

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #891
JANUARY 24, 2022**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-meeting-january-2022-special>*

Pursuant to Resolution 2022-01 and Government Code Section 54953(e) (AB 361) the Olympic Valley Public Service District Board of Directors meeting was accessible via teleconference only.

A. Call to Order, Roll Call and Pledge of Allegiance. President Cox called the meeting to order at 2:50 p.m.

Directors Present: Directors: Dale Cox, Bill Hudson, and Victoria Mercer

Directors Absent: Katy Hover-Smoot, Fred Ilfeld

Staff Present: Jessica Asher, Board Secretary; Mike Geary, General Manager.

Others Present: None.

B. Public Comment
None.

C. Adopt Resolution 2022-01 Authorizing Virtual Public Meetings.

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-01 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom's Order Dated March 4, 2020 and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Olympic Valley Public Service District for the Period January 24, 2022 to February 23, 2022 pursuant to Brown Act Provisions.

Ms. Asher reviewed the staff report.

Public Comment – None

Director Hudson made a motion to adopt Resolution 2022-01 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom's Order Dated March 4, 2020 and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Olympic Valley Public Service District for the Period January 24, 2022 to February 23, 2022 pursuant to Brown Act Provisions. The motion was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

D. Adjourn.

Director Hudson made a motion, seconded by Director Mercer to adjourn at 2:57 p.m. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

By, J. Asher

APPROVED
SIGNATURE: J. Asher
DATE: 02/22/2022

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #892
JANUARY 25, 2022**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-january-2022>*

Pursuant to Resolution 2022-01 and Government Code Section 54953(e) (AB 361) the Olympic Valley Public Service District Board of Directors meeting was accessible via teleconference only.

A. Call to Order, Roll Call and Pledge of Allegiance. President Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Dave Hunt, District Engineer; Danielle Mueller, Finance & Administration Manager; Allen Riley, Fire Chief; and Leroy Valadez, Firefighter-Paramedic.

Others Present: Danielle Bradfield, Ed Heneveld, Andrew Lange, Katrina Smolen, and David Stepner.

Director Cox led the Pledge of Allegiance.

This item was taken out of order

F-1 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Riley and Mr. Geary reviewed the staff report. Items discussed included the Community Wildfire Prevention Plan (CWPP), 2022 Fuels Management Grant Cycle, coordination with the Firewise Community on the Hazard Mitigation Grant Program sponsored by the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA), and the Local Hazard Mitigation Plan (LHMP) annex to the Placer County LHMP. Ms. Bradfield, registered professional forester, introduced her work, the strategy for perusing grants, and how best to address the priority projects identified in the CWPP.

Ms. Bradfield explained that due to overlapping grant application periods the District needs to be strategic to identify grants for the highest priority projects that the District is confident it can complete. Knowing the complexities and permitting requirements of the four fuel reduction projects identified in the CWPP, Ms. Bradfield advised that the District apply to the CALFIRE *Fire Prevention Grant Program* to complete three of the projects (fuel breaks on the north ridge, south ridge, and within Squaw Creek corridor.) A fourth priority project to create a buffer perimeter around structures in the Valley may be better paired with different grant opportunities. Mr. Bradfield explained that all projects are equally important and address different risks, however, the District and the three aforementioned projects align well with the CALFIRE grant objectives and are reasonable first projects for the District to pursue. Ms. Bradfield explained that a successful long-term Fuels Management program will build on achievements and discussed the importance of ensuring the requested projects are feasible in the grant performance

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SIGNATURE: *J. Asher*
DATE: 02/22/2022

period to show success managing grant funded projects. There was a discussion about the importance of addressing risks in both the prevailing and non-prevailing wind directions. Ms. Bradfield explained that a “constraints analysis” will precede the fuel break design which, among another analyses, will ensure tree coverage in avalanche and mudslide paths. Chief Riley confirmed the District has been working with an avalanche forecaster already and will continue to do so as the project progresses.

Public Comment –

Mr. Stepner asked about including survey work beyond the prioritized projects to streamline future work, however Ms. Bradfield said that type of planning work does not fit the CALFIRE Fire Prevention Grant objectives well, however there will likely be future grants for that type of opportunity such as those offered by the Sierra Nevada Conservancy. Mr. Stepner said the Firewise Community was hoping to coordinate with the District to apply for the Hazard Mitigation Grant Program but understands the District’s grant prioritization. The Firewise Community may apply to the CALFIRE Fire Prevention Grant for wildland fire education, possibly in collaboration with the Friends of Squaw Creek. There were suggestions to include aspects of the evacuation drill in proposed education and to create a home-hardening “prioritization” list for homeowners.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – Ms. Smolen stated that FOSC recently concluded four years of grant reporting and requested to present a 16-minute documentary summarizing the work at a future Board Meeting. Ms. Smolen said she was pleased with the results of the recent work and the relationship with the District related to meadow recharge. Ms. Smolen reviewed the recent collaboration with landowners and the District to complete stream restoration and fuels management at the S-Turns and said the non-profit plans to seek future grants to continue that effort.
- B-2** Friends of Squaw Valley (FOSV) – None.
- B-3** Squaw Valley Design Review Committee (SVDRC) – None.
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – None.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided a summary of the water main replacement projects anticipated in 2022.
- B-6** Squaw Valley Property Owners Association (SVPOA) – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld announced the Council’s quarterly meeting will be Friday January 28th.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary.
- B-9** Capital Projects Advisory Committee (CAP) – None.
- B-10** Firewise Community – None.

C. Public Comment/Presentation.

Ms. Asher said Pippin Mader submitted written comment which was provided to the Board of Directors on January 5, 2022 and is available to the public upon request.

D. Financial Consent Agenda Items.

Directors Hudson and Mercer convened with staff on January 24, 2022, from approximately 3:00 – 3:45 p.m. to review items D-1 through D-14 and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of December 14, 2021.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Directors meeting of December 14, 2021.

Public Comment – None.

Director Hover-Smoot made a motion to approve the minutes for the Board of Directors meeting of December 14, 2021, which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

F. Old & New Business.

F-2 Annual Review of Purpose and Mission Statements, and Core Values.

The Board reviewed the item, accepted public comment, and determined that no changes are needed.

Ms. Asher introduced the staff report. A review of the District's Purpose Statement, Mission Statement and Core Values is part of the Board's annual activities. The Directors discussed including wildfire mitigation or adaptations for climate change within the Mission Statement, however, after discussion the Board determined the statement was adequately broad and functional for daily operations and that no changes to the Purpose, Mission and Core Value Statements are needed at this time.

Public Comment –

Mr. Stepner supported the statements directly addressing the District's fuels management work.

F-3 Fire Department – Mission and Vision Statements, and Core Values.

The Board reviewed the item, accepted public comment, and determined that no changes are needed.

Chief Riley introduced the staff report. An annual review of the Department's adopted Mission and Vision Statements and Core Values is part of the Board's annual activities. Chief Riley said the statements are reviewed with the crews annually and the Fire Department has no proposed changes to the Statements. The Directors said that no changes are needed at this time.

Public Comment – None.

F-4 Legal Services Agreement with Somach Simmons & Dunn.

The Board reviewed the item, accepted public comment, approved the Attorney-Client Fee Contract with Somach Simmons & Dunn and authorized the General Manager to execute all contractual documents.

Mr. Geary reviewed the staff report. Mr. Archer added that Mr. Somach has historically been a valuable consultant to the District. The contract can be cancelled at any time by either party and is not an agreement for a specific product, but rather secures legal counsel availability as related to a potential conflict of interest. In response to Directors' questions, Mr. Archer said he felt the rates were fair and equitable given the level of specialty services the firm can provide. The Board stated their expectation that the General Manager will minimize the cost and use of the counsel.

Public Comment – None.

Director Hover-Smoot made a motion to approve the Attorney-Client Fee Contract with Somach Simmons & Dunn and authorize the General Manager to execute all contractual documents, which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

F-5 West Tank Recoating Project – Pre-Purchase Temporary Water Storage Tanks

The Board reviewed the item, accepted public comment, and authorized staff to pre-purchase four temporary water storage tanks for the West Tank Recoating Project from Misco Water PolyProcessing in an amount not-to-exceed \$57,232 and approved an additional 15% contingency for \$8,500.

Mr. Hunt reviewed the staff report. Mr. Hunt responded to Directors' questions and stated that the tanks will be stored behind the building at 1810 Squaw Valley Road. The tanks will be used again for the Tank 3 project after which they could be sold, or saved for future use by the District or neighboring agencies. There was a discussion about the timing of the project and concerns about completing the project during historically high wildfire risk, however, Mr. Hunt explained the modeling and decision-making staff performed to balance water demands within the system and flow to fire hydrants. He also discussed other retrofits being completed in advance of the recoating project to minimize risk, such as the new pressure reducing valve to allow flow from the east tank to supplement flows on the west side. The Board was grateful to hear about the actions staff has taken to minimize the risks associated with the project.

Public Comment – None.

Mr. Lange asked how the water in the tank would be used prior to emptying the tank for recoating the interior surface. Mr. Hunt responded that the tank would be drawn down through normal use in the system with only a minimal amount being pumped out of the tank.

Director Hudson made a motion to authorize staff to pre-purchase four temporary water storage tanks for the West Tank Recoating Project from Misco Water PolyProcessing in an amount not-to-exceed \$57,232 and approved an additional 15% contingency for \$8,500. The motion was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

F-6 SCADA Master Plan Project – Consulting Services – Sierra Control Systems, LLC.

The Board reviewed the item, accepted public comment, approved the professional services agreement with Sierra Control Systems, LLC for consulting services in an amount not-to-exceed \$20,000, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report. There was a discussion about bidding the project to other consultants, however, Mr. Hunt said he has full confidence in the team and does not feel changing providers would be beneficial to the District.

Public Comment –

Andrew Lange asked about security of the system. There was also a brief discussion about the importance of cyber security and the robust requirements in place to protect the water system.

Director Hudson made a motion to approve the professional services agreement with Sierra Control Systems, LLC for consulting services in an amount not-to-exceed \$20,000 and authorize the General Manager to execute all contractual documents, which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report and provided an update on challenges related to snow removal and snow storage. The Fire Department requested that water purveyors clear their system's hydrants but also will clear hydrants as time allows such that hydrants are available every 1000-feet (the length of hose carried on the engines).

G-2 Water & Sewer Operations Report

Mr. Hunt reviewed the report. The discussion included water production trends, aquifer levels, snow removal, staff training, staffing challenges related to COVID-19, traffic impacts particularly related to on-call/emergency tasks, and operational concerns identified by the long power outage, many of which will be addressed in the SCADA master planning effort.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the Water Meter Replacement Program, Pressure Zone 1A Project, and the Capacity and Reliability Study.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Ms. Mueller discussed the transition in the Officer Supervisor position.

G-5 General Manager Report

Mr. Geary reviewed the report. Short Term Rental Safety Inspections will be required for 249 properties.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors thanked staff for their work on fuels management, weathering the latest COVID surge, technical help, and expressed gratitude to Fabienne Swann for her service. Director Cox discussed inspections the County planned to perform on his residence.

H. Adjourn.

Director Hudson made a motion, seconded by Director Ilfeld to adjourn at 10:30 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

By, J. Asher