

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #864
DECEMBER 17, 2019**

Agenda with board packet and staff reports is available at the following link:

<https://www.svpsd.org/board-agenda-december-2019>

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, and Victoria Mercer

Directors Absent: Director Fred Ilfeld

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Superintendent; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Jean Lange, Noyan Suel.

President Cox asked Brandon Burks to lead the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – None.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – Ms. Grindle provided an update on the Squaw Valley Business Association entry sign project.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Burks stated that SVMWC is working to obtain the United States Department of Agriculture (USDA) loan and to secure easements needed to replace infrastructure.

B-6 Squaw Valley Property Owners Association (SVPOA) – Chief Riley said the SVPOA will discuss the development of a Firewise Community for the Valley at 2:00 p.m. today (12/17/19).

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Mr. Geary said the District approved a MHC white paper on accessory dwelling units, which Director Ilfeld reviewed.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox stated that T-TSA is refinancing their state revolving loan and is performing a wage and salary re-classification survey.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle provided a handout detailing CAP's recommendations for project funding and highlighted the projects in Olympic Valley. The grant provided by Placer County to SVPSD for acquisition of the Olympic Meadow Preserve was returned as the project is not moving forward at this time; this opened funding for more projects this cycle. Director Mercer suggested that Jill Milne or Eddy Ancinas be invited to a Board meeting to provide an update on the Museum.

C. Public Comment/Presentation.

None.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Mercer convened with staff on December 16, 2019 from approximately 3:00 – 3:50 p.m. to review items D-1 through D-13. Director Mercer provided a summary.

Public Comment – None.

Director Hover-Smoot made a motion to approve the financial consent agenda which was seconded by Director Mercer. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Absent

Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of November 19, 2019.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of November 19, 2019.

Director Hover-Smoot made a motion to approve the minutes for the Board of Directors meeting of November 19, 2019 which was seconded by Director Hudson. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Absent

Mercer – Yes

F. Old & New Business.

F-1 Resolution 2019-27 “Ministerial Changes to District Code.”

The Board reviewed the item, accepted public comment and adopted Resolution 2019-27 directing staff to perform proposed ministerial changes to the District Code.

Ms. Asher reviewed the Resolution which is clerical in nature. Staff proposed to correct inconsistencies between chapters including footer and page number styles and removing verbiage which was deleted per prior ordinances but is shown with strike-through format in the current code. These changes will modify the Administrative Code to be more user-friendly without modifying any substantive content.

Public Comment – None.

Director Mercer made a motion to adopt Resolution 2019-27 directing staff to perform proposed ministerial changes to the District Code, which was seconded by Director Hudson. A roll call vote was taken, the motion passed.

Cox – Yes
 Hover-Smoot – Yes
 Hudson – Yes
 Ilfeld – Absent
 Mercer – Yes

F-2 Selection of President and Vice-President.

The Board accepted public comment, nominated and elected Dale Cox to serve as President and Bill Hudson to serve as Vice-President by adoption of Resolution 2019-28.

Public Comment – None.

Director Mercer said that because most Directors are relatively new to serving on the Board, she hoped Director Cox and Hudson would keep their positions.

Director Mercer nominated Dale Cox to serve as President and Bill Hudson as Vice President for 2020 by adoption of Resolution 2019-28. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, the motion passed.

Cox – Yes
 Hover-Smoot – Yes
 Hudson – Yes
 Ilfeld – Absent
 Mercer – Yes

F-3 2020 Committee Assignments and Appointments.

The Board reviewed the item, accepted public comment and the President determined the 2020 Committee assignments, including appointment to outside committees (Tahoe Truckee Sanitation Agency, Mountain Housing Council and North Lake Tahoe Transportation Authority).

Ms. Asher reviewed the staff report.

Public Comment – None.

The Committee assignments for 2019 are as follows:

STANDING COMMITTEES			
COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Hudson, Member Ilfeld	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox, Member Mercer	Appointed Annually in December
Finance & Budget	Day preceding Board meeting	Chair Mercer, Member Hover-Smoot	Appointed Annually in December
Fire Department	As Needed	Chair Hudson, Member Hover-Smoot	Appointed Annually in December
Parks & Recreation	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December
Garbage	As Needed	Chair Cox, Member Hover-Smoot	Appointed Annually in December
OTHER APPOINTMENTS			
T-TSA	3 rd Wednesday	Director Cox	Appointed by Board
GMP Advisory	As Needed	Mike Geary, General Manager	Appointed by Board
GMP Implementation	As Needed	Full Board	Not Applicable
Mountain Housing Council	As Needed	Director Ilfeld	Appointed by Board
North Tahoe Transportation Authority	As Needed	Director Hudson	Appointed by Board

Director Mercer made a motion to accept the committee assignments as proposed by staff and shown above, which was seconded by Director Hudson. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ifeld – Absent

Mercer – Yes

F-4 2020 Board Meeting Schedule.

The Board reviewed the item, accepted public comment and adopted a meeting schedule for 2020.

Ms. Asher reviewed the staff report.

Public Comment – None

Director Hover-Smoot made a motion to motion to establish a schedule for regular meetings for the 2020 calendar year as follows:

- January 2020 – October 2020: Last Tuesday of the month at 8:30 am.
- November 2020: 3rd Tuesday of the month, Nov. 17th at 8:30 am.
- December 2020: 3rd Tuesday of the month, Dec. 15th at 8:30 am.

The motion was seconded by Director Mercer. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ifeld – Absent

Mercer – Yes

F-5 Federal Emergency Management Agency (FEMA) – Designate District Contacts.

The Board reviewed the item, accepted public comment and designated District contacts for all FEMA related activities by adoption of Resolution 2019-29.

Mr. Burks reviewed the item. It is necessary to designate positions within the District that may act as a contact for all FEMA related activities. The designation form must be updated every three years by adoption of a Resolution.

Public Comment – None

Director Mercer made a motion to adopt Resolution 2019-29 which designates District contacts for all FEMA related activities. The motion was seconded by Director Hudson. A roll call vote was taken, the motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Absent
Mercer – Yes

F-6 Information Technology (IT) – System Upgrade.

The Board reviewed the item and accepted public comment regarding the proposed IT upgrade.

Mr. Geary reviewed the item, there was no written staff report. Mr. Geary and Mr. Hunt recently attended seminars about cloud-based technology at the Association of California Water Agencies (ACWA) conference which reinforced staff's position that moving towards cloud-based operations, rather than on-site servers, will provide superior virus protection and disaster recovery. While some software will still use in-house servers, the District will move to cloud-based file storage and more subscription-based software as it makes financial sense.

F-7 Notice of Completion – Truckee River Siphon Replacement.

The Board reviewed the item, accepted public comment and authorized staff to file a Notice of Completion with Placer County for the Truckee River Siphon Replacement Project.

Mr. Hunt reviewed the staff report.

Director Hudson made a motion to authorize staff to file a Notice of Completion with Placer County for the Truckee River Siphon Replacement Project. The motion was seconded by Director Mercer. The motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Absent
Mercer – Yes

G-1 Fire Department Report

Chief Riley reviewed the report. Station 22 will be staffed weekends and holidays after Christmas. A Firewise Community Meeting is scheduled for today (12/17/19) at 2:00 p.m. in the SVPSD Community Room. Director Mercer asked if the Department could provide information to the community on winter awareness safety. Chief Riley said this information will be in our winter newsletter and additional communication will be considered.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. Mr. Burks said that two new trainee employees are participating in the California Rural Water Association's apprentice program which might provide some wage reimbursement.

G-3 Engineering Report

Mr. Hunt reviewed the report and discussed the Resort at Squaw Creek Well 18-3R project. The Board should expect a fourth amendment to the development agreement with the Resort at Squaw Creek forthcoming.

G-4 Administration & Office Report

Ms. Asher reviewed the report.

G-5 General Manager Report

Mr. Geary reviewed the report.

G-6 Legal Report (verbal)

Mr. Archer mentioned Assembly Bill (AB) 5 which limits the classifications of employees as independent contractors. While the bill has often been discussed regarding rideshare programs, it will affect many types of businesses. Mr. Archer said it likely shouldn't affect the way District does business as certain classes such as accountants and legal counsel are exempt, but staff may consider reaching out to CSDA to determine if the bill affects how Board members are classified and compensated.

G-7 Directors' Comments (verbal)

The Directors has no comments.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Hudson to adjourn at 10:06 a.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Absent

Mercer – Yes

By, J. Asher