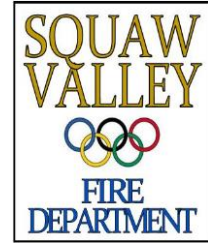




# SQUAW VALLEY PUBLIC SERVICE DISTRICT



## ADMINISTRATION/OFFICE REPORT

**DATE:** November 29, 2016  
**TO:** District Board Members  
**FROM:** Kathryn Obayashi-Bartsch, Secretary to the Board  
**SUBJECT:** Monthly Report

**DISCUSSION:** Winter Newsletter Topics

Staff is preparing and seeking topic suggestions for the upcoming winter newsletter. If any Board members have newsletter suggestions, please contact Fabienne Gueissaz, Office Supervisor.

Fair Political Practices Commission Form 470

All Board members are required to file the Fair Political Practices Commission Form 470. This is the campaign statement which is completed twice each year. Forms and instructions will be sent to Board members in late November, 2016 and must be returned to the District by mid-January 2017.

Form 700 Statement of Economic Interests

All Board members and some staff members are required to complete an annual Statement of Economic Interests for filing with Placer County and the State of California Fair Political Practices Commission. The 2017 form should be released in late December, 2016. The form and detailed instructions will be distributed in January, 2017. The forms must be returned to the District by mid-March 2017.

Bike Trail Snow Removal Update

District staff will begin operations removing snow on the bike trail along Squaw Valley Road and Squaw Creek Road. Since this is the first month of the program, payments from the sponsors have not been collected as of the date of this report. Although the District advances funds to pay expenses in a timely manner, it is and always has been completely reimbursed by the project's sponsors

**ATTACHMENTS:** None

**DATE PREPARED:** November 15, 2016