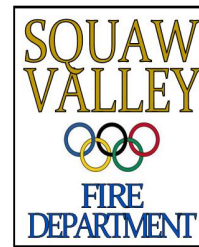




## SQUAW VALLEY PUBLIC SERVICE DISTRICT



### ADMINISTRATION & OFFICE REPORT

**DATE:** May 26, 2020  
**TO:** District Board Members  
**FROM:** Fabienne Gueissaz, Office Supervisor  
**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Special District Risk Management Authority (SDRMA) Loss Prevention Allowance Funds

SDRMA members may submit a request for reimbursement to SDRMA for amounts spent on loss prevention efforts during the program year up to a maximum of \$1,000 per year. Thanks to Jessica Grunst, Account Clerk II/HR Specialist who read about this program and submitted a reimbursement request for recently acquired safety equipment, the District will be receiving its second \$1,000 reimbursement check.

Backflow Testing Notices

Backflow testing notices were sent to 201 customers in mid-May. Many of the customers have multiple devices which require testing. A second notice is scheduled for mailing in early June as needed.

Summer Newsletter and Water Quality Report

The summer newsletter will be sent with annual invoices by July 1st. The annual water quality report will be available on-line and hard copies of the report will be available upon request by June 28th.

**ATTACHMENTS:** None.

**DATE PREPARED:** May 15, 2020