



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4  
2 Pages

## ADMINISTRATION & OFFICE REPORT

**DATE:** March 30, 2021  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Document Management System (DMS) Project  
The next stage of DMS project is well underway and consists of scanning the large format drawings and plan sheets into the respective Customer Files on the server. This vital project will ensure the integrity and accessibility of these files indefinitely.

### SDRMA Spring Education Day

Danielle Grindle and Fabienne Gueissaz attended the Virtual SDRMA Spring Education Day. This workshop provided free risk management training and allowed the District to earn Credit Incentive Points (CIPs) to reduce our annual contribution for both the Property/Liability and Workers' Compensation Programs. The District will save \$1,249 on Property/Liability Insurance and \$2,085 on Workers Comp Insurance. A few key takeaways from the training were that Property/Liability insurance is expected to increase 20% - 35%. Staff is researching alternative carriers. Workers Compensation will not see any increase in rates.

### North Lake Tahoe's Tourism Business Improvement District (NLTTBID)

At the March 9, 2021 Placer County Board of Supervisors meeting, the Board unanimously adopted a Resolution to form the North Lake Tahoe Tourism Business Improvement District and to approve the levy of assessments on lodging, restaurant, retail, and activities and attractions businesses located within the boundaries of the eastern portion of unincorporated Placer County.

The anticipated \$6.1 million in additional revenue will be spent on traffic solutions, tourism management, education and sustainability tactics that influence visitor behavior, economic development (including workforce housing), business advocacy and support, and quality of life enhancements for full-time residents.

Effective July 1, 2021 a 1% assessment will be charged for lodging, restaurants, retail etc. Olympic Valley specifically will see an additional 1% tacked on to any short-term lodging and an additional 1% for RRAA businesses (retail, restaurant, activities and attractions tourism businesses). The Squaw Valley Business Association (SVBA) will hold one seat on the 16 member TBID Board. Useful resources for more information are available at the following links:

- <https://www.placer.ca.gov/7142/4-million-in-lodging-tax-dollars-for-Nor>
- <https://www.nltra.org/wp-content/uploads/2020/02/HERE-3.pdf>
- <https://www.placer.ca.gov/DocumentCenter/View/50482/08A>
- <https://placer.granicus.com/player/clip/2743?&redirect=true> (*Board of Supervisor's meeting, starting at 5:15:56*)

**ATTACHMENTS:** None.

**DATE PREPARED:** March 18, 2021