



SQUAW VALLEY PUBLIC SERVICE DISTRICT

ADMINISTRATION/OFFICE REPORT

DATE: April 25, 2017
TO: District Board Members
FROM: Kathryn Obayashi-Bartsch, Secretary to the Board
SUBJECT: Monthly Report

DISCUSSION: Summer Newsletter Ideas

Staff will be preparing the summer newsletter and seeks ideas for articles or other information to include in this newsletter. Please contact staff with suggestions.

Notice of Proposed Rates for Fiscal Years 2018-2022

Staff coordinated the mailing of 1,518 notices to all property owners of record of the proposed rates for water, sewer and garbage service for the next five years. Notice of two public hearings will be published in the *Sierra Sun*, posted at the Olympic Valley Post Office, District Office and on the District's website.

Chlorine Notifications

Staff assisted with the notification to customers of water system flushing and chlorine treatment by calling 19 customers that requested notification of this standard operating procedure.

Backflow Testing Notices

Backflow testing notices are being prepared and sent to 174 customers in early May. Many of the customers have multiple devices which must be tested. A second notice is scheduled for mailing in early June as needed.

Past Due Notices

Staff sent 30 past due notices for customer accounts that were due by August 31, 2016. Last year staff sent 28 notices. The total outstanding balance for these accounts is \$40,706.52, compared to last year at \$34,618.11. If these accounts remain unpaid, they will be submitted to Placer County for collection through property taxes against the property contingent on Board approval in June.

ATTACHMENTS: None

DATE PREPARED: April 13, 2017