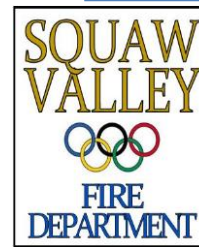




SQUAW VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION/OFFICE REPORT

DATE: July 24, 2018

TO: District Board Members

FROM: Kathryn Obayashi-Bartsch, Secretary to the Board

SUBJECT: Monthly Report

DISCUSSION: Utility Annual Billing

Mailing of annual utility bills for the 986 accounts occurred on June 29th. Beginning on July 5th, staff began receiving payments, in addition to numerous customer inquiries about billing and processing of payments. Staff anticipates a high volume of customer inquiries throughout July and August.

Staff Training

Jessica Grunst, Account Clerk/HR Specialist recently graduated from the North Lake Tahoe -Truckee Leadership program. The program provides valuable skills for both personal and professional situations and included participation in a project that has lasting influence in the North Lake Tahoe-Truckee region. She joins the growing network of leadership alumni in the region including District staff, Mike Geary and Kathryn Obayashi-Bartsch.

District Clerks Regional Meeting

The Truckee Donner Public Utility District coordinated the semi-annual Regional Clerks meeting on July 17th which Kathryn Obayashi-Bartsch, Board Secretary will attend. Representatives from City of South Lake Tahoe, South Tahoe PUD, Lake Tahoe Unified School District, Tahoe Truckee Unified School District, Tahoe City PUD, North Tahoe PUD, Truckee Donner PUD, Truckee Donner Parks & Recreation, Truckee Tahoe Airport, North Tahoe Fire and Tahoe Forest Hospital District will meet and discuss current industry and regional trends, impacts of pending legislation and the upcoming CSDA Board Secretary/Clerk Conference.

ATTACHMENTS: None

DATE PREPARED: July 12, 2018