

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES #847
December 18, 2018**

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 A.M.

Directors Present: Directors: Dale Cox, Carl Gustafson, Bill Hudson and Eric Poulsen

Directors Absent: Director Fred Ilfeld

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Secretary to the Board; Brandon Burks, Operations Superintendent; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer; and Allen Riley, Fire Chief.

Others Present: Patti Guilford, Ed Heneveld, Bruce Hutchinson, Jean Lange and John Wilcox.

President Cox asked Ed Heneveld to lead the Pledge of Allegiance.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – Ed Heneveld, Chairman of FOSC, provided an update. Mr. Heneveld’s understanding is that Hyatt purchased Destination Hotels, however the Resort’s owners and management team will remain the same. FOSC is moving ahead with California Environmental Quality Act (CEQA) permitting to complete more work in the meadow next summer.
- B-2** Friends of Squaw Valley (FOSV) – none.
- B-3** Squaw Valley Design Review Committee (SVDRC) – none.
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – none.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Brandon Burks provided an update. SVMWC is pursuing loans and grants to finance improvement projects. Director Hudson asked who is writing these requests and Mr. Burks responded that it is the engineer working for SVMWC.
- B-6** Squaw Valley Property Owners Association – None.
- B-7** Mountain Housing Council of Tahoe Truckee – None.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox provided an update. T-TSA is performing many of the same annual items as the District, including the completion of the audit process. T-TSA is updating their handbook and operations manuals. In March, T-TSA will consider paying down the CalPERS Unfunded Accrued Liability (approximately \$13M). A resolution from member districts regarding representation on the agency board is still pending regarding Director Wilkins and Lewis’ seats. T-TSA hired Shawn Koorn to study connection and service fees; Mr. Koorn is the consultant who performed the District’s analysis in 2017. This analysis will include studying the possibility of using a sliding scale for utility connection fees to incentivize development of smaller homes and condominiums.
- B-9** Capital Projects Advisory Committee (CAP) – John Wilcox provided an update. The committee was started in May by Placer County and represented a major change in the

management of the transient-occupancy-tax (TOT) which was previously administered by the North Lake Tahoe Resort Association (NLTRA). While the CAP committee does have significant participation from active locals, it is run by Placer County. The committee held monthly meetings since May and is running smoothly. This year, 29 grant applications were received. A rating sheet was used to evaluate grants independently and projects were reviewed at a public meeting. Almost all projects were funded/approved. Danielle Grindle noted that applications for the next round will be coming out in February and due in March.

B-10 Poulsen Compound Acquisition: Director Poulsen left the room due to conflict of interest. Mike Geary provided an update. Last week a group met to discuss the potential purchase of the Poulsen Compound. Representatives included the Chief Executive Officer of the North Lake Tahoe Resort Association (NLTRA), the former Board President of the Truckee Donner Recreation and Park District, the Executive Director of the Truckee Donner Land Trust and others interested in the project. Jamie Simon, a community building consultant, and Fred Ilfeld led the meeting in which Charles Heath, a strategy and communications consultant specializing in public finance ballot measures supporting programs, services and facilities, Jordan Knighton, a local architect, Wayne Poulsen Jr., and Mike Geary spoke. Truckee Donner Land Trust may be able to put an option on the property to allow time to assess acquisition of the property for community benefit. A bond measure would be required to finance the property and a statistically defensible survey would likely be performed prior to a ballot measure. While there will be ample discussions on the potential uses for the property, there is a sense of urgency to put an option on the land as soon as possible.

Director Ilfeld joined the board meeting by speakerphone. Director Ilfeld said that the meeting on the 12th was remarkable and noted being hopeful about this being a turning point for the Valley, as it is an unprecedented opportunity, and as it is nice to find something for the community to come together around. Director Ilfeld believes that Alterra wants to enhance the local culture and do good for the community and create a win-win scenario. Director Ilfeld met with Ron Cohen, President and Chief Operating Officer of Squaw Valley/Alpine Meadows, three times and noted that Mr. Cohen will have another meeting tonight with FOSV. Director Ilfeld said it was also great to have people attend that meeting on the 12th that have led similar land acquisitions, such as the golf course in Tahoe City. People were enthusiastic but level-headed, knowing it is a big undertaking. Director Ilfeld believes that the community will support this venture, though that has yet to be determined. The acquisition will provide a channel for revenue and grants to support the project. Fourteen (14) acres of meadow would be conserved, and the remaining sixteen (16) acres could be used for multi-purpose community benefit. Perry Norris, executive director of the Truckee Donner Land Trust is enthusiastic. Ron Cohen seems enthusiastic to see Alterra help with the process. There is a professional consultant team, not yet hired, including: Jamie Simon, a project coordinator to bring the community together to collaborate; Jordan Knighton, principal architect for JK Architecture +Engineering (JKAE) to help determine the common vision of the community; and Charles Heath, a strategy and communications consultant who has been

involved in local efforts to fund public facilities and pass bond measures. The District is the natural fit to lead the effort as the only public agency with an elected board in the Valley. The District is very financially prudent and new funding will be needed to support the project.

Director Cox thanked Director Ilfeld for the comprehensive summary.

John Wilcox asked what the next steps are. Director Ilfeld responded that the District would like to investigate different ways to purchase the property. Recently there has been a lot of advertisement about the property and so the District would like to be able to work with community partners, like the Truckee Donner Land Trust, to put an option together to purchase the property.

Ed Heneveld attended the December 12, 2018 meeting and wanted to highlight the sense of urgency, since there was a realtor with a financier that may be interested. Mr. Heneveld also quoted Kevin Murphy from the meeting saying, "recreation builds community" and noting the great opportunity. He stated that the District is the voice of the people, and the elected board brings credibility and accountability. Mr. Heneveld said there is a need for "seed" money to get consultants on board and to make Mike Geary more comfortable with the fiscal responsibility. Mr. Geary noted that the District's property tax revenue is already allocated. Director Ilfeld agreed that time is of the essence and that it is important that the Board be kept apprised of progress and support the project if it moves forward.

Tom Archer, District Counsel, disclosed that he has represented the Truckee Donner Land Trust in many transactions, however he does not believe at this point there is actual conflict of interest. He has been requested by Perry Norris and Mike Geary to prepare an option and format for real estate transaction for the Poulsen parcels. There will be a draft but certain specifics such as refundability clauses are still pending. Mr. Archer believes the next steps are a meeting between Mr. Archer, Mr. Geary, and Mr. Norris and likely a board member participant to discuss the specifics of an option. At the current stage, nothing is binding for the District or the Land Trust, but there is motivation to do this as soon as possible.

Ed Heneveld stated that Wayne Poulsen Jr. and Glen Poulsen were at the December 12th meeting and discussed the complexity of their mother's estate and noted obligation to sell it to the first reputable buyer.

Director Gustafson said that he has been living here for 50 years and this is the most significant and exciting news he has heard.

Director Ilfeld left the meeting via speakerphone, and Director Poulsen rejoined the meeting.

C. Public Comment/Presentation.

Patti Guilford noted that she was in attendance on behalf of SVMWC which recently completed a project at the green water tank, under bid, and was working on acquiring funding to replace the remaining 30% of the distribution system.

C-1 Recognition of Service by Resolution 2018-18

Kathryn Obayashi-Bartsch, Secretary to the Board of Directors – 6.5 years

The Board thanked Kathy for her dedication at the District. Director Cox noted his joy that Kathy is going to have a wonderful retirement and thanked Kathy for everything she did for the District.

Public Comment –

Patty Guilford welcomed Jessica Asher and noted how helpful Kathy was to the community and that she will be sorely missed.

Director Cox made a motion to approve resolution 2018-18, seconded by Director Hudson. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

D. Financial Consent Agenda Items.

Directors Poulsen and Cox met with staff on December 17th from approximately 3:00-4:15 to review items D-1 through D-11 as well as other finance related items on this agenda.

Director Poulsen said the committee reviewed all finance related items on the agenda and noted that the outstanding bank statements from Placer County are expected in early February.

Director Poulsen noted that later in the agenda the Board will discuss item F-7, an additional payment to pay down the District's CalPERS Unfunded Accrued Liability.

Ms. Grindle added that the District sent the first bike trail invoice to Placer County.

Director Hudson asked about the salaries and wages for water (over-budget) and sewer (under-budget). Ms. Grindle noted the billable time needs to be considered together and that there is no concern at this time because revenue and expenditures from the two categories evens out.

Public Comment – none

A motion to approve the financial consent agenda was made by Director Poulsen and seconded by Director Gustafson as submitted. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes
Gustafson – Yes
Hudson – Yes
Ilfeld – Absent
Poulsen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors meeting of November 27, 2018.

Public Comment – none

A motion to approve the minutes for the Board of Directors meeting of November 27, 2018 was made by Director Hudson and seconded by Director Gustafson. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes
Gustafson – Yes
Hudson – Yes
Ilfeld – Absent
Poulsen – Yes

F. Old & New Business.

F-1 Board Member Oath of Office.

The Board accepted public comment, and Director Cox and Director Hudson performed the Oath of Office.

F-2 Selection of President and Vice-President.

The Board accepted public comment, nominated and elected Dale Cox to serve as President and Eric Poulsen to serve as Vice-President by adoption of Resolution 2018-19.

Bill Hudson noted that our current president, Dale Cox, has great experience, really cares for the community, and has a lot of enthusiasm for the job. Director Hudson noted that similarly, Director Poulsen has a lot of experience and passion for the community and the District.

Public Comment – none

Director Hudson nominated Dale Cox to serve as President for 2019 and nominated Eric Poulsen as Vice President for 2019. The motion was seconded by Director Gustafson. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes
Gustafson – Yes
Hudson – Yes
Ilfeld – Absent
Poulsen – Yes

F-3 2019 Committee Assignments and Appointment.

The Board reviewed the item, accepted public comment and the President determined the 2019 Committee assignments, including appointment to outside committees (Tahoe Truckee Sanitation Agency, Mountain Housing Council and North Lake Tahoe Transportation Authority).

Ms. Asher reviewed the item including a draft list of assignments and appointments prepared by staff. President Cox asked the Board for comments and suggestions.

Director Poulsen noted that he feels it is beneficial for board members to serve on different committees to understand each committee. Director Hudson agreed but felt that the board should stay with current assignments for another year.

Director Hudson said that he is accepting a new position as the director of the Squaw Valley/Alpine Meadows Ski Team and may have a conflict of interest on the Squaw Valley Ski Holdings (SVSH) Development Village Project Ad-Hoc Committee. Tom Archer, District Counsel, noted that he can help determine if there is a conflict of interest and if needed the Board can change committee assignments.

Public Comment – None

The Committee assignments for 2019 are as follows:

STANDING COMMITTEES			
COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Hudson, Member Ilfeld	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox, Member Poulsen	Appointed Annually in December
Finance & Budget	Day preceding Board meeting	Chair Poulsen, Member Ilfeld	Appointed Annually in December
Fire Department	As Needed	Chair Gustafson, Member Poulsen	Appointed Annually in December
Parks & Recreation	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December
AD HOC COMMITTEES			
Garbage	As Needed	Chair Cox, Member Gustafson	Appointed Annually in December
GMP Advisory	As Needed	Mike Geary, General Manager	Appointed Annually in December
GMP Implementation	As Needed	Full Board	Appointed Annually in December
SVSH-Development Village Project	As Needed	Chair Cox, Member Hudson	Appointed Annually in December
OUTSIDE COMMITTEE APPOINTMENTS			
T-TSA	2 nd Wednesday	Dale Cox	Appointed by Board
Mountain Housing Council	As Needed	Fred Ilfeld	Appointed by Board
North Tahoe Transportation Authority	As Needed	Bill Hudson	Appointed by Board

Director Poulsen made a motion to motion to accept the committee assignments with no changes from the 2018 assignments which was seconded by Director Hudson. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

- Cox – Yes
- Gustafson – Yes
- Hudson – Yes
- Ilfeld – Absent
- Poulsen – Yes

Public Comment was taken out of order.

Patti Guilford noted that the community garbage containers are very hard to open and do not look clean. Brandon Burks will determine the best solution with Tahoe Truckee Sierra Disposal.

F-4 Board Secretary Appointment.

The Board accepted public comment, and Jessica Asher performed the oath of office.

Director Poulsen made a motion to adopt Resolution 2018-20, seconded by Director Hudson, appointing Jessica Asher as Secretary to the Board. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

F-5 Flexible Benefit Plan Amendment.

The Board reviewed the item, accepted public comment and approved the Flexible Benefit Plan Amendment with Beniversal, Incorporated by adoption of Resolution 2018-21.

Ms. Grindle reviewed the item. Employee benefit plans may include health insurance, retirement benefits, and reimbursement accounts that employees can use to pay for out-of-pocket health or dependent care expenses. The District offers such a plan through Beniversal, Incorporated. The proposed amendment will allow the plan to reflect a medical maximum of \$2,700, effective January 1, 2019 which is \$50 more than in 2018 and is in accordance with the Internal Revenue Code. There is no fiscal impact to the District as employees voluntarily contribute to the plan.

Director Poulsen asked why this is being done now for next year and Ms. Grindle responded that it is done at the December board meeting each year.

Public Comment – none

Director Hudson made a motion to adopt Resolution 2018-21, approving the Flexible Benefit Plan amendment with Beniversal, Incorporated which was seconded by Director Poulsen. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

F-6 Strategic Plan Consulting Contract – Freshtracks Collaboration

The Board reviewed the item, accepted public comment and directed staff to execute a contract with Freshtracks Collaboration to prepare a Five-Year Strategic Plan.

Mr. Geary reviewed the item. In April 2012, the District completed its five-year Strategic Plan that identified the District's mission, vision, and values, while providing a structure of goals and objectives that becomes a framework for decision-making. The Plan is also a practical working tool that provides clear direction to staff about the Board of Director's goals and objectives and includes a Work Plan developed by staff which is reviewed annually. As such, it is referred to regularly as a guide to District actions.

In July 2018, the Board of Directors directed staff to prepare a plan or framework for an updated Work Plan and to review the goals and objectives within the Strategic Plan, including a plan for community outreach.

The staff requested proposals from four consultants, The Consulting Team, BHI Management Consulting, Rauch Communication Consultants, Freshtracks Collaboration to update the District's Five-Year Strategic Plan with the focus of developing and prioritizing the District's goals and objectives. Staff will update the Work Plan with Board oversight, based on the findings of the planning process.

Staff reviewed the four proposals received and recommends executing a contract with Freshtracks Collaboration from Truckee, California. All four proposals were comparable in fee and Freshtrack's proposal clearly outlined the scope of work and demonstrated understanding of the District's needs. Freshtracks has relevant experience with local agencies including The Mountain Housing Council of Tahoe Truckee, Truckee Donner Recreation and Park District, Tahoe Regional Planning Agency, North Lake Tahoe Resort Association, and other clients in the Sierra and North Tahoe region.

The estimated budget for Freshtracks to prepare, facilitate and update the Strategic Plan is \$7,000-\$10,000. Internal expenses for staff time are included in the 2018-19 Budget. The District's purchasing and procurement procedure allows the General Manager to enter into contracts less than \$10,000 without Board approval, but Mr. Geary requested the Board provide feedback to staff on next steps.

The process to update the strategic plan would include a series of workshops – first led by staff and then led by the selected consultant. The consultant would then prepare a draft and final strategic plan. The draft schedule for completion of the Strategic Plan is:

- Early January 2019: Staff workshop
- January 29, 2019: Staff-led workshop with the Board of Directors and public at the regular Board Meeting
- Early February 2019: Freshtracks interviews with staff and Directors

- February 2019: Consultant-facilitated workshop at a Special or Regular Meeting of the Board
- March 26, 2019: Staff to present DRAFT Strategic Plan and Work Plan
- April 30, 2019: Staff to present FINAL Strategic Plan and Work Plan

Director Cox asked if it would be possible to have a sheet that shows the District's goals and workplan from the 2012 strategic plan and the progress on each objective. Mike Geary responded that staff have provided work plan updates annually and plan to have key tables from the strategic plan on screen and as handouts for the workshops which will include progress on the work plan. The workshop will be open to the community and the District will reach out in advance to encourage community attendance.

Director Hudson said that getting participation from Valley residents and businesses is good timing, considering current issues facing the District. Director Poulsen and Hudson agreed Freshtracks would be a good consultant.

Director Gustafson asked for clarification regarding whether the scope of work would include updates to the work plan and strategic plan. Mr. Geary responded that both will be updated during the strategic planning process.

F-7 CalPERS Unfunded Accrued Liability – Additional Payment.

The Board reviewed the item, accepted public comment and approved an additional payment of \$100,000 to pay-down the District's Safety and Miscellaneous Groups' CalPERS' Unfunded Accrued Pension Liability (UAL) with funds from Ad Valorem tax revenue for the 2018-2019 tax roll that is in excess of the amount projected in the District's FY 2018-19 Budget.

Danielle Grindle, Finance & Administration Manager, reviewed the item. The District contracts with the California Public Employees Retirement System (CalPERS) to provide pension services for its employees as a part of their overall compensation and benefits.

Governmental Accounting Standards Board Statement #68 (GASB 68) requires a calculation of the District pension plan's "Unfunded Accrued Liability" (UAL) and for that estimate to be included in the District's annual audited financial statements as of FY 2014-15.

The total UAL posted in the District's FY 2017-18 audited financial statements was \$5.7M. This balance accrues interest annually at a rate equal to the CalPERS's *Discount Rate*, currently 7.0% for FY 2018-19. During the most recent budget cycle, the board approved an additional \$835,000 payment to the UAL which was made in July 2018. Based on this payment, staff anticipates the UAL to decrease to \$4.9M for the June 30, 2019 financial statements. The District will save a considerable amount of money in interest payments by paying off the District's UAL early.

During the budget cycle last year, the Board determined a District focus should be on paying down this UAL.

The District received the Estimated Allocation of Property Taxes for FY 2019, also known as the "September Surprise." The total anticipated tax revenue, less any fees from the county is estimated to be \$3,528,000. Staff recommends that the Ad Valorem tax revenue for the 2018-2019 tax roll that is in excess of the amount projected in the District's FY 2018-2019 Budget, approximately \$100,000 be used to pay down the UAL.

A motion to approve the additional payment of \$100,000 to pay down the District's Safety and Miscellaneous Groups' CalPERS' Unfunded Accrued Pension Liability (UAL) was made by Director Hudson and seconded by Director Poulsen. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

F-8 Fire Department Pay Scale Revision.

The Board reviewed the item, accepted public comment and approved a revised Fire Department pay scale by adoption of Resolution 2018-22.

Allen Riley, Fire Chief, reviewed the item. The part-time program is a valuable and very cost-effective way of providing staff during predictably busy times, to cover absences for full-time staff due to strike teams, vacation, sick time, training, etc., and to create a pool of motivated and capable employees for filling vacancies in the full-time staff.

At present, part-time firefighters are paid \$16.82/hour for the training period and \$17.66/hour after their initial training is complete. Those eligible to practice as Paramedics receive an additional 10% (the same paramedic incentive paid to the full-time staff). The proposed new rate would be \$17.95/hour for the training period and \$18.85/hour once training is complete and following a successful evaluation.

Part-time staff have been utilized to cover full-time staff doing reimbursable work outside of the Valley and thus, to date the District is currently under budget in labor. As such, staff anticipates zero to minimal impact on the labor budget by implementing this hourly wage increase.

As discussed in the Finance Committee Meeting, the hourly wage increase for part time firefighters is proposed to maintain wages consistent with neighboring departments.

Director Hudson asked how the Paramedic incentive was working. Chief Riley responded that no one has taken the District up on the opportunity yet.

Director Hudson asked what the fiscal impact would be if part-time firefighters were paid

\$0.50 more than the current staff proposal. Ms. Grindle responded that the District is \$8,000 under budget on Fire Department wages so there would be minimal impact on the labor budget by implementing an increased hourly wage.

Director Poulsen said it is important that the District try to keep the part-time firefighters.

Tom Archer noted that the District could adopt the resolution as written and adopt a second resolution to increase wages at the next board meeting.

Director Poulsen noted that the part-timers often go on strike teams of 3 full-time and 1 part-time firefighter, and that the District is reimbursed for a full-time employee.

Carl Gustafson asked if there were still CPR classes provided by the Fire Department and noted their importance. Chief Riley responded that there are public classes on the 3rd Wednesday of the month and private classes for groups like Squaw Valley Academy. He noted there are also other trainings such as high angle, swift water, confused space, and ice rescue. Regionally the Fire Department is also part of the Truckee Tahoe Regional Rescue team which works with California Highway Patrol. A Squaw Valley Resident was recently rescued from Mt. Tallac by Kurt Gooding, a full-time Squaw Valley Fire Fighter.

The salary scale will be updated with an additional \$0.50 increase to satisfy CalPERS requirement.

Public Comment:

Patti Guilford commented that the wage is low and encouraged the Board to give an increase in wages.

Jean Lange asked how wages for full-time firefighters compared with neighboring departments. Ms. Grindle stated that she did not readily know off hand, but that the District conducts a salary survey every year and benchmarks Fire Department personnel wages at the 75th percentile of wages surveyed.

A motion to approve the revised Fire Department pay scale to a new rate of \$18.45/hour for the training period and \$19.37/hour once training is complete by adoption of Resolution 2018-22 was made by Director Hudson and seconded by Director Gustafson. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

F-9 Records Destruction Request.

The Board reviewed the item, accepted public comment and authorized the destruction of records identified in Exhibit A of the Board Packet by adoption of Resolution 2018-23.

The Board implemented a Records Retention Policy in April of 2002. The policy gives authority to the General Manager or Secretary to the Board to interpret and implement the policy and destroy records. As a best management practice, the Board of Directors should also give its authorization to destroy records (CA Gov't Code §60201 (b)(1)(A)).

A listing of proposed records to be destroyed is attached for review as Exhibit A. Appropriate Department managers have reviewed and consented to destruction of records contained in this request.

A motion to authorize the destruction of records identified in Exhibit A of the Board Packet by adoption of Resolution 2018-23 was made by Director Gustafson and seconded by Director Poulsen. The motion passed, and the vote was unanimous except for Director Ilfeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

G. Status Reports.

G-1 Fire Department Operations Report.

Chief Riley reviewed the report. He said that the Fire Department brought Santa to the tree lighting, there were slightly less calls than normal, and that so far there has been no change in the number of emergency calls at Squaw Valley Ski Resort despite the addition of paramedics on the mountain.

Public Comment – none

G-2 Water & Sewer Operations Report.

Mr. Burks reviewed the report. He noted that water production increased slightly compared with November 2017, but there was significantly less sewer flows than in November 2017. As such, the department is checking conveyance lines for infiltration and inflow (I&I) and noted the current improvements to decrease I&I. The aquifer is not as full as last year but is increasing with continued precipitation. Water loss increased slightly; the District issued seven leak/high usage notifications and is looking for leaks in the District infrastructure.

Mr. Burks discussed the department's compliant response to a positive coliform sample.

Mr. Burks noted that his department is working with snow removal companies to make sure the bike trail is not used for snow storage.

He noted that there has been an increase in garbage left outside of the dumpsters at the Community Dumpster Facility and that bears are active.

Public Comment –

Patti Guilford noted that there has been increase in the dumping of mattresses and other large items.

G-3 Engineering Report.

Mr. Hunt reviewed the report and provided an update on the major projects the District is working to complete.

The current focus is on completing updated water and sewer master plans, capital replacement plans (CRPs) and capital improvement plans (CIPs).

PlumpJack Squaw Valley Inn is preparing to distribute the draft Environmental Impact Report (EIR) addendum. The County has indicated that the addendum will be presented to the Squaw Valley MAC on January 3, 2019 and go to the Planning Commission at the January 24, 2019 meeting in Auburn. Once the project is approved to move forward, the District will continue with the design of the well house.

Staff and Farr West Engineering held three (3) pre-bid meetings with Ames Construction, Cruz Construction, and Kinnan Engineering to discuss the Truckee River Siphon Project. The District will receive bids by December 21, 2018. Based on the meetings, Farr West has adjusted the design based on horizontal directional drilling equipment requirements. Although the design changes are minor, staff will be submitting permit amendment requests to Caltrans, California Fish and Wildlife, and the USFS. If bids are received on December 21, 2018 and bid prices are acceptable, staff and Farr West will begin negotiating the terms of the construction contract with the successful contractor and bring a recommendation for contract award to the January board meeting. The current construction schedule includes breaking ground in June 2019 with completion by October 2019.

Director Hudson asked how many contractors there are that do this type of work. Mr. Hunt replied that while there are a lot of directional drillers, there are only a handful with equipment suited for this type of project.

Public Comment –

Patti Guilford asked where the Siphon Replacement Project was located. Mr. Hunt responded that it is at the intersection of Squaw Valley Road and the Truckee River. Ms. Guilford asked what projects Burdick and Granite completed. Mr. Hunt responded that Burdick completed replacement of two sections of the Truckee River Interceptor for T-TSA and that Granite replaced storm water culverts and performed other drainage improvements on Hwy. 89 for CalTrans.

G-4 Administration Report.

Ms. Asher reviewed the report and provided the year-end administrative statistics which included completion of 18 contracts and agreements, 13 single family residential building projects and 15 remodel/addition building projects.

Ms. Grindle thanked everyone for attending the holiday party and noted that she will be asking Board members to come to the next meeting early to update the signature cards for petty cash accounts.

Public Comment – none

G-5 Manager's Comments.

Mr. Geary reviewed the report.

He thanked the Board for attendance at the holiday party and for attending and supporting the retirement lunch for Kathy.

Director Poulsen, Ms. Grindle and Mr. Geary attended the Tuesday Morning Breakfast Club to hear presentations from Jenine Windeshausen, Placer County Treasurer-Tax Collector and Kristen Spears, Placer County Assessor.

Staff is working on water, sewer and fire master plans updates which are long overdue. These will be ready to present in 2019.

The District is researching potential loans for the Plumpjack well and Truckee River Siphon projects through the United States Department of Agriculture (USDA) to allow greater pay-down of the UAL.

The District is evaluating utility usage at 1810 Squaw Valley Road by the District and its tenants.

Public Comment – none

G-6 Legal Report (verbal).

Mr. Archer noted that USDA loans are very valuable and thanked the District for the holiday party.

Public Comment –

Patti Guilford said that she has been working to get lights at all the Squaw Valley bus stops in working order and requested the District mention it to County. Director Hudson asked if anything worked on Highway 89 to get drivers to slow down at the crosswalks. Ms. Guilford said that she asked for international bike lane markings which was completed but the flashing yellow lights have not been installed.

G-7 Director's Comments.

None.

H. Adjourn.

Directors Hudson made a motion, seconded by Poulsen, to adjourn at 10:35 A.M. The motion passed, and the vote was unanimous except for Director Iffeld who was absent.

Cox – Yes

Gustafson – Yes

Hudson – Yes

Ilfeld – Absent

Poulsen – Yes

By, J. Asher

FINAL