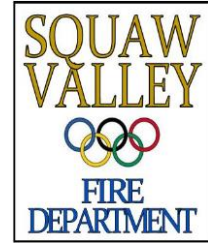




SQUAW VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION/OFFICE REPORT

DATE: September 26, 2017
TO: District Board Members
FROM: Kathryn Obayashi-Bartsch, Secretary to the Board
SUBJECT: Monthly Report

DISCUSSION: Utility Statements

In early July, staff mailed 994 residential and commercial utility bills to customers for water, sewer, and/or garbage services. In early September, staff mailed 92 unpaid utility statements that are overdue for a cumulative total of \$143,918.

District Financial Audit

In preparation of the annual financial audit, administrative staff compiled records requested by McClintock Accountancy's audit team. Danielle Grindle, Finance & Administration Manager, is preparing the year-end Financial Statements for the District without consultant support for the first time in decades, maybe ever. This results in an annual savings of approximately \$25,000. The audit is scheduled for presentation to the Board in November.

Estimated Allocation of Property Tax

The ad valorem tax revenue in our FY 2017-18 budget prepared in May 2017 was estimated to grow by 0.67% compared to last year, or to grow by \$23,000. The District recently received Placer County's Estimated Allocation of Property Taxes for Fiscal Year 2017-18, also known as the "September Surprise". It provides a more favorable estimate; a growth of 2.08% compared to last year for a total increase of \$71,261. The total tax revenue for FY 2017-18 is estimated to be \$3,497,000.

California Special Districts Conference and Exhibitor's Showcase

Dave Hunt, District Engineer and Fire Chief Allen Riley will attend the annual California Special Districts Conference and Exhibitor's Showcase in Monterey, CA. This year's event is scheduled on September 26th - 28th and features key note speakers, Eric Boles (setting a new standard for organizations to enhance their culture and develop higher levels of commitment and performance) and Manley Feinberg (actionable techniques, frameworks, and insights to lead organizations to a better tomorrow). The conference offers an array of informative sessions, vendor exhibits and networking opportunities. The really good news is that Dave and Allen

were awarded scholarships which will reimburse the District \$1,160 in registration fees.

Special District Risk Management Authority (SDRMA) Incentive Program

Each year, the Special District Risk Management Authority (SDRMA) offers a reduction on the District's Property/Liability and Workers' Compensation insurance if staff and Board members participate in the Credit Incentive Program. To receive the full benefit for the upcoming year, one Director must attend a workshop and two Directors must watch an on-demand webinar before March 31, 2018. The required ethics training and harassment prevention training do not qualify for this program.

There are three workshops in 2017/2018 to choose from:

- Understanding the Brown Act – Oakland – November 1st from 9:30am-1pm (Lunch provided)
- Understanding the Brown Act – Stockton – November 8th from 9:30am-1pm (Lunch provided)
- Safety/Claims Day – Sacramento – March 20th, 2018 from 8am-3pm (Breakfast and Lunch provided)

Please see staff for more information about the workshops.

The on-demand webinars are provided through the California Special Districts Association (CSDA) and provide relevant professional development tailored for special districts. Please see staff for a full list of upcoming classes or check the CSDA website at: [On-Demand Webinar Search](#)

ATTACHMENTS: None

DATE PREPARED: September 18, 2017