

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #857
JULY 30, 2019**

*Agenda with board packet and staff reports is available at the following link:
<https://www.svpsd.org/board-agenda-july-2019>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Bill Hudson, Fred Ilfeld, Victoria Mercer and Eric Poulsen

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Superintendent; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Sam Donahue, Jean Lange, Jason McGathey, John O’Neal, Schel Roland, David Stepner, Josh Wilson

President Cox asked Schel Roland to lead the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – David Stepner said that the SVDRC would meet this Thursday, August 1st, 2019 at 3:30 p.m. at the SVPSD to review the design proposal for the Olympic Valley entrance monument.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – David Stepner said that the North Tahoe Regional Advisory Committee (NTRAC) and SVMAC are having a joint meeting this Thursday, August 1st, 2019 at 6:00 p.m. at the Tahoe City Public Utility Office to discuss items of mutual interest including the proposed fee in lieu of affordable housing obligations.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided an update. The MWC’s United States Department of Agriculture (USDA) loan application is being reviewed after delay due to the government shutdown. MWC has eliminated projects which require an Environmental Impact Report (EIR) at this time in order to streamline the application process. Director Cox asked how much the previously secured loan and the USDA loan for infrastructure improvements totaled. David Stepner said the MWC would have approximately \$7.5M in debt, to be paid off over 40 years, for the improvement projects. Director Hudson asked which projects would be delayed due to the EIR requirements. Mr. Stepner responded that the projects include replacement of the pipe between the well house and the distribution network which conveys water under Squaw Creek and some infrastructure between the two well houses. The intertie between the PSD and MWC systems is also delayed.

- B-6** Squaw Valley Property Owners Association – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Poulsen noted there would be a meeting tomorrow, Wednesday July 31st, 2019, for member agencies to discuss affordable housing policies.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox provided an update. T-TSA is updating the employee handbook. The office remodel project has begun. All waste discharge requirements were met in June. Director Cox is serving as a hearing officer on behalf of the agency.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Grindle provided an update. The grant cycle for transient occupancy tax (TOT) grants will move up this year so funds are available in advance of the construction season. Ms. Grindle discussed the proposed schedule in which applications should be released in September. Director Ilfeld asked if SVPSD would apply for any TOT funds. Mr. Geary responded the District intended to apply for a grant for the Olympic Meadow Preserve Master Planning and any other projects the Board directed staff to apply for.
- B-10** Creekside Charter – None

C. Public Comment/Presentation.

Director Ilfeld stated that the OMP is not on the agenda this month. He stated that staff is preparing a “frequently asked questions” document which will be available on the District’s website and encouraged the public to direct any questions to Director Ilfeld and/or Jessica Asher, Board Secretary.

C-1 Recognition of Service by Resolution 2019-19 – 17 years – John O’Neal, Operations Specialist II

Mr. O’Neal thanked management, staff, the Board and the community for the skills he gained in his career which allowed him to support his family. Mr. Geary and Mr. Burks thanked Mr. O’Neal for his excellent work, customer service, support and for being a foundation to the Operations Department as the longest tenured employee of the Department.

Public Comment – None

Director Poulsen read Resolution 2019-19 which was approved by Roll Call vote. The vote was unanimous.

- Cox – Yes
- Hudson – Yes
- Ilfeld – Yes
- Mercer – Yes
- Poulsen – Yes

D. Financial Consent Agenda Items.

Directors Ilfeld and Mercer convened with staff on July 29, 2019 from approximately 3:30 - 4:11 p.m. to review items D-1 through D-15.

Ms. Grindle summarized the finance committee meeting, noting that the July reports provided the initial summary of Fiscal Year (FY) 2018-2019, however the final reporting would not be available until the audit review in November. Mr. Grindle said that she anticipated the operating budget surplus would be higher than budgeted.

Director Hudson asked for the approximate anticipated net surplus. Ms. Grindle responded that it was approximately \$344,000; which would be allocated to fixed asset replacement accounts.

Director Ilfeld commended the District for its continued progress paying the CalPERS unfunded accrued liability (UAL) and applauded the District for the year's financial achievement.

Public Comment –

Mr. Stepner asked the Board to revisit a previous discussion regarding allocation of property taxes as it relates to SVMWC customers. Ms. Grindle responded that the FY 2019-2020 budget allocates property tax revenue to salaries and wages for the Fire Department and Parks Services. Director Hudson asked if staff could study the amount or percent of property tax allocated to the Water Department over the last 10 years and report this at a future Board Meeting. Mr. Archer, District Counsel, requested that the item be put on a future agenda for further discussion.

Director Hudson made a motion to approve the financial consent agenda which was seconded by Director Ilfeld. The motion passed unanimously.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

Poulsen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors meeting of June 25, 2019.

The Board reviewed the minutes, accepted public comment, and approved the minutes, as amended, for the Board of Directors meeting of June 25, 2019.

Public Comment – none

Director Hudson noted that Nancy Bartusch's name was misspelled. Director Ilfeld requested that the Board Secretary review the audio for item F-1 (page 5 of the minutes) for accuracy and update the minutes if required. Jessica Asher, Board Secretary, reviewed the June 25, 2019 minutes; no changes were needed.

Director Hudson made a motion to approve the minutes, as amended, for the Board of Directors meeting of June 25, 2019 which was seconded by Director Ilfeld. The motion passed unanimously.

Cox – Yes

Hudson – Yes

Ifeld – Yes
Mercer – Yes
Poulsen – Yes

F. Old & New Business.

There were no agenda items in this *Old & New Business* section.

G-1 Fire Department Report

Chief Riley reviewed the report. Defensible space inspections are currently underway; the Fire Department is using a digital application which is working well. There was an open discussion about a community organized wildfire evacuation. Chief Riley informed the Board that the District will be updating its Fire Code this fall due to upcoming State adoption of the 2019 Fire Code in January 2020.

Mike Geary and Chief Riley discussed Fire Wise Communities and stated that while homeowners must lead the effort to create a Fire Wise Community, the Fire Department can provide much of the required documentation. Director Mercer asked that information about Fire Wise communities be added to the Fire Department website.

Public Comment:

David Stepner provided further information on the wildfire evacuation drill.

Jean Lange asked how Fire Wise communities could receive wildland management grants. Chief Riley explained that there is potential grant funding for management of forested areas which the Fire Department does not have the jurisdiction or responsibility to manage. Mr. Geary said that it is likely that Placer County will assist with enforcement of defensible space requirements in the future and provided a summary of how the Board could work with constituents concerned about wildfire.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. The aquifer level and sewer collection flows are higher than last year. The backflow prevention program is completed for 2019. Leak detection has been performed and some leaks were identified. Mr. Burks said the Department has received multiple calls about odor in the meadow. The Operations Department confirmed there are no irregularities and states that odor is common during heavy precipitation years. Mr. Burks provided an update on the Operations Department hiring process to fill an Operations Specialist Trainee position. Two candidates were hired due to their exceptional qualifications and the District's needs. Mr. Burks added that both employees live in Truckee which improves the District's on-call capabilities and emergency response times. Director Hudson stated that the Personnel Committee reviewed the hiring decisions yesterday and agreed with staff's direction. Director Cox said he was happy to hear the new hires live locally and can be more responsive in an emergency.

Public Comment:

Jean Lange asked about a potential concern of standing water for a residence on Winding Creek Road.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the active projects including the Resort at Squaw Creek Phase 2 construction and the Truckee River Siphon Replacement projects. Mr. Hunt said only one bid was received for the 1810 Roof Replacements Project. The bid was too high and was rejected. Mr. Hunt will work directly with a few contractors to secure a more reasonable proposal and otherwise will re-bid the project in the winter for construction next year.

Director Ilfeld asked when the District would decide whether to design the PlumpJack Well project in advance of the PlumpJack construction project. Mr. Hunt said it will be revisited this fall when the active construction projects are completed. Mr. Hunt said that the Resort at Squaw Creek hired Auerbach Engineering and Kennedy Jenks to begin design on the Well 18-3R Project and the consultants will attend a kickoff meeting with the District on August 12. The well should be in the District's portfolio by winter 2020. Director Ilfeld asked if the well will produce potable water and Mr. Hunt confirmed that was correct. There was a discussion about the water and sewer line replacement projects for the Granite Chief Road neighborhood.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Director Cox asked for a reminder of the November and December Board meeting dates. Ms. Asher replied that due to holidays, the November and December meeting dates were changed at the last Board meeting to November 19, 2019 and December 17, 2019.

G-5 General Manager Report

Mr. Geary reviewed the report. The District has hired a new IT consultant, Dave Rummel, who is working to ensure that the District IT systems are secure and functional.

G-6 Legal Report (verbal)

Mr. Archer had no report.

G-7 Directors' Comments (verbal)

The Directors had no comments.

Director Mercer made a motion to move to closed session, which was seconded by Director Ilfeld. Eric Poulsen recused himself due to an ownership interest in 325 Squaw Valley Rd. The Board moved into closed session at 10:08 a.m.

H. Closed Session: Conference with Real Property Negotiators

The Board of Directors met in Closed Session to discuss matters authorized by Government Code Section 54956.8

Property: 325 Squaw Valley Rd. Olympic Valley CA 96146; APN 096-290-050; 096-230-062
Agency Negotiator: Mike Geary, General Manager SVPSD
Negotiating Parties: Truckee Donner Land Trust
Under Negotiation: Price and Terms of Payment

Only the action on the agenda, the price and terms of payment for real-property negotiations, was discussed.

I. Possible Action from Closed Session.

No action was taken from the closed session.

J. Adjourn.

Director Mercer made a motion, seconded by Director Ilfeld to adjourn at 11:03 A.M. The motion passed.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

Poulsen – Absent

By, J. Asher