) – None

**B-3** Olympic Valley Design Review Committee (OVDRC) – David Stepner reported OVDRC did not meet in May and will not meet in June.

**B-4** Olympic Valley Municipal Advisory Council (OVMAC) – Stepner reported OVMAC did not meet in May and will not meet in June.

**B-5** Squaw Valley Mutual Water Company (SVMWC) – Stepner reported the new contractor has begun working on the system. The employee working with SVMWC previously worked at OVPSD. The new operator will take over the system on July 1, 2022. Stepner described the work planned for this summer.

**B-6** Squaw Valley Property Owners Association (SVPOA) – Director Cox thanked Stepner for convening a very successful Town Hall meeting. Stepner said there was good attendance and expects it to be done annually.

**B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Ilfeld described the deed restriction programs to be offered by Placer County and the Town of Truckee to owners who agree to rent to full-time local employees. A brief discussion followed regarding workforce housing for seasonal, as well as full-time, employees.

**B-8** Tahoe Truckee Sanitation Agency (T-TSA) – Director Cox presented the written reports included in today's meeting packet. In addition to the Regular Board Meetings, there were two Ad-hoc Committee meetings to update the Employee Handbook.

**B-9** Capital Projects Advisory Committee (CAP) - Mueller reported the Committee met to consider the application and review process. Applications for funding requests will be available in August.

**B-10** Firewise Community – Riley announced upcoming Green Waste Days are scheduled for June 12 and June 18, then the second Sunday of the month through October.

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**C. Public Comment / Presentation.**

Stepner suggested the Board consider options before deciding on removing the dumpster. Discussion followed as strategies to encourage public input were considered. Director Ilfeld felt it was the process that was of most concern, rather than the actual decision. Geary suggested putting the item on the July agenda for input and a decision, and if approved, the dumpster would be removed effective August 1, 2022. There was consensus to agree with the timeframe and to convene a Garbage Committee meeting prior to the Board meeting. There will be announcements in the newsletter and social media that the Board is considering action at the July meeting and public comment is encouraged.

C-1 Recognition of Service – 15 years – Josh Rytter, Captain – Paramedic  
Riley commended Rytter on his 15-years of service to the Olympic Valley Fire Department.

C-2 Recognition of Service – 5 years – Keith Erickson, Firefighter – Paramedic  
Riley thanked Erickson for his five-years of service to the Department.

**D. Financial Consent Agenda**

Director Cox convened with staff on Tuesday, May 31, 2022 to review Items D1 – D11 and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting.

Public Comment – None

Director Mercer made a motion to approve the financial consent agenda which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Regular Board of Directors meeting of April 26, 2022.**

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Directors meeting of April 26, 2022.

Ilfeld asked that Item B-7 be corrected from a HUD-like program to a hub-like program.

Public Comment – None.

Director Mercer made a motion to approve the minutes of the Board of Directors meeting of April 26, 2022, as corrected, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F. Old and New Business.**

**F-1 Fuels Management Program.**

The Board reviewed the item and accepted public comment

Riley reported Feather River Forestry submitted a grant application to address the OV-1 area. The results should be known mid-June. CWPP is moving forward with imagery and mapping. Defensible Space inspections will begin in June.

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Geary said the District continues to work with the Tahoe Truckee Community Foundation (TTCF) Forest Futures Program. He will have more information at an upcoming meeting. Geary explained there are two project options that can be addressed with grant funding. If the CAL FIRE grant is not fully funded, which would include planning, some of the Forest Futures funds will be re-allocated.

In response to a question regarding grants, Riley explained allocations are being reduced because granting organizations are receiving so many requests.

Public Comment - None

## **F-2 Third Draft of FY 2022-2023 Budget and Rates**

The Board reviewed the item and accepted public comment.

Geary presented the draft budget, noting it includes a 5% increase in water rates, 5% increase in sewer, and 10% increase in garbage. He explained the Proposition 218 protest process.

Hunt reviewed the projects included in the budget. Mueller discussed funding allocations, debt service, and anticipated increased costs for capital projects. Riley described anticipated updates and improvements, as well as increased call volume.

Discussion followed and the assumptions made as the budget was compiled were clarified. This item will be on next month's agenda for action.

Public Comment - None

## **F-3 Introduce Ordinance 2022-01 – Adopting Rates & Charges and Revised District Codes.**

The Board reviewed the item and accepted public comment.

Mueller explained the proposed Ordinance to formally adopt the FY 2022/2023 rates. It will be considered for action next month.

Public Comment – None

## **F-4 Introduce Ordinance 2022-02 – Adopting a Fire and Life Safety Cost Recovery Schedule.**

The Board reviewed the item and accepted public comment.

Riley said the ordinance updates Fire Department rates. It will come to the Board for action next month.

Public Comment - None

## **F-5 Establish Appropriation Limits for Funds FD30144 and FD30146.**

A. The Board reviewed the item, accepted public comment, and adopted Resolution 2022-15 establishing an Appropriations Limit for Fund FD30144 for FY 2022-2023 in the amount of \$1,915,958.

Public Comment - None

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Director Hover-Smoot made a motion to adopt Resolution 2022-15 establishing an Appropriations Limit Fund which was seconded by Ilfeld. A roll call vote was taken and the Resolution was adopted.  
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

B. The Board reviewed the item, accepted public comment, and adopted Resolution 2022-16, establishing an Appropriations Limit for Fund FD30146 for FY 2022-2023 in the amount of \$6,247,708.

Public Comment - None

Director Mercer made a motion to adopt Resolution 2022-16 establishing an Appropriations Limit for Fund FD30146 for FY 2022-2023 in the amount of \$6,247,708 which was seconded by Director Hover-Smoot. A roll call vote was taken and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-6 Award Contract – 305 Olympic Valley Road HVAC Masterplan.**

The Board reviewed the item, accepted public comment and approved the contract with SEED, Inc. and authorized General Manager to execute all contractual documents.

Hunt presented the proposal from SEED, Inc. regarding the HVAC system. He answered questions clarifying the proposal. There was agreement that Director Cox could confer with Hunt and Geary about the project.

Public Comment - None

Director Hudson made a motion to approve the contract with SEED, Inc. for the 305 Olympic Valley Road HVAC Master Plan and authorize the General Manager to execute all contractual documents which was seconded by Director Mercer. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-7 Award Contract – 305 Olympic Valley Road Pavement Repair Project.**

The Board reviewed the item, accepted public comment, and approved the Pavement Repair Project.

Hunt presented the proposal from Lakeside Paving and Sealing.

Public Comment - None

Director Hover-Smoot made a motion to approve the contract with Lakeside Paving and Sealing, Inc. for the 305 Olympic Valley Road Pavement Repair Project and to authorize the General Manager to execute all contractual documents which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

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**F-8 Placer County Local Area Formation Commission (LAFCO) – Election of Special District Representative.**

The Board reviewed the item, accepted public comment, and cast a vote for one candidate.

Public Comment - None

Director Ilfeld made a motion to cast the OVPSD vote for Rick Stephens for the LAFCO Special District Representative which was seconded by Director Cox. A roll call vote was taken and the motion passed. Cox – Yes | Hover-Smoot – No | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-9 Approve Additional Services Addendum (ASA) – West Tank Coating Project.**

The Board reviewed the item, accepted public comment, and approved the ASA with Far West Engineering for the West Tank Coating project.

Hunt described the scope of work and addendum for \$5,000.

Director Ilfeld made a motion to approve the ADA with Far West Engineering and authorize the General Manager to execute all contractual documents which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**G. Management Status Reports.**

**G-1 Fire Department Report**

Riley presented his written report, noting the recent successful Pancake Breakfast. Staff is taking advantage of the demolition of the Red Dog Chair Lift building for training.

Director Hudson asked if Placer County is being notified of defensible space violations. Riley said yes, but the County is now requesting additional information which needs to be compiled. Now that the County has three Defensible Space contractors, the process should be easier.

**G-2 Water & Sewer Operations Report**

Burks presented the Water & Sewer Operations Report as of May 31, 2022. He discussed the challenges with staffing. The transition with Squaw Valley Mutual Water Company is on schedule for a July 1 turnover.

A brief discussion followed regarding strategies for recruiting and retaining staff.

Burks reported the state is approving water conservation measures, including Stage 2 Drought Restrictions going into effect next month. Customers do respond to conservation notices.

Backflow testing letters will go out tomorrow. Burks reported the aquifer level is healthy, given recent precipitation.

**G-3 Engineering Report**

Hunt presented the Engineering Report included in today's meeting packet.

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#### **G-4 Administration & Office Report**

Mueller announced Jess Asher is back at work after her maternity leave. Mueller noted the public outreach regarding Green Waste Days

#### **G-5 General Manager Report**

Geary presented his written report. The County has instituted a Parks and Open Spaces Department. The Director was onsite to see the Park, the trails, and understand the proposed Museum. The County has purchased four benches to be installed along the bike trail. Geary described the process of the work on the new well and proposed water treatment plant. Discussion followed regarding anticipated requirements for Phase 2 of the Resort at Squaw Creek and Conditions of Compliance that need to be addressed. Director Cox asked if OVPSD can require testing of Well 18-3R before construction begins. Geary noted the California Air Resources Board requirement that public agencies have an all-electric or hybrid fleet by 2027. Geary is working with neighboring agencies to develop a regional approach to submit waiver requests, given challenges with electric vehicles in this area.

#### **G-6 Legal Report (verbal)**

No report was given.

#### **G-7 Directors Comments (verbal)**

Director Mercer clarified that although the public may feel the dumpster issue was addressed quickly, there was an extensive exploration into the issue. Information was brought to light during contract negotiations that made it clear the issue needed to be addressed. This Board takes its duty to solicit public input seriously and there were also Committee meetings on the issue. The process will be honored as the item will be on the July agenda for public comment prior to a vote.

Director Hover-Smoot made a motion to move to Closed Session at 11:34 AM which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

#### **H. Closed Session – Performance Evaluation of General Manager.**

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager.

#### **I. Closed Session – District Labor Negotiations.**

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.

#### **J. Possible Action from Closed Session.**

Mr. Geary said only the items on the closed session agenda were discussed and no actions taken in closed session.

#### **K. Adjourn.**

Director Hover-Smoot made a motion, seconded by Ilfeld to adjourn at 12:05 PM. The motion passed. Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

By, J. Friedman

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*J. Friedman*  
6/28/2022