

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
FINANCE COMMITTEE MEETING
DATE: November 16, 2015**

Call to order at 2:30 P.M.
Public comment – none

Attendees: Director Eric Poulsen; Kathy Obayashi-Bartsch, Secretary to the Board; Pete Bansen, Fire Chief; Danielle Grindle; Finance & Administration Manager and Brandon Burks; Operations Specialist III.

D-1 Operating Account Check Register: Ms. Obayashi-Bartsch reviewed the Operating Check Register numbers 43101 – 43179 and ACH payments. Staff reviewed payments of more than \$800 and provided an explanation of the following payments and a summary of electronic payments (ACH). There was also discussion of some payments less than \$800 that were of interest to the Committee members.

Check Payments:

- 43102 Mass Mutual Retirement Services – deferred compensation withholding
- 43104 Prudence L'Heureux – final paycheck for temporary services
- 43106 Angela Costamagna – cleaning services
- 43107 Thomas Archer – legal services
- 43109 AT&T – utility department phone bills
- 43110 Bank Card Center – AWWA conference travel, Well 5R door, lunches for Placer County mitigation meeting
- 43113 Carson Pump – pump replacement for well 5R
- 43120 Edges Electrical – SCADA conduit parts
- 43123 Liberty Utilities – electricity for offices and wells
- 43124 Municipal Maintenance – Vac Con hose
- 43127 Eric Poulsen – Meadows End deposit refund (replacement check)
- 43130 Sierra Nevada Media – newspaper advertisements for position recruitment & facility space lease
- 43132 Standard Insurance – dental insurance
- 43133 Teichert & Son – base rock & drain rock materials
- 43135 Truckee Tahoe Propane – heating fuel (rate was \$1.85/gallon in October & has increased to \$1.96/gallon)
- 43137 Robert Cuenin – refund duplicate bill payment
- 43138 David & Melissa Campbell – refund duplicate bill payment
- 43139 Paul & Melissa Coupin – refund duplicate bill payment
- 43140 Robert Gillooly – refund duplicate bill payment
- 43141 Orlando Bravo – refund duplicate bill payment
- 43142 Christian & Valerie Puscasu – refund duplicate bill payment
- 43143 Gregory Gallo – refund duplicate bill payment
- 43151 Bank Card Center – batteries, emergency lights, air horn, tools, lunches
- 43152 Chris DeDeo – reimbursement airfare to KME for Engine 21 pre-build meeting – two staff
- 43157 Michael Ross – reimbursement for ladder testing
- 43162 Farr West Engineering – progress payments for Master Water & Sewer plans, VUEWorks Implementation and Redundant Water Supply
- 43163 Gibson Accounting – financial statement preparation
- 43165 HydroMetrics – Village Project on-call services
- 43167 National Meter & Automation – meters 5/8", 1" and 2"

- 43171 Squaw Valley Preparatory – refund of security deposit for lease of 1810 SV Road facility
- 43173 SWRCB – annual sewer system fee
- 43177 Brad Chisholm – reimbursement for class registration & travel expenses, training academy refreshments

Exhibits D-2 through D-5 are not available this month due to recent staff changes. These reports will be available next month.

- D-2 Operations Enterprise Fund
- D-3 Fire Government Fund
- D-4 Fund Balance Statement
- D-5 Capital Reserve Fund Balance Sheet/Income Statement

Payments: Mr. Geary reviewed the following payments with the Committee:

- D-6 Progress Payment – Farr West Engineering – Master Water Plan
- D-7 Progress Payment – Farr West Engineering – Sewer Master Plan
- D-8 Progress Payment – Farr West Engineering – VUEWorks Implementation
- D-9 Progress Payment – Farr West Engineering – Redundant Water Supply
- D-10 Progress Payment – HydroMetrics – Village Project on-Call

Other items reviewed by the Committee included:

- F-7 Declare Items Surplus and Authorize Sale of Surplus Items.
- F-9 2015 Capacity & Reliability Study Update – Professional Services Agreement with Farr West Engineering.
- F-11 Grant Contract with North Lake Tahoe Resort Association (NLTRA) for Bike Trail Snow Removal.

No further business coming before the Finance Committee, the meeting was adjourned at 3:05 P.M.

By, K.O. Bartsch