



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
6 Pages

ANNUAL REVIEW OF INVESTMENT POLICY

DATE: May 30, 2023

TO: District Board Members

FROM: Danielle Mueller, Finance & Administration Manager

SUBJECT: Review of the District Statement of Investment Policy

BACKGROUND: The District's Investment Policy was originally adopted in 1989 and is reviewed annually by the Board of Directors.

DISCUSSION: The current investment policy is based on conservative principles with an emphasis of earning maximum returns while mitigating any loss of principal. There are no notable market conditions and/or laws legislated that would warrant any changes in that nature. However, there is one change proposed to the Investment Policy.

Staff proposes a new section to the Investment Policy to acknowledge investment into California Cooperative Liquid Assets Securities System (Cal CLASS). This is a joint powers authority investment pool which allows for higher earning potential. There is no minimum balance required, no risk to principal, and funds may be withdrawn at any time without penalty.

ALTERNATIVES:

1. Approve the update to the District's *Investment Policy* with proposed changes redlined.
2. Do not approve changes to the Investment Policy and leave as-is.
3. Provide suggestions or direction to amend the Investment Policy.

FISCAL/RESOURCE IMPACTS: Our investment policy is set out to establish a protocol for investment making decisions. If questions ever come up about fiscal management, the answers won't come from the investment results, but rather what decisions were made and how we made them. By establishing priorities in this policy (safety, liquidity, and yield), we are insuring long-term, stable, and effective management of public funds without risking principle. Without this policy we are susceptible to making investment decisions with greater economic

loss.

RECOMMENDATIONS: Approve the revised *District Statement of Investment Policy* with proposed changes redlined.

ATTACHMENTS: DRAFT District Statement of Investment Policy (3 pages)
Resolution 2023-06 "Adopting Revisions to the Investment Policy (1 page)

DATE PREPARED: May 3rd, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



POLICY TITLE: Investment Policy

The Investment Policy of the District is reviewed by staff on a continual basis and submitted annually (with suggested changes, if appropriate) to the Board of Directors for approval.

General Investment Policy Statement

This policy statement is intended to provide guidelines for the prudent investment of the District's cash for which no immediate need is anticipated. The District has chosen to abide by a uniformly conservative policy in the investment of temporarily idle funds.

The District follows the "prudent person rule" outlined in the Civil Code, §2261, et seq., which states in essence that in investing, a trustee shall exercise the judgment and care, under the circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. The District is further restricted by provisions of the Government Code, §53600, et seq.

The District considers investments based on, in order of importance, safety, liquidity and yield when choosing investment options. The District attempts to obtain the highest yield obtainable, as long as investments meet the criteria established for safety and liquidity. The District only operates in those investments that are considered safe. Liquidity of funds is considered in terms of expected and unexpected need for the funds based on known encumbrances and historical experience. As a minimum the District shall maintain reserve balances consistent with the District's current Financial Reserves Policy.

Local Agency Investment Fund

The Local Agency Investment Fund (LAIF) has established a maximum limit of seventy-five million dollars in investments from any singular local agency. The District maintains a balance ranging from \$20,000 to \$10,000,000 with LAIF. There is no set maturity date of these investments. They may be withdrawn at any time without penalty. The LAIF interest rates should be reviewed along with U.S. Treasury Bills (T-Bills) and Certificates of Deposit (CD's) issued by local banks or savings associations when determining best investment strategies.

California Cooperative Liquid Assets Securities System (Cal CLASS)

The District periodically will deposit monies into the Cal CLASS investment pool. There is no set maturity date of these investments. They may be withdrawn at any time without penalty. The interest rates should be reviewed along with U.S. Treasury Bills (T-Bills) and Certificates of Deposit (CD's) issued by local banks or savings associations when determining best investment strategies.

U.S. Treasury Bills

The District generally does not maintain or intend to maintain a balance in U.S. Treasury Bills for which the faith and credit of the United States are pledged for the payment of principal and interest due to lack of a full-time person to control these investments.

Certificates of Deposit

The District may enter into any contract with a depository relating to any deposit which in the Treasurer's judgment is to the public advantage with certain restrictions.

It is the District's policy not to restrict idle funds in excess of thirty percent (30%) of the total of the District's temporarily idle funds.

Any deposit to a savings association or bank shall not exceed a level of such that is insured or secured as required by law.

A depository and the agent of the depository are responsible for securing monies with eligible securities in securities pools which have a market value of at least ten percent (10%) in excess of the total amount of all deposits of a depository if the securities are promissory notes secured by first mortgages and first trust deeds. The District requires certification by the depository and the agent of the depository that there are securities in the pool in the amounts required to secure all deposits.

Securities must comply with §53651.2 of the Government Code, which defines eligible security.

Placer County Tax Collector

Property taxes are collected by Placer County and held until requested by the District. These funds are invested according to the Placer County Treasurer's Investment Policy.

115 Trusts

The District supports a diversified strategic asset allocation which allows for higher earning potential than the County funds. As such, the District may invest in 115 trusts as a prefunding tool which is to be used solely for pension or other post-employment benefit obligations. It is the District's policy not to restrict idle funds in excess of thirty percent (30%) of the total of the District's temporary idle funds.

The District's objective is to protect principal. Exposing investments to undue risk is to be avoided; however, the assumption of an appropriate level of risk, commensurate with the yield objective, is warranted in pursuit of long-term investment goals. District staff and the Board further recognize that financial assets fluctuate in value and that near-term results can diverge from stated long-term goals. The General Manager and Finance Manager will seek to minimize risk through diversification. The General Manager or Finance Manager will advise the Board from time to time on the reasonableness of their objectives in light of capital market conditions.

See specific Pension and OPEB funding policies for further information.

Inter-District Loans

Loans between District departments and accounts may be approved by the Board of Directors. Such

loans would provide funds to the borrower at an interest rate equal to or better than the rate available from the depository from which the funds are withdrawn.

(Adopted 05-25-89; reviewed 04-19-90, reviewed 07-30-92; revised 01-25-95; reviewed 02-29-96 reviewed 02-27-97; reviewed 01-29-98; reviewed 01-28-99; revised 01-27-00; reviewed 01-23-01; revised 01-24-02; reviewed 01-28-03; reviewed 01-27-04; reviewed 01-31-06; revised 01-30-07; 12-23-09; reviewed 01-25-11; reviewed 1-31-12; revised 05-30-13; reviewed 05-27-14, reviewed 05-26-15, revised 3-29-16, revised 1-31-17, revised 2-27-18, reviewed 05-28-19, revised 5-26-20, revised 5-25-21, revised 02-22-22, revised 5-30-23)

RESOLUTION 2023-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ADOPTING
REVISIONS TO THE INVESTMENT POLICY**

WHEREAS, the Olympic Valley Public Service District is an independent special district, organized under Water Code section 30000, et seq. in 1964; and

WHEREAS, the District adopted an investment policy in May, 1989 which is generally reviewed annually and was most recently revised in May, 2022; and

WHEREAS, the Board of Directors authorized the development of a District Policy Manual on July 25, 2006 to set forth operating policies applicable to all District employees, and appointed and elected officials; and

WHEREAS, the purpose of the Investment Policy Statement is to provide guidelines for the prudent investment of the District's cash for which no immediate need is anticipated; and

WHEREAS, revisions to the Investment Policy are necessary to reflect additional investment opportunities into the California Cooperative Liquid Assets Securities System (Cal CLASS);

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby adopts revisions to the Investment Policy, a copy of which is attached hereto.

PASSED AND ADOPTED this 30th day of May, 2023 at a regular meeting of the Board of Directors duly called by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary