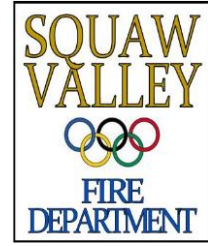




SQUAW VALLEY PUBLIC SERVICE DISTRICT



REVISIONS TO THE WATER AND SEWER CODE

DATE: June 27th, 2017

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: Revisions to the Squaw Valley Public Service District Water and Sewer Code

BACKGROUND: The District recently completed a Comprehensive Water & Sewer Cost of Service Study. Findings from the study resulted in the District changing customer classes, our rate structure, and connection fees. Based on the study, the codes must be updated to properly reflect these new changes. The revisions proposed at this time address several issues:

- Defining connection fees and how they are calculated. The biggest change being fees are now based on meter size.
- Defining how second units are charged.
- Removing outdated policies such as Payment Discounts.
- Updating Schedule A to reflect new rates and structures.

DISCUSSION: The proposed changes to the Water and Sewer Code create a standard for our fee structure and procedures. These code changes must be made to match our proposed rates and how our fees are determined (Schedule A). Having inconsistencies in our code and our rate schedule leaves us vulnerable if we are challenged by a customer.

ALTERNATIVES: 1. Adopt the Water and Sewer Code changes as proposed.
2. Direct staff to modify the proposed changes and resubmit at a later date.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Staff recommends adoption of the Water and Sewer Code language as submitted by adoption of Ordinance 2017-03 and 2017-04.

ATTACHMENTS: SVPSD Water Code Index, Division 3, 6, and 10
2017-18 Water Rates Schedule A
Sewer Code Index and Division 6
2017 Sewer Rates Schedule A
Ordinance 2017-03
Ordinance 2017-04

DATE PREPARED: June 21, 2017

**SQUAW VALLEY PUBLIC SERVICE DISTRICT CODE
CHAPTER 1. WATER CODE**

All sections of this Chapter were adopted by Ordinance 88-2, unless noted otherwise.

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DIVISION III GENERAL PROVISIONS AND REGULATIONS

Section 3.01 Amendments

Whenever a power is granted to any portion of this chapter, such reference applies to all amendments and additions thereto.

Section 3.02 Delegation of Powers

Whenever a power is granted to or a duty imposed upon the District by provisions of this chapter, the power may be exercised or the duty performed by an authorized person or agent of the District.

Section 3.03 Validity

If any provision of this chapter or the application thereof to any person or circumstance, is held invalid, the remainder of the chapter, and the application of such provisions to other persons or circumstances shall not be affected thereby.

Section 3.04 Enforcement

This District Manager shall enforce the provisions of this chapter and for such purpose shall have the powers of a peace officer. Such powers shall not limit or otherwise affect the powers and duties of the County Health Officer.

Section 3.05 Minimum Standards

The minimum acceptable standards for design and construction of water lines and appurtenances within the District shall be the latest version of the Squaw Valley Public Service District's Standard Specifications. [Amended by Ord. 99-01]

Section 3.06 Penalty for Violation

Every person violating any provision of this chapter or any conditions or limitation of permit issued pursuant thereto is guilty of a misdemeanor punishable in the manner provided by law.

Section 3.07 Continued Violation

Each day during which any violation described in this chapter as willful continues shall constitute a separate offense punishable as provided by this chapter.

Section 3.08 Notice

Unless otherwise provided herein, any notice required to be given by the District Manager under this chapter shall be in writing and may be mailed by regular first-class mail to the last address known to the District Manager. Where the address is unknown service may be made as above provided upon the owner of record of the property.

Section 3.09 Time Limits

Any time limit provided for in this chapter may be extended by mutual written consent of both the District and the permittee or applicant, or other person affected.

Section 3.10 Identification

Inspectors and maintenance men shall identify themselves upon request when entering upon the work of any contractor or property owner for any inspection or work required by this chapter.

Section 3.11 Inspections

The District Manager may inspect, as often as he deems necessary, all construction of water lines, connections, reservoirs, pumping plants, treatment facilities and all other appurtenances. All persons shall permit and provide the District Manager with access to all such facilities at all reasonable times.

Section 3.12 Access Requirements

No physical object or structure, including, but not necessarily limited to, permanent or temporary structures, plantings, landscaping, fill, boulders, rockery walls or irrigation systems, shall be located on or within a District water line easement or placed in such a position as to unreasonably interfere with District's access, maintenance and repair of any facility, located within a water line easement and as described in Section 3.11. Any such obstruction, upon request of the District's General Manager, or his designee, shall immediately be removed by the property owner at no expense to the District and once removed, shall not be replaced on or within the easement. (Revised by Ord 2008-07)

Upon the District's written notification to the property owner, any and all obstructions which impede or prevent access to the utility easement shall be removed by the Owner at no cost to the District. If, after 45-days notice, the Owner has failed or refused to remove the obstruction(s) affecting the utility easement, District shall, at its election, remove said obstructions and bill the Owner to recover District expenses incurred in connection therewith. Owner shall be responsible for payment of all District expenses, including Staff time, administrative fees, legal fees, charges from independent contractors and/or as otherwise associated with removal of Owner's encroachments upon or within District's utility easement. (Added by Ord. 2008-07)

The obligation to pay District expenses shall become due upon presentation of a billing therefor and shall become delinquent if not paid within forty-five (45) days from date of billing presentation. Any delinquent payment shall gather interest at the Annual Percentage Rate of twelve percent (12%) from date of delinquency until paid. If the bill remains unpaid for a period of forty five (45) days from presentation of the original billing, the District will forward the delinquent charges to Placer County for collection on the Owner's property tax bill. (Added by Ord 2008-07)

Section 3.13 Interference with Inspectors

No person shall, during reasonable hours, refuse, resist, or attempt to resist the entrance of the District Manager into any building, plant, yard, field, or other place or portions thereof in the performance of his duty within the power conferred upon him by law or by this chapter.

Section 3.14 Temporary Service

A. Prior to receiving temporary water service from the District or connecting into the District's distribution system for temporary water service, a contractor shall comply with the following:

1. A contractor shall make written application on the forms provided by the District.
2. The contractor shall agree to pay the District a non-refundable connection fee to be determined by the District based on the size of the meter to be used, and all account set-up costs.
3. The contractor shall agree to pay the District for actual consumption at the rate established by the Board from time to time. This rate shall not be less than the actual total cost of the District to produce the water consumed.
4. The contractor may be required to deposit with the District a sum to be determined by the District to cover the cost of the contractor's estimated water usage for the entire period of use. If the actual amount of water used is less than the amount deposited with the District, the District shall refund the difference to the contractor after the contractor disconnects from the District's distribution system and returns the meter to the District. The contractor shall pay such further sums as necessary to cover the actual usage.
5. The contractor shall deposit with the District a sum to be determined by the District equal to the replacement cost of the meter to be used. The District shall refund the deposit if the meter is returned undamaged.

B. In addition to other enforcement provisions of this chapter, the District may terminate the supply of water to any contractor receiving temporary water service in violation of this section.

C. A contractor shall be liable for all reasonable expenses incurred by the District in its enforcement of Section 3.14.B.

D. This section shall not apply to contractors working directly for the District.

Section 3.15 Service to Others

No person shall supply water to any other lot or premises other than that owned or occupied by such person unless written permission is first granted by the District.

Section 3.16 Interruptions in Service

The District shall have the authority to turn off water from mains without notice. The District will not be liable for damage that may result for an interruption in service.

In the event of planned water outages, every effort will be made to notify persons living in affected areas of the shut-off. In such cases, District personnel will go door-to-door or will place the flags notifying individuals of the date and time of the planned shut-off.

Nothing in this section shall require the District to notify affected persons in the event of emergency shut-offs.

Section 3.17 Shut-off Valves

All shut-off valves installed by the District are for District use only. For ordinary usage, all owners shall provide their own shut-off valves.

Section 3.18 Tampering

A. No person shall operate, construct, alter, connect, interfere, or otherwise tamper with the District's main line, fire hydrant, service connection, shut-off valve, disconnection meter lock, or other portion of the District's distribution system which is owned by the District, without prior written District authorization.

B. Any person who, without prior District authorization, operates, constructs, alters, connects, interferes, or otherwise tampers with the District's main line, fire hydrant, service connection, shut-off valve, disconnection meter lock, or other portion of the District's distribution system which is owned by the District, shall pay to the District the minimum cost of investigating and correcting the unauthorized tampering, which rate shall be determined by staff and approved by the Board. This person shall also pay to the District any additional sums which the District incurs to cover the District's administrative, legal, repair, and other related expenses of investigating and correcting the unauthorized tampering.

C. Any person who needs to temporarily close or otherwise utilize any District shut-off valve shall first obtain the District's authorization prior to initiating such action. This person shall pay all District costs relating to the temporary closing or utilizing of any District shut-off valve.

D. Any person who closes or otherwise utilizes any District shut-off valve, without prior District authorization, shall contact the District immediately about the reasons for using the shut-off valve and location of the shut-off valve. A person who fails to contact the District immediately shall pay to the District the minimum cost of investigating an unauthorized and unreported use of a District shut-off valve which rate shall be determined by staff and approved by the Board. This person shall also be subject to the costs identified in Section 3.18.B.

Section 3.19 Water Bleeds

No water bleeds shall be operated by any person for the purpose of freeze prevention without written permission of the District. Water wasted in this manner will be estimated and charged for at the rate set by the Board of Directors.

Section 3.20 Wastage of Water [Amended by Ord. 2007-01]

No person and/or consumer shall cause or permit any water furnished to his property by the District to waste water for any purpose contrary to any provision of this Code, or in quantities in excess of the use permitted by the conservation stage in effect pursuant to Section 3.23. All District customers are encouraged to report to the District all signs or indications of water leaks or water waste. The District may, after two warnings by certified mail or personal service, disconnect the service to any property and/or consumer for failure to comply with the foregoing rule. Such service shall be restored only upon payment of the current turn-on charge in effect at the time the water is disconnected, plus any assessed fine as specified in Section 3.23.5. The amount of water wasted in this manner will be estimated and charged at the rates set by the Board of Directors from time to time.

Section 3.21 Water Conservation Devices - Area of Installation

Water conservation requirements concerning installation of devices in new and existing facilities shall apply to all areas within the Squaw Valley Public Service District boundaries. [Amended by Ord. 99-01]

Section 3.22 Installation Requirements for Water Conservation Devices

Requirements for installation in all existing facilities are contained herein. New construction shall conform to these requirements where applicable.

A. Requirements for New Water Use. All new single-family, multi-family, commercial, industrial and public uses shall be equipped with approved water-saving shower heads, water saving aerators on kitchen sinks and lavatories, water saving toilets, shower flow control valves, and pressure reducing valves when such a device is required to maintain 60 psi or less within the system.

B. Insulation of Water Pipes in New Construction. All hot water pipes installed within any new construction shall be insulated to minimum Placer County Building Department standards unless said water pipes are contained within interior walls.

C. Requirements for Existing Water Uses. All existing single-family, multi-family, commercial, industrial and public uses shall be modified so as to be equipped with approved water saving shower head inserts, and water saving toilets or water closet reservoir devices as required by the latest edition of the Uniform Plumbing Code. [Amended by Ord. 01-04]

Section 3.23 Water Conservation [Added by Ord. 01-04; entire section replaced by Ord. 2007-01]

Notwithstanding any other provision of law, and in accordance with Division 1, Chapter 3.5 of the California Water Code, the District finds that a Water Conservation Program is in the public's best interest, will serve a public purpose, and will promote the health, welfare, and safety of the people of Squaw Valley. The District shall strive to educate water users regarding the benefits of water conservation and will notify customers of high usage rates or when water leaks are suspected. In addition to the provisions contained in the Sections above, all District customers shall adhere to the following water conservation measures at all times.

3.23.1 Irrigation Conservation.

1. The Model Water Efficient Landscape Ordinance mandated by the State of California includes a Maximum Applied Water Allowance (MAWA) for any given parcel of land, based on evapotranspiration rates, by region. Appendix A hereto specifies the Maximum Water Allowance Calculation applied to properties located within District boundaries and is incorporated herein by reference. ~~This calculation is used by the District in establishing rate blocks and water usage rates.~~

2. District shall establish an increasing block rate structure that encourages efficient water uses, and sends a strong price signal to those who waste water based upon the provisions set forth in 3.23.1.1, above.

3. A dedicated landscape meter shall be required on all new construction on vacant lots. A dedicated meter shall be required on the installation of any new irrigation system.

Any customer using more than 280,000 gallons per year for two (2) consecutive years shall be required to install a dedicated landscape meter.

4. Pressure regulators shall be required on all irrigation systems and set not to exceed 60 psi.

5. Commercial landscaping, both new and existing, shall conform to Chapter 2.7, Sections 490 through 495, of Division 2, Title 23, of the California Code of Regulations.

3.23.2 Stage 1 (Normal Conditions)

During Stage 1 (Normal Conditions), all District customers (residential, commercial, non-profit, and public agencies) shall not waste water in any fashion or in violation of Section 3.20, and shall abide by the following irrigation restrictions:

Note: "Normal Conditions" should be defined.

a. Voluntary Odd-Even Designated Irrigation Encouraged. The District encourages no irrigation, for any purpose, other than for fire safety measures, on Mondays in Stage 1 (Normal Conditions). Properties with street addresses ending with even numbers are encouraged to irrigate on Tuesdays, Thursdays and Saturdays. Properties with street addresses ending with odd numbers are encouraged to irrigate on Wednesdays, Fridays and Sundays. Hand watering is permitted at will. These restrictions shall be mandatory in Stage 2 (Significant Water Shortage) and Stage 3 (Critical Water Emergency).

i. Automatic Irrigation Systems shall not irrigate in one irrigation zone more than two (2) hours in any 24-hour period, unless the method of irrigation or irrigation system is exclusively by drip or other low-flow irrigation system. No outdoor irrigation will be permitted during the hours of 10:00 a.m. and 5:00 p.m.

District customers with automatic irrigation systems are encouraged to operate and maintain such systems as intended by the manufacturer's recommendations and comply with odd-even irrigation requirements.

ii. Drought Resistant Landscapes. The District strongly encourages the use of drought resistant plants, native plants, groundcovers, or naturalized plants. Drip irrigation or low-flow irrigation systems in new landscape areas shall be required. Installation of large turf areas, and/or unused turf areas shall be discouraged.

iii. New Landscape Exemption. An exemption from the provisions of section 3.23.2a.1., above, shall exist under Stage 1 for newly installed landscaping, as follows: lawns, trees and shrubs shall be exempt for a period of: 60 days from date of installation; bedding plants (including vegetable/herb gardens) shall be exempt for a period of: 15 days from date of planting. The property owner, or his/her designee, shall apply to the District for a written exemption.

b. Excess Flow. District customers shall not allow water to flow over the ground surface, or from sprinklers, onto impervious surfaces or adjacent property.

c. Leaks. District customers shall repair all leaks in plumbing and irrigation systems occurring on the customer's side of each meter within ten (10) days from date of discovery or notification. A leak detection notice may be given to the property owner.

- d. Hoses shall not be used for any purpose without an automatic shut-off device being attached to the hose. Hoses left running are not permitted.
- e. Undeveloped Property & Vacant Lots. Irrigation of undeveloped property and vacant lots is expressly prohibited unless required or mandated by Placer County Code or other governmental agency.
- f. (Moved to Stage 2 and 3)
- g. Food and Beverage Establishments. Commercial food and beverage establishments should encourage serving water to customers only when requested by the customer.

3.23.3 Stage 2 (Significant Water Shortage)

A Stage 2 level shall be determined by the Board of Directors, after consideration of available water supply, aquifer levels, annual precipitation, long range weather forecasts, or such other factors which may apply in District's discretion. and/or any mechanical defect in operating systems. In addition to restrictions contained in Stage 1, the following restrictions shall become effective immediately upon posting a Stage 2 alert notice at three (3) conspicuous posting locations within the District, and upon notification to the local media:

- a. The filling of all swimming pools, which are not covered during periods of non-use, is prohibited.
- b. The operation of any ornamental fountain or similar decorative water feature is prohibited, unless a water recycling system is used, and a notice to the public of such recycling system is prominently displayed.
- c. Outdoor irrigation of all vegetation, including lawns and landscaping, is limited to three times per week, one hour per irrigation zone, per day. Irrigation restrictions specified in Section 3.23.2.a, Odd-Even Designated Irrigation Established, are mandatory and zones shall be restricted to one hour per zone.
- d. No new landscaping shall be installed during a Stage 2 level.
- e. Hardscapes. Water shall not be used to wash sidewalks, driveways, parking areas, tennis courts, decks, patios or other improved areas, except as required or necessitated by driveway repair or necessary maintenance, or to alleviate immediate fire, sanitation, or health hazards.
- f. Fire Hydrants. Use of fire hydrants for flushing (except for protection of public health), construction water for compaction, and dust control shall be coordinated with hydrant flushing only.
- g. Lodging Facilities. Lodging facilities subject to registration and payment of transient occupancy taxes to Placer County shall post water conservation literature in each room. Literature to be distributed shall be approved by the General Manager.
- h. The Stage 2 declaration and restrictions therein shall be reviewed every 180 days by the Board of Directors. Upon cessation of Stage 2 Conditions, Stage 1 (Normal Conditions) provisions will be re-instated.

- i. After imposition of restrictions on water wastage and usage identified above, such restrictions shall stay in effect until the Board of Directors removes such restrictions [Amended by Ord. 01-04].
- j. If, after having been notified by the District through certified mail or personal service of a violation of the emergency water restrictions specified above, the customer continues to violate such restriction(s), the Manager or his/her designated representative shall have the power to disconnect water service to such customer or reduce such water service for household purposes only. Disconnected service or reduced service shall be restored only upon payment of the appropriate reconnection charge established from time to time by the Board. [Amended by Ord. 01-04]

3.23.4 Stage 3 (Critical Water Supply Shortage, Emergency Water Conservation Restrictions) [Entire Section added by Ord. 01-04]

A. Notwithstanding any other provision of law and in accordance with Division 1, Chapter 3, of the California Water Code, in the event of a critical water supply shortage, the shortage shall be declared as such by the District Board of Directors. A Special Meeting shall be posted in order to alert and educate the public. Upon declaration of a water shortage emergency the District shall notify all customers by direct mailing, public communication, and personal service. In addition to continued adherence to water conservation measures and water restrictions contained in the above Sections, District customers shall implement and adhere to the following Emergency Water Conservation Restrictions:

1. Implement mandatory reduction in average base water consumption by 20% or more as deemed necessary by the Board of Directors for all water users in Squaw Valley.
2. Implement critical water supply rates and charges as set forth by the Board of Directors upon finding the water supply to be at a critical shortage. Said rates and charges are intended to provide sufficient funding to continue operating and to cover cost to correct the water supply shortage.
3. In case of a critical drought condition that threatens the District's ability to pump sufficient water supply, and in order to ensure sufficient water supply is available for domestic use, sanitation, and fire protection, the District Manager shall implement regulatory authority over the water basin as provided for in the California Water Code, until such time as the aquifer has recovered to a safe operating level.
4. The District may limit or discontinue the issuance of new water supply permits as deemed necessary by the General Manager.
5. Water supply permits for projects under construction may be suspended or revoked unless the owner can prove the project will not further exacerbate the water supply shortage.
6. Washing of hard surfaces, including sidewalks, driveways, parking areas or decks, shall be discontinued unless required for the health and safety of the occupant.
7. The District shall continue to conduct public meetings regarding the water shortage and solicit the support of the community.

8. The District shall discontinue or limit supply of water outside of District boundaries (service area) except as may be necessary for public health and safety, including fire suppression.

B. After the Manager imposes the restrictions on water wastage and usage identified in the Section above, such restrictions shall stay in effect until the Manager removes such restrictions.

C. If, after having been notified by the District through certified mail or personal service of a violation of the emergency water restrictions specified in the Section above, the customer continues to violate such restrictions(s), the Manager or his/her designated representative shall have the power to disconnect water service to such customer or reduce such water service for household purposes only. Disconnected service or reduced service shall be restored only upon payment of the appropriate reconnection charge established from time to time by the Board.

3.23.5 Enforcement

The General Manager, and other authorized District employees, have the duty and are hereby authorized to enforce all provisions of Section 3.23.

3.23.6 Violations

- a. For the first violation within one calendar year, the District shall issue a written warning to the customer.
- b. For the second violation within one calendar year, a \$100 fine shall be added to the customer's water bill.
- c. For the third violation within one calendar year, a \$500 fine shall be added to the customer's water bill, and the District may install flow restrictors.
- d. For the fourth and any subsequent violation within one calendar year, a \$1,000 fine shall be added to the customer's water bill. The District may also discontinue water service to the property where the violations occurred, in accordance with District procedures. Reconnection shall be permitted only when there is reasonable protection against future violations, such as installation of a dedicated landscape irrigation meter, flow-restricting devices installed on the customer's service connection, or as otherwise determined at the District's discretion.

3.23.7 District Enforcement Costs

In addition to collecting any fines assessed per Section 3.23.5 above, the District shall be reimbursed for its costs and expenses, including legal fees and costs, incurred to enforce the provisions of this Ordinance including all costs for staff to investigate and monitor the customer's compliance with the terms of this Section. Charges for the installation of a dedicated landscape irrigation meter, flow-restricting devices or for discontinuing or restoring water service shall be added to the customer's bill for the property where the enforcement costs were incurred.

Section 3.24 Location of Service Connection Inconsistent With Record Maps

Whenever a service connection is not located as shown on District record maps, District personnel will assist to the extent possible to determine the location of the service connection by use of

surface and underground line detectors. However, the District shall bear no expense for equipment, excavation and/or labor expenses incurred by any person in determining the location of District lines and other facilities.

Section 3.25 Non-existent Service Connections Shown on Record Maps

A. Before a service connection, which is shown to exist on District maps, is determined to be non-existent, the person attempting to locate the service connection shall contact the District Manager for a determination relative to the amount of digging and/or research to be required of the person in locating the service connection. The District shall not be liable for any expenses for equipment, excavation, and/or labor incurred by any person in determining the existence of any lines or other facilities.

B. When the District has previously been provided with record maps and the Manager has made a determination that no service connection exists as shown on the District record maps, the Manager may:

1. Waive any applicable main line tap fees; and,
2. Install the service connection at the District's expense if there is an existing main servicing the property.

Section 3.26 Public Relations Program

The District Board of Directors may undertake a public relations program to provide the public with information in an effort to promote knowledge and understanding of the area's water situation in general and methods to conserve the water supply.

Section 3.27 Service to Separate Premises

Each separate single-family unit, commercial business, establishment or other building or portion of building under single control or management shall be supplied through separate, individual service connections and meters, unless the District elects otherwise.

Section 3.28 Service to Multiple Units on Same or Adjoining Premises

Separate houses, buildings, living or business establishments on the same premises or on adjoining premises under single control or management, or separately owned lots or units in multi-lot or unit structures, may be served at the option of the District by either of the following methods:

A. Through separate service connections and meters to each and any unit or structure, provided that the piping system from each service connection is independent and not interconnected.

B. Through one or more service connections or meters which supply the entire premises or lots.

Section 3.29 Division of Presently Serviced Lots or Premises

When a lot or premises which is presently serviced by the District is divided into two or more lots or premises, the existing service connection and/or meter shall be considered as belonging to the lot or premises which the service connection and/or meter directly enters. Prior to the delivery of water

to the new lot(s) or premises, the new lot(s) or premises shall require the installation of a service connection and meter, payment of appropriate fees, and compliance with other District ordinances.

Section 3.30 Meters

A. All equipment associated with metering, including valves, fittings, settings, meter box, and meter shall be approved by the District. The costs of supplying this equipment shall be borne by the applicant.

B. At the District's option, the meter and related equipment shall be installed by the District at the permittee's expense or by the permittee at the permittee's expense.

C. If the District elects to allow the permittee to install the meter and related equipment, the District shall inspect and approve the meter and related installation. Until the District inspects and approves the installation, water service shall not be provided to a permittee not yet receiving water service and water service shall not be charged to any permittee based upon metered usage. The District reserves the right, for any meter installation determined to be inadequate by the District, to complete the installation and charge the permittee for the District's installation costs pursuant to Division VI.

D. The size of the meter and related equipment supplied by the applicant shall be based upon the information provided in the permit, upon existing construction, and upon the estimated water usage computed from this data.

E. The District reserves the right to require the location of the meter and meter box on the curb line or property line most accessible for the District from existing distribution lines. Existing service connections shall determine the point of delivery of water to the permittee.

F. When the District is to install the meter, the permittee or the permittee's agent shall notify the District at least seventy-two hours, holidays and weekends excluded, in advance of the time the meter is required for individual installation. Multiple meter installation shall be scheduled with the District at the time the permit is issued.

Section 3.31 Operation and Maintenance of Distribution System

A. The owner of the property served and the customer served by the District's distribution system shall be responsible for the operation and maintenance of the private water line, and all devices or safeguards required by the Chapter, which are located upon the property owned by the property owner or occupied by the customer.

B. The District shall be responsible for the operation and maintenance of that portion of the distribution system, which is in the State or County right-of-way or District easement, which has been dedicated to the District, or which is not located upon the property of the person served by the District's distribution system.

C. The property owner served and the customer served by the District's distribution system shall be responsible and liable for all costs involved in the repair of all damage caused by the property owner, the customer, or agents thereof, to any portion of the distribution system, wherever located.

Section 3.32. Restrictions on Use of District Water [Deleted by Ord 2007-01]

Section 3.33. Critical Water Supply Shortage, Emergency Water Conservation Restrictions
[Deleted by Ord 2007-01]

APPENDIX A

MAXIMUM APPLIED WATER ALLOWANCE CALCULATION

MAWA = (ETO)(0.08)(LA)(0.62) where:

ETO = Referenced Evapotranspiration (inches per year)

0.8 = ET Adjustment Factor

LA = Landscaped Area (square feet)

0.62 = Conversion Factor (gallons per square foot)

¼ acre lot LA = 43,560 (0.25) x .33% = 3,600 square feet (using County General Plan)

Average ETO for Truckee and Tahoe City is 35.85"

MAWA for ¼ Acre Lot = (35.85)(0.8)(3,600)(0.62) = 64,000 gallons

DIVISION VI FEES AND CHARGES

Section 6.01 Plan Checking Fees

Any person required by this chapter to have improvement plans checked by the District shall reimburse the District for the actual total costs to the District of providing such a service. Such costs shall be determined by the District Manager. The District will require a deposit to be applied to plan-checking costs as established from time to time by the Board for all commercial, industrial, public or multi-family proposed improvements.

Applications for plan checking are available at the District Office and are to be filled out by the owner or agent submitting the improvement plans. [Amended by Ord. 94-04]

Section 6.02 Distribution System Improvements Fees

Any person making a permanent or temporary improvement to the District's water distribution system shall reimburse the District for the total costs of field and structure inspection, procuring or preparing record plans, automobile mileage, and all overhead and indirect costs. The applicant shall also be responsible to pay the cost of all labor, equipment, and materials required for the actual improvements. Such costs shall be determined by the District Manager.

Section 6.03 Connection ~~Charges~~Fee

There is hereby levied and assessed against any premise, or portion thereof, which has been approved for connection to the District water system, a connection ~~charge~~fee, as set by the Board from time to time. ~~Connection charges include a connection fee and plant availability charge~~Connection fees are set forth in Schedule A.

A. Time of Payment. All connection charges shall be paid to the District upon approval of an application and prior to any construction.

B. Water Service When Service Connection is Adequate. Where an existing and adequate service connection and/or meter are properly connected to the District distribution system, and which is or has been legally servicing the premises or for which a District connection permit has been issued, an applicant for water service from the District shall be entitled to such service after the applicant submits an appropriate application to the District, pays a service fee as set by the Board from time to time and complies with all other District regulations. However, if the applicant is delinquent in any bills to the District, the applicant shall pay such bills in full prior to receiving District water service.

C. Water Service When Service Connection is Inadequate. A service is deemed inadequate where the installation or enlargement of a main line, service connection or meter is necessary prior to the District's supplying service to an applicant and or a connection permit has not been issued by the District for service. If the District has sufficient water supply and system capacity to supply water, the District shall accept an application. The District shall furnish the water service subsequent to the applicant's construction, or payment for construction, of the necessary portions of the distribution system; the applicant's payment of all fees to the District; the applicant's compliance with all District rules and regulations; and the applicant's payment in full of all delinquent charges, if any, owed to the District.

D. Meter ~~Connection-Installation~~ Fees. When the District installs a service connection or meter, the District shall collect a service connection fee from the applicant prior to the installation of service connections and meters. The service connection fee shall be to cover the District's cost of labor, equipment and materials required to install the connection. The fee shall be set at a rate for a normal service connection cost of its type as determined by the District Manager. In the event that the actual cost is greater than the fee the difference shall be collected by the District prior to providing water service. [Amended by Ord. 94-04]

E. Water Connection Fee. The District shall collect from all applicants for water service connections a connection fee which includes an existing system buy-in component, a component for future facilities required to accommodate future growth, and a debt service component. The existing system buy-in includes source, pumping, storage, transmission and distribution, and general plant components. The future facilities include transmission, distribution, and pumping components. The debt service component accounts for the principal on existing assets.

1. The connection fee for a 1-inch or less residential meter shall be the basic unit in determining all other connection fees. .
2. The connection fee for a residential services connection using a 1-inch or less meter shall be:

Source	\$1,452
Pumping	\$256
Storage	\$587
Transmission & Distribution	\$3,862 4 .
General Plant	\$4,586.
Debt Service	(\$329.)
TOTAL	\$10,414

F. Meter Equivalency Factor. The connection fee for larger meter sizes are determined by multiplying the connection fee for a 1-inch meter by a meter equivalency factor. The connection fee for 2-inch and greater size meters shall be reviewed by the General Manager. Meter equivalencies shall be:

1-inch meter	1.0
1.5-inch meter	2.0
2-inch meter	3.2
3-inch meter	6.0
4-inch meter	10.0
6-inch meter	20.0

~~**E. Plant Availability Charge.** The District shall collect from all applicants for water service connections under Section C., above, a Plant Availability Charge (PAC) to ensure the continued availability of facilities through periodic system expansion and replacement. The Plant Availability Charge consists of (1) a supply and treatment component, (2) a transmission/distribution component, and (3) a storage component. [Amended by Ord. 96-01]~~

- ~~1. The Plant Availability Charge for a 5/8 x 3/4 inch residential meter shall be the basic unit in determining all other PAC's, including the PAC for multiple dwelling units and commercial/industrial uses. [Amended by Ord. 96-01]~~

~~2. The PAC for a residential service connection using a 5/8 x 3/4 inch meter (maximum daily demand for an equivalent dwelling unit (EDU) is 1,000 gallons per day or .69 gallons per minute) shall be: [Amended by Ord. 01-03, 05-04]~~

Supply and treatment component	\$6,907
Transmission/distribution pipeline component	\$1,150
Storage component	\$ 357
TOTAL	\$8,414

~~[Amended by Ord. 88-03, 89-03, 94-01, 96-01, 99-04, 01-03, 05-05; 2007-07]~~

~~3. PAC charges for enlargement of otherwise adequate service connections shall be the difference in the PAC charges for new and existing uses.~~

~~F. Plant Availability Charge for Meters Larger Than 5/8 x 3/4 Inch. The PAC for all services larger than the 5/8 x 3/4 inch metered EDU shall be proportionally based on the projected water use of the new connection and shall be calculated as follows:~~

$$\frac{\$8,414 \times \text{Projected Maximum Day Demand}}{1,000 \text{ gallons Maximum Day Demand}}$$

~~[Amended by Ord. 96-01, 99-04, 01-03, 05-05; 2007-07]~~

~~G. 1. Residential Meter Size Requirements.~~ Single family residential unit meter size based on the number of equivalent fixture units being served.

less than 30 EFUs	5/8 x 3/4 inch meter
31 EFUs to 54 EFUs	3/4 inch meter
55 EFUs to 127 EFUs	1 inch meter

[Amended by Ord. 96-01]

~~H. 4. PAC for Commercial Connections~~Connection Fees for Meters Larger Than 1-inch. This charge shall be determined by the General Manager on a case-by-case basis ~~using the formula in paragraph (F.) above.~~

~~The applicant shall provide to the District the projected maximum day demand as certified by a qualified Engineer and subject to approval by the District Engineer, and meter size requested.~~

~~The maximum day demand shall be at least equivalent to one equivalent dwelling unit (1,000 gpd). [Amended by Ord. 01-03, 05-05]~~

~~The maximum day use demand will be evaluated from time to time, at the sole discretion of the District. Said evaluation shall be complete within five years from the date of actual service. If the actual maximum day used demand within that period differs from the estimated maximum day used demand that was the basis for the original connection fee by more than 5%, then an additional charge will be assessed. [Amended by Ord. 96-01, 99-04]~~

~~I. 5. Change in Commercial Use.~~ At any time the District becomes aware of a change in the use of a commercial property the District may review and re-evaluate the PAC connection fee for that property. In the case where the new use creates a larger maximum day demand than had previously been projected, an additional charge shall be assessed. In the case where a smaller maximum day demand is created there shall be no reimbursement of PAC fees previously paid. [Added by Ord. 96-01]

~~6. Fire Service Detector Check. In addition to any other charge required by this Chapter, premises equipped with private fire protection systems connected to the District distribution system shall pay a fire service PAC equal to a 5/8 x 3/4 inch basic unit charge for every 500 gpm requirement of the fire protection system.~~

~~7. Where meters other than displacement type are used, the ratio shall be based on the AWWA equivalent rating for the meter used and PAC amount adjusted accordingly, as determined by the District Manager.~~

~~8. Where a service is to sustain continuous flow, the AWWA's recommendation for size adjustment may be imposed.~~

J — 9. If, at any time after the date of providing service, the PAC connection fee is determined to be insufficient due to an undersized meter, the meter shall be replaced by a properly sized meter at the expense of the owner. The owner shall also be responsible for the difference in PAC connection fee of the new and previously undersized meter. The District shall not be held responsible for any rates or charges resulting from an oversized meter installation. [Added by Ord. 88-03]

K. Connection Fee for Multiple Dwelling Units Service connections for multiple dwelling units including, but not limited to, residential condominiums, townhouses, and apartments shall be assessed a connection fee based upon the water connection fee and meter equivalency factors in Sections E and F.

~~**G. PAC for Multiple Dwelling Units.** Service connections for multiple dwelling units including, but not limited to, residential condominiums, townhouses and apartments, shall be assessed a PAC based upon the applicable percentage as provided below of a 5/8 x 3/4 inch connection, multiplied by the number of dwelling units in the size specified in the complex.~~

<u>Bedrooms Per Unit</u>	<u>Percentage</u>
1. For multiple dwelling units of 3 bedrooms or more	100
2. For multiple dwelling units of 2 bedrooms	90
3. For multiple dwelling units of 1 bedroom and studio	80

~~[Amended by Ord. 04-03]~~

Section 6.04 Billing for Water Service

The District shall begin billing for water service when the District first determines water service is available to the permittee or in accordance with Division V.

Section 6.05 Fee for Processing Water Line Easements

For each written contract required by Division V requiring the processing of water line easements, the District shall be reimbursed by the applicant for the total actual costs of processing the required easement(s). In the event it is necessary to rewrite the description, the District again shall be reimbursed by the applicant for the actual total processing cost. A deposit may be required as set forth on Schedule A attached hereto and incorporated herein by reference.

Section 6.06 Application Fee

A. When a person applies for a permit, the applicant shall pay to the District an application fee as determined by the General Manager (see Schedule A) per application made. The District shall not accept an application until it receives the application fee.

B. Any person who has paid an application fee pursuant to this section, and whose application expires or is canceled, withdrawn, voided, terminated, or abandoned, whether voluntarily or involuntarily, shall not be entitled to a refund of or credit from the application fee.

Section 6.07 Fees for Preparing or Checking Special Studies

Before proceeding with the preparation of any special study the District shall collect from the person making the request for the study a fee in the amount of the estimated cost of preparing the study, as determined by the District Manager. If, after the fee is paid, a change in the study is requested which will increase the cost of preparing the study, supplemental fees shall be collected in the amount of the estimated additional cost. Studies prepared by others and submitted for checking by the District shall be subject to the fee requirement stated above.

Section 6.08 Temporary Fire Hydrant or Water Service Fee

A person desiring connection to a fire hydrant or other system appurtenance shall first apply to the District for permission to connect and shall comply with Division V of this Chapter. Temporary connections for water use outside District boundaries, for a period in excess of 28 days or for a quantity of water in excess of one million gallons, shall require Board approval. The District Board will from time to time establish rates, charges and deposits for this service, which are set forth on Schedule A attached hereto and incorporated herein by reference. [Amended by Ord. 92-02]

Section 6.09 Collection of Fees Charged

All connection charges and other applicable fees shall be due prior to connection to and use of the water distribution system of the District.

Section 6.10 Rates and Charges for Water Service

A. Power of Board. For the purposes of providing funds for the maintenance, operation and capital improvements of the District, the Board may from time to time establish rates, charges, and other fees to be levied and assessed against consumers such as are necessary to carry out the provisions of this chapter.

B. For the purposes of this section only, the specified terms shall have the following definitions:

1. "Domestic users" shall mean all residential users, including single family units, residential condominiums, and multi-family dwellings.
2. "Commercial users" shall mean all business or other similar users, commercial condominiums, hotels, laundries, laundromats, service stations, public buildings, and unoccupied storage/warehouses, swimming pools (semi-public), spa/hot tubs (semi-public).

3. "Commercial unit" shall mean each office, store, or other separately owned or operated commercial space or structure, including any commercial user, which is not otherwise specifically identified.
4. "Laundry" shall mean a commercial laundering facility.
5. "Laundromat" shall mean a self-service laundry utilized by the public.
6. "Public building" shall mean any public service building, including a police station or fire station, or any other publicly owned building not otherwise specifically identified.

C. Each lot or premises which is connected to and each owner or customer receiving water from the District's distribution system shall pay an annual water service charge.

1. Residential Water Rate. There is hereby levied and assessed upon all residential users, a residential water rate consisting of a base rate and a uniform usage rate charge.

a. Base Rate Charge. The base rate charge is equal to the unit value assigned by the District to the premise, ~~or class of premises,~~ times the rate for a single family unit. If additional units exist on the property they will be charged a 2nd unit base rate as set forth in Schedule A, which is attached hereto and incorporated herein by reference.

b. Unit Value. The Manager shall assign to each premise within the District subject to a base rate charge a unit value based on the classification system established by the District for such purpose. The basis for such a value shall be that a "living Unit" as defined under the definition of "single family unit" is considered to have a unit value equal to 1.0. [Amended by Ordinance 88-03]

c. Water Consumption. Annual consumption is determined from the previous year's April to April or May to May meter reading period. [Amended by Ord. 05-05]

d. Uniform Usage Rates. The uniform usage rate charge is for condominiums, apartments, and duplexes. ~~consumption greater than the water consumption allowance.~~ The measurement of said consumption shall be done by meter, installed on the premises and approved by the District. The rates for such consumption are set forth on Schedule A, attached hereto and incorporated herein by reference. [Amended by Ord. 89-03]

2. Commercial Water Rate. There is hereby levied and assessed upon all commercial users a commercial water rate, which rate is set forth on Schedule ~~BA~~, attached hereto and incorporated herein by reference. [Amended by Ord. 89-03]

3. Landscaping/Erosion Control Irrigation Rate. There is hereby levied and assessed upon all ~~premises-commercial properties~~ where a separate metered service connection distributes water to a landscaping/ erosion control irrigation system a charge for such use. Said use shall be considered a commercial use and the charge for such use shall be established from time to time by the Board. The charge is set forth on Schedule ~~BA~~, attached hereto and incorporated herein by reference. [Amended by Ord. 89-03]

4. Leak Rate Charge. [Adopted by Ord. 94-04, amended by Ord. 96-01, deleted by Ord. 05-05]

D. Whenever reasonably possible, the annual water service charge shall be determined as stated above. However, when a meter fails to register or a meter cannot be reasonably read, the Uniform Usage Rates shall be based on the average quantity of water supplied for comparable service during the preceding year. When there is no record of water supplied for comparable service, the total annual service charge shall be determined by the District Manager based on other comparable dwellings in the District. [Amended by Ord. 94-04]

- E.**
1. No water shall be furnished to any premises or persons except through a service connection in compliance with the District's rules and regulations.
 2. No water service or facility shall be furnished to any premises or persons free of charge.
 3. Whenever possible, all water supplied by the District shall be measured by means of water meters.
 4. The minimum meter size shall be ~~5/8 x 3/4~~ 1-inch meter.

F. Temporary Water Services:

1. Fire Hydrant Use.

Except as provided by Government Code section 53069.9, District shall charge any person who seeks a fire hydrant use permit a basic permit fee for each fire hydrant or hydrants requested. Rates, charges, deposits and rules and regulations thereof may be established from time to time by the Board. Rates, charges and deposits are set forth in Schedule A, attached hereto and incorporated herein by reference. [Amended by Ord. 96-01]

2. Temporary Service.

The District shall charge any person who seeks a temporary water service a basic fee for each service requested. Rates, charges, deposits and rules and regulations thereof may be established from time to time by the Board. Rates, charges and deposits are set forth in Schedule A, attached hereto and incorporated herein by reference. [Amended by Ord. 96-01]

A portion of the deposit charged for Temporary Water Service may be retained by the District for fees, as set forth on Schedule A, or to repair or replace damaged hydrant or meter. Should inspection of both the hydrant and meter prove to be in sound working order without defects, the remainder of the deposit shall be applied to water usage or refunded to the applicant. This deposit may be waived if the applicant is a District customer with no current delinquencies. All fees and damage charges, if any, shall be paid by direct invoice. [Added by Ord. 96-01]

G. Water Service Outside District Boundaries. Water service supplied on a permanent basis for use by properties or customers located outside Water District boundaries shall be charged at a higher rate than water supplied to properties or customers for use within Water District boundaries. The water rate shall include:

1. The appropriate residential or commercial rate structure; and,
2. An additional fee equal to the proportion of property tax revenues applied to those properties within the District in calculating the annual rate structure; and,
3. Any additional charges for costs incurred by the District to maintain and supply water

service to those properties and customers outside District boundaries.

Water use outside District boundaries shall require Board approval and, when appropriate, a written contract. [Adopted by Ord. 92-02]

Section 6.11 Billing Procedures and Meter Testing

A. Except as otherwise specified herein, the District shall directly bill each individual owner of each lot or premises connected to the District's distribution system. The annual water charge shall be payable by each owner and each customer. Each owner shall be liable to the District for payment of the annual water charge regardless of whether the owner is also the customer and regardless of whether service is provided through an individual meter or multi-customer meter.

B. Where owners of premises in a multi-unit structure served through a multi-customer meter are billed individually and belong to a homeowner's or similar association, the association shall provide to the District current and updated lists of the owners of each premises. The association shall inform the District in timely fashion of any change in ownership in its members.

C. Notwithstanding Section A. above, the District may elect to send a composite bill to groups of customers served by individual or multi-customer meters when each of the following conditions is met:

1. The owners to be billed as a group own lots or premises in a multi-unit living structure;
2. The owners are served through one or more individual or multi-customer meters;
3. The owners have formally organized in writing into a homeowners or similar association.
4. The homeowners or similar association, through properly executed covenants, conditions, articles of incorporation or by-laws, has the power to act as the sole agent for the owners concerning water service charges in a manner which binds individual owners; and
5. The association enters into a written agreement with the District which provides, among other matters, that:
 - a. The association shall be responsible for and guarantee payment of all such charges within the time required by the District's rules and regulations, regardless of whether any single owner has paid the owner's share of such charges to the association;
 - b. The District shall bill to and the association shall pay all delinquent penalty and interest charges on the composite bills;
 - c. The District's bill or other notices to the association shall constitute a bill or other notice to each individual owner or customer, who shall agree that no other notice or bill to individual owners or customers shall be necessary for, or a prerequisite to, the District's exercise of its powers to terminate service, or place liens on each owner's property or exercise other legal remedies necessary to preserve the collection of and collect delinquent bills and charges; and

d. The bill shall consist of the sum of the total annual water charges for each owner or customer represented by the association, which shall be the sum of the service charge and/or excess charge for each customer, lot, or premises plus the total quantity rate charge for all service through the individual or multi-customer meter. The District shall not be responsible for any disparity among such customers for the amounts of water used or for the size of premises served. Any adjustment for such disparity in water use or in the quantity rate charge shall be the responsibility of the owners or customers served.

D. All applications for service shall constitute a written agreement to pay for all service rendered pursuant to the application and to be bound by all applicable District rules and regulations. An application shall be signed by the person who shall be responsible for the bills for water service provided through that meter, regardless of whether the meter is a single customer or multi-customer meter.

E. 1. Whenever possible, meters shall be read on a bi-monthly basis. [Amended by Ord. 94-04]

2. At its discretion, the District may test a meter at any time. The District shall test a meter upon the request of a customer, provided the customer first deposits an amount estimated by the Manager to conduct the test with the District. If the District's test shows the meter is registering within 5% of accuracy the amount of water actually passing through the meter, the actual cost to conduct the test shall be retained by the District to cover its costs of testing. If the test shows that the meter is in error by at least 5%, the deposit shall be refunded and the meter replaced or repaired.

3. If, after testing a meter, the meter is found to register 5% more water than the amount of water actually passing through the meter, the District shall replace or repair the meter and refund to the customer the overcharge that may have been made during the preceding three months due to the meter's inaccuracy. If, after testing the meter, the meter is found to register less than 95% of the amount of water actually passing through the meter, the District shall repair or replace the meter and issue a supplemental bill to the customer. The amount of the supplemental bill shall be equal to the difference of the customer's average bill for comparable service and his/her actual bills for the preceding three months. If there is no record of comparable service, the rates set forth earlier in this Section shall be used to establish the amount of the supplemental bill.

Section 6.12 — Manual Reading Charge [Deleted by Ord 2007-04]

Section 6.13 Collection of Water Use and Service Charges and Rates

All water use and service charges and rates may be billed on the same bill and collected together with rates and charges for any other District services. If all or any part of such bill is not paid for any service, the District may discontinue any or all of the services for which the bill is rendered.

A. Time of Payment. All annual water services charges are payable in advance on an annual basis or upon presentation of a billing by District to consumer. Payment plans may be prearranged and are payable at the office of the District. [Amended by Ord. 94-04]

B. Issuance of Bills. All bills for water service will be rendered by the District as provided in this

chapter. Bills not paid sixty (60) days from billing date, except pursuant to payment plan, are delinquent.

C. Penalty and Administrative Charge. All delinquent bills will be subject to a penalty charge equal to 1% per month on all delinquent sums, plus a \$10.00 administrative service charge for each additional billing that is prepared by District. Any check which is returned to District on the basis of insufficient funds or "refer to maker" is subject to an additional \$25.00 service charge per check. [Amended by Ord. 94-04]

D. Notice of Delinquency, Administrative Charge, and Interest. On each bill for water service, notice will be given of the date upon which the billing shall become delinquent and of applicable administrative and interest charges as provided in this Chapter.

E. Pay First, Litigate Later. No appeal to the Board of Directors, nor legal or equitable process shall issue in any suit, action or proceeding before the District or in any court against the District or any officer, employee, or director of the District to appeal, prevent or enjoin the collection of any rate or charge, with or without interest, unless the same shall have been paid in full first. (Added by Ord 2010-02)

F. Base Rate Billing. Bills for base rate water will be rendered and are payable yearly in advance. Less than annual bills for base rate service will be pro-rated to the end of the billing year in accordance with the applicable District schedule. Should the pro-rated period be less than one month, no pro-ration will be made and no bill shall be less than the monthly fixed charge. Base rate service may be billed, at the option of the District, at intervals other than yearly.

G. Over Allowance Excess Metered Rate Billing. All over allowance rate bills may be rendered semi-annually or at the option of the District, based on the District's determination by inspection of such meters of the quantity of water used by each consumer. [Amended by Ord. 94-04]

H. Discontinuance of Service. A consumer's water service may be involuntarily discontinued for non-payment of a bill for service rendered at any current or previous location by District, provided said bill has not been paid within sixty (60) days after the billing date and which is presented at the consumer's last known address. Discontinuance of service shall be in accordance with Division IX.

I. Joint and Several Liability. Two or more parties who join in one application for service or who jointly own property served by the District shall be jointly and severally liable for payment of bills and shall be billed by means of single periodic bills.

J. Payment Plan. If consumer is not in default to any other sum due District at the time of the rendering of the annual base rate billing pursuant to the above, and provided further that applicant submits a written request to District within thirty (30) days of the rendering of the bill for a payment plan, District will allow a payment plan for the base rate billing on the following terms:

Payment plan agreement periods will be determined by the District for payment of full service fees due within the fiscal year of billing. One percent (1%) interest per month on the unpaid balance and a \$10.00 service fee per billing shall be included with the payment plan. Requesting a payment plan constitutes an agreement by the customer to make all payments on or before the set due date. Additional service fees shall be charged for each reminder notice or rebilling. Failure to make payments as scheduled constitutes a delinquency of the account whereby all remaining service fees, penalties and interest become immediately due and payable. Water service shall be discontinued for any account over 60 days delinquent.

~~**K. Payment Discounts.** Yearly water service charges shown on Schedule A will be billed annually in advance on July 1 of each year. The following is the District policy concerning deposits:~~

- ~~1. Prepayment Discount – if the annual charge is paid in full and received in District office on or before July 31 of the current annual billing period, a discount as may be set by the Board from time to time thereof shall be allowed.~~
- ~~2. Current Payment, No Discount – if the annual charge is paid in full after July 31 and received in District office on or before August 31 of the current annual billing period, no discount shall be allowed. A current payment is not subject to interest or administrative charges.~~

LK. Reduction in Unit Count. District recognizes that a consumer may voluntarily elect to reduce the unit count on a parcel of real property and District will allow such reduction provided consumer:

1. Submits to District in writing a request for reduction, to take effect upon inspection and verification; and,
2. Allows District to inspect the building or buildings, which are subject to the reduction, within thirty (30) days of the request.

If the unit reduction request is granted there will be no reimbursement of connection charges previously paid.

Any reduction of annual service fees as a result of a reduction in unit count will be applied as a credit to the next annual billing. [Amended by Ord. 94-04, Ord. 96-01]

ML. Deferral of Service Fees on Structures that are Destroyed. When a residence or commercial structure is destroyed by fire, avalanche, earthquake, or other disaster, the owner of such destroyed structure is allowed a maximum 12-month courtesy period to rebuild without paying service fees. If the structure is rebuilt and approved for occupancy before the 12-month period has passed, service fees will immediately become payable. If the structure is not rebuilt within the 12-month period, minimum service fees must be paid in order to maintain a valid permit. [Adopted by Ord. 94-04]

Section 6.14 Meter Reading Charge

The Board from time to time will set a charge, as shown on Schedule A, for the District to provide an other than normally scheduled meter reading. Any person requesting such a service from the District shall be responsible for such charge. [Amended by Ord. 94-04]

Section 6.15 Deposit

A. Prior to receiving water service, an applicant for water service may be required to deposit with the District a sum equal to 25 percent of the annual rate for water service.

B. A deposit may be required for each lot or premises when any of the following conditions occur:

1. Whenever an owner of property receiving water service from the District transfers the

property to a new owner, the new property owner shall pay a deposit to the District as identified in Section A. above.

2. Whenever there is a change in the owner receiving water service, the new owner shall pay a deposit to the District as identified in Section A. above.

3. Any District customer or property owner whose water service is disconnected due to non-payment of District charges shall pay a deposit, as specified in Section A. above, as a pre-requisite for resumption of water service.

C. Notwithstanding Section A, B, B.1, or B.2, an existing customer or property owner within the District who has not incurred any penalties or late charges on any water account with the District for nine (9) months of the immediately preceding twelve (12) months, shall not be required to deposit with the District an amount as identified in Section A above.

D. The District may use the deposit to pay any District bill, and penalties and interest thereon, which are otherwise unpaid by the customer or property owner. The District may also use the deposit for its costs of collecting the unpaid water bill and penalties. If the District uses part or all of a customer's or property owner's deposit, that customer or property owner shall pay the District a sum adequate to maintain a deposit equal to 25 percent of the annual meter rate as a condition of continued water service.

E. The amount of deposit not used by the District shall be refunded to the customer or property owner when the customer or property owner voluntarily terminates water service with the District.

F. The amount of the deposit not used by the District may be credited to the account of the customer or property owner at such time as the District determines a deposit is no longer required, provided the District has held the deposit for a minimum of twelve (12) months.

DIVISION X CONSTRUCTION OF WATER LINES

Section 10.01 Definitions

For the purposes of this Division, the specified terms are defined as follows:

- A. "Developer" means any person, excluding those persons contracting with the District, who installs or causes to be installed one or more structures which will be connected to the District water distribution system.
- B. "Main line extension" is any extension of the main line between the existing District main line and the lots which are being improved or which are owned by the developer. A main line extension does not include a main line constructed within the tract of land which is being improved or which is owned by the developer.

Section 10.02 Financial Responsibility for Construction of Water Line

A developer who installs or causes to be installed any part of the District distribution system is financially responsible for the installation, and all incidents thereof, of the distribution system, including the water main and the service connection.

- A. Buy Back Agreements. At the District's option, the District may enter into an agreement with the owner whereby adjacent properties connecting to the water distribution system installed by the owner or their agent, will be required to reimburse the owner or their agent, through the District, for a prorated share of the cost of water distribution facility design and construction. Administration of the reimbursement monies will continue until such prorated shares have been paid, but no longer than a period of ten years after completion of the water distribution system facilities.

Section 10.03 Construction of Distribution System

- A. When a developer proposes to construct a main line and/or one or more service connections, the developer may perform such construction, subject to the requirements of the District.
- B. When the developer performs the tap between a service connection constructed by the developer and a main line constructed by the developer, no service connection fee shall be charged. Other connection fees, ~~including plant availability charges, and fixture unit fees,~~ shall be charged as set forth in Division VI.
- C. Notwithstanding any other provisions of this Chapter, the installation of meters, and all equipment associated with meters, shall be performed by District personnel, as set forth in Division III, and shall be charged to the developer, as set forth in Division VI.
- D. Except as specified in Section 10.03 A., construction of metered service connections, taps, main line and all other parts of the District's distribution system (excluding private water lines) shall be performed solely by District personnel. The time at which the District shall perform such construction, shall be scheduled with the District at the time the permit is issued.

Any time-and-material construction costs not covered by the service connection fee in Division VI, or the Drop In or Metered Service Charges in Division VI shall be charged to the developer in addition to any other fees required by this Chapter. The District may require the payment of one or

more deposits towards the District's construction costs, prior to and during construction.

Section 10.04 Performance Guarantee

A developer shall post a surety bond, cash or other security satisfactory to the District to guarantee the faithful performance of any agreement for or the construction of water mains or distribution systems. The surety bond, cash or security shall be in the sum of 100 percent (100%)

of the estimated cost of the work, or in such other sum as may be fixed by the Board. The surety bond, cash or security shall, in addition to guaranteeing the faithful performance of the work, guarantee the maintenance of the distribution system for a period of one year following the completion and acceptance of the work by the District.

Section 10.05 Liability

The District and its officers, agents and employees shall not be liable for any injury or death to any person or damage to any property arising from the performance of any work by a developer. The developer shall indemnify, protect, defend, and shall hold harmless the District and its officers, agents and employees from any liability imposed by law upon the District or its officers, agents or employees, including all costs, expenses, attorneys' fees, and other fees, and interest incurred in defending the same or in seeking to enforce this provision. The developer shall be solely liable for any defects in the performance of the developer's work or any failure which may arise therefrom.

Section 10.06 Formation of Improvement District

A. When a developer installs or causes to be installed any part of the District water distribution system, the developer may request in writing that the District form an improvement district, pursuant to the California County Water District Law or other law, to include that real property which is served and benefited (or to be served and benefited) by the water distribution system caused to be installed, by the developer.

B. The District may agree to form an improvement district only after receiving the developer's written request for formation thereof and the developer's written agreement to pay all sums reasonably incurred by the District in the formation and operation of the improvement district.

C. If the District agrees to form an improvement district, the developer shall pay the District an initial fee, to be determined by the District, towards the District's cost of forming the improvement district. The District shall not take any steps towards the formation of the improvement district until it receives this initial fee.

D. The developer may withdraw the request for the formation of an improvement district if no prejudice will result therefrom to the District or its customers.

E. The developer shall be liable for all costs reasonably incurred by the District in the formation and operation of the improvement district whether or not the improvement district is formed.

Section 10.07 Size of New Main Line

The District may require the developer to install a main line larger than that necessary to adequately serve the developer's proposed construction. When the District requires the installation of a larger main line, the District shall either (a) pay the difference in cost, as determined by the

District, between the size necessary to serve the developer's construction and the larger main line or (b) perform the installation itself subsequent to the receipt from the developer of a sum sufficient to cover the cost of installation, and other necessary expenses, of the main line required by the developer.

Section 10.08 District's Option to Construct Facilities

Whenever a developer applies for an assurance of water service or a water permit which involves the extension of the District's main line, the District, at its sole option may install such facilities subsequent to the developer's advancement to the District of funds sufficient to cover the costs of construction and other necessary expenses.

Upon completion of construction, the District shall refund any funds advanced in excess of the actual cost to be borne by the developer.

Section 10.09 Application for Main Line Extension Agreement

Whenever a developer applies for a permit or an assurance of water service which involves a main line extension, the developer may also apply to the District for a main line extension agreement, which provides for partial reimbursement to the developer of the developer's costs of constructing the main line extension. The District may accept the application and approve a main line extension agreement.

Section 10.10 Main Line Extension Agreement

Whenever a developer enters into a main line extension agreement with the District, the agreement may provide for a refund to the developer as follows:

A. Within the limits specified herein, when the main line extension has been installed at the developer's sole expense, the developer shall be entitled to a sum up to 25% of the plant availability charge component of the connection fees received by the District for hook-ups into the main line extension paid for by the developer.

B. Any amounts collected by the District for plant availability charge component of the connection fees, subject to Section 10.10 A, shall be refunded to the developer within ninety days following the date of collection; provided that no refund shall be made for collections made after five (5) years from the date of completion of the extension.

C. The total amount to be refunded to the developer shall not exceed 25% of the net amount paid by the developer to the District for the extension, if installed by the District, or 25% of the estimated cost, as determined by the District, for such extension if installed by the developer.

Section 10.11 Dedication Requirements

An offer of dedication of that portion of the distribution system, including the service connection and all appurtenances, which is located on the District's side of the service connection and not located on the owner's or the customer's private property shall be included in any application for the construction of the water distribution system. The person who causes the plans for the construction of the water distribution system to be prepared shall present an "offer of dedication" signed and acknowledged, on forms provided by the District, with any plans for the construction which were

presented to the District. The District shall not accept for dedication any portion of the water distribution system that is not constructed in conformity with the requirements of the District. When the construction of the sewer has been completed and accepted by the District, the water distribution system offered for dedication shall become part of the District's distribution system.

Notice to Developer: Prevailing Wages may have to be paid to employees and subcontractors on construction of facilities which are later to be dedicated to the District.

Section 10.12 Initiation of Water Service

To initiate water service, a permittee shall deliver to the District a written request for the initiation of water service at least two (2) working days prior to the date water service is to be made available.

2017-18 WATER RATES SCHEDULE A

Applicable Section No.	Description	Fee
6.01	Plan Checking Fee	= Actual Cost to District
	Deposit Amounts:	
	Single Family Unit	= \$ 50.00
	All Other Uses	= \$500.00
6.02	Distribution System Improvement Fees	= Actual Cost to District
6.03	Connection Charges	= Connection Fee + Fire Protection Sprinkler System
	Connection Fee	
	1" Meter	= \$10,414
	1.5" Meter	= \$20,828
	2" Meter	= \$33,325
	3" Meter	= \$62,484
	4" Meter	= \$104,140
	6" Meter	= \$208,280
	Fire Protection Sprinkler System Residential & Commercial	= \$1,077
6.03D	Meter Installation Fee	= 5/8" Meter - \$320.00 Minimum 3/4" Meter - \$355.00 Minimum 1" Meter - \$435.00 Minimum
6.05	Water Line Easement Processing Fee	= Actual Cost to District
6.06	Application Fee	= refer to Section 6.06
6.07	Special Study Preparation or Checking Fee	= Actual Cost to District
6.08 & 6.10F	Fire Hydrant or Temporary Water Service Fees:	
	Fire Hydrant Meter Deposit	= \$ 250.00
	Temporary Connection Fee	= Actual Cost to District
	Consumption Fees:	= \$10.91/ 1,000 gallons
	Minimum Permit Admin. Chg.	= \$50.00
	Meter Rental Fee and/or Hydrant Use	= \$8.50/wk. (1 to 7 days)
6.10C	Rates & Charges for Water Service	
	Single Family Unit Base Rate Charge	= \$934.50/ unit
	Residential Pool Base Rate	= \$934.50/ yr.
	Condo/Apt./Duplex/2nd Unit (Multi-Family Resident)	
	Base Rate Charge	= \$453.00/ unit

2017-18 WATER RATES SCHEDULE A

Applicable Section No.	Description	Fee
	Residential Consumption Rate/Per Unit (Includes Irrigation and additional units)	
	Tier I 0 to 120,000 gallons	= \$ 4.54/ 1,000 gallons
	Tier II 120,001 to 220,000 gallons	= \$ 9.24/ 1,000 gallons
	Tier III 220,001 to 280,000 gallons	= \$14.45/ 1,000 gallons
	Tier IV 280,001 gallons and up	= \$31.99/ 1,000 gallons
	Condo/Apt./Duplex/2nd Unit (Multi-Family Resident) - \$7.87/1,000 gallons	
	Commercial (Includes HOA)	= \$6.02/ 1,000 gallons
	Commercial Irrigation (Includes HOA)	= \$10.91/ 1,000 gallons
6.10C	Commercial & Commercial Irrigation Base Rates (Includes HOA)	
	5/8" Meter = \$ 767.53/ year	
	3/4" Meter = \$ 837.55/ year	
	1" Meter = \$ 934.50/ year	
	1.5" Meter = \$ 1,877.08/ year	
	2" Meter = \$ 2,994.71/ year	
	3" Meter = \$ 5,623.16/ year	
	4" Meter = \$ 9,380.01/ year	
	6" Meter = \$18,762.71/ year	
6.11E	Meter Testing Fee	= Actual Cost to District
6.12	Manual Reading Charge	= [deleted Ord 2007-03]
6.13J	Payment Discount	= [Deleted by Ord. 99-04]
6.14	Meter Reading Charge	= \$ 20.00
9.12	Disconnection/Reconnection	= \$ 50.00 ea.

SQUAW VALLEY PUBLIC SERVICE DISTRICT CODE

CHAPTER 2 SANITARY SEWER SERVICE CODE

All Sections of this Code Chapter have been adopted by Ordinance 88-2, unless noted otherwise

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DIVISION VI FEES AND CHARGES

Section 6.01 Plan Checking Fees

Any person required by this Chapter to have improvement plans checked by the District shall reimburse the District for the actual total costs to the District of providing such a service. Such costs shall be determined by the District Manager. The District will require a non-refundable deposit as established from time to time by the Board for all commercial, industrial, public or multi-family proposed improvements.

Applications for plan checking are available at the District Office and are to be filled out by the Engineer submitting the improvement plans.

Section 6.02 Sewer Construction Permit Fee

Any person making a permanent or temporary improvement to the District's collection system shall reimburse the District for the total costs of field and structure inspection, procuring or preparing record plans, automobile mileage, and all overhead and indirect costs. The applicant shall also be responsible to pay the cost of all labor, equipment, and materials required for the actual improvements. Such costs shall be determined by the District Manager.

Section 6.03 Connection Charges

There is hereby levied and assessed against any premise, or portion thereof, which has been approved for connection to the District collection system, a ~~charge~~connection fee, as set by the Board from time to time. ~~Connection charges include the following fees: hook-up unit fee, fixture unit fee, and tapping fee.~~ Connection fees are set forth in Schedule A.

- A. **Time of Payment.** All connection charges shall be paid to the District upon approval of an application and prior to any construction.
- B. **Units.** Each unit, as defined in Section 6.03E, shall be charged a ~~hook-up, fixture unit and tapping~~connection fee when applicable.
- C. **Existing House Lateral.** If there is an adequate, existing house lateral to which a unit shall be connected, no tapping ~~_~~ fee shall be charged. If there is an existing house lateral connection which is not adequate for the unit(s) to be served or if there is no existing house lateral to which the unit(s) to be served may be connected, then a tapping fee shall be charged for each tap performed by the District into the District's collection system.
- D. **Connections.** Connections of house laterals or of the force main into the District's existing force main shall be charged the applicable ~~hook-up fee, and fixture unit~~connection fee. Any taps required under these circumstances shall be performed by the District or their approved contractor and shall be subject to the tapping fee.
- E. **~~Hook-Up Unit Sewer Connection Fee.~~** ~~For the purpose of this Section, a hook-up unit fee shall be charged for every new sewer connection based on the following:~~
 - ~~1.~~
 - ~~2.~~ ~~1. Residential single family unit, duplex, triplex, quadplex, residential condominium, townhouse, apartment, or other type of living unit intended for~~

occupancy.

- ~~3.—~~
- ~~4.— (Fee = One (1) hook-up unit per dwelling unit.)~~
- ~~5.—~~
- ~~6.— 2.— Commercial – Motels, hotels, dormitories, rooming houses, commercial buildings, and all other connections except residential and industrial.~~
- ~~7.—~~
- ~~8.— (Fee = One (1) Hook-up Unit Fee per twenty-two (22) or less equivalent plumbing fixture units.)~~
- ~~9.—~~
- ~~10.— 3.— Industrial and other facilities discharging other than domestic sewage, a fee to be set by the Board depending on quantity and strength of proposed discharge.~~
- ~~11.—~~
- ~~12.— (Minimum Fee = Hook-up Unit Fee per twenty-two (22) or less equivalent plumbing fixture units.)~~
- ~~13.—~~
- ~~14.— 4.— Swimming pools, where backwash system is connected to sewer.~~
- ~~15.—~~
- ~~— (Fee = 10% of one (1) Hook-up Unit connection Fee per backwash system.)~~

- 1. The District shall collect from all applicants for sewer service connections a connection fee which includes an existing system buy-in component, a component for future facilities required to accommodate future growth, and a debt service component. The existing system buy-in includes collection and general plant. The future facilities include collection related assets. The debt service component accounts for the principal on existing assets.
- 2. The connection fee for a 1-inch or less residential meter shall be the basic unit in determining all other connection fees. .
- 3. The connection fee for a residential services connection using a 1-inch or less meter shall be:

Collection	\$3,750
General Plant	\$2,064
Debt Service	(\$187)
TOTAL	\$5,627

F. Meter Equivalency Factor. The connection fee for larger meter sizes are determined by multiplying the connection fee for a 1-inch meter by a meter equivalency factor. The connection fee for 2-inch and greater size meters shall be reviewed by the General Manager. Meter equivalencies shall be:

1-inch meter	1.0
1.5-inch meter	2.0
2-inch meter	3.2
3-inch meter	6.0
4-inch meter	10.0
6-inch meter	20.0

FG. Tapping Fee. The fee for tapping the sewer main shall be the total actual costs of labor, equipment and materials for the District or its approved contractor to perform the tap. The ~~hook-up unit~~ fee for connecting to an existing house lateral shall be established from time to time by the Board and is as set forth in Schedule A attached hereto and incorporated herein by reference.

~~**G. Fixture Unit Fee.** The fixture unit fee shall be assessed on any residential premises where the total count of equivalent plumbing fixture units exceeds the twenty-two (22) allowed. A fixture unit fee shall also be assessed on any premises which experience a change in use per Paragraph I below. The fee per fixture unit in excess of twenty-two (22) shall be established from time to time by the Board and is as set forth in Schedule A attached hereto and incorporated herein by reference. Public use fixtures shall apply to common spaces and areas of commercial, industrial, public, multi-family uses or other like structures. Numbers of equivalent fixture units in a facility, for purposes of computing connection charges, shall be determined from the latest edition of the International Association of Plumbing and Mechanical Officials (IAPMO) Uniform Plumbing Code. [Amended by Ord. 99-02]~~

Notes:

- ~~1. Number of fixture units or other items of plumbing or equipment not specifically identified in the Uniform Plumbing Code shall be based on the manufacturer's information for sewage production and the interpretation of the latest version of the Uniform Plumbing Code by the District Manager. [Amended by Ord. 99-02]~~
- ~~2. Plumbing stub-ups for fixture connections shall be assigned fixture units based upon information supplied by the owner subject to review by the District Manager.~~

IH. Change of Use. If at any time after payment of a connection charge, there is a change of use on the premises resulting in an increase in ~~plumbing fixtures~~meter size, the owner shall, prior to issuance of a permit, pay ~~a fixture unit~~ the difference in connection fee for the meter size, as set forth in Schedule A attached hereto and incorporated herein by reference, to the District for each equivalent fixture unit in excess of the number used in calculating the original connection charge.

JI. The connection charge as set from time to time by the Board is a flat charge which allows for the initial installation of a ~~hook-up unit~~. This fee includes the hook-up ~~and fixture fee~~ for a single family unit or equivalent. The total connection charge shall be the sum of the tapping, and hook-up ~~and fixture unit fees which may be greater or less than the flat charge due to the possibility of either a tapping fee or a residential premises hook-up containing greater than twenty-two (22) equivalent fixture units.~~

Section 6.04 Billing for Sewer Service

The District shall begin billing for service when the District first determines a discharge to the collection system has occurred by the permittee or in accordance with Division V.

Section 6.05 Fee For Processing Sewer Line Easements

For each written contract required by Division V, requiring the processing of sewer line easements, the District shall be reimbursed by the applicant for the total actual costs of processing the required

easement(s). In the event it is necessary to rewrite the description, the District again shall be reimbursed by the applicant for the actual total processing cost.

Section 6.06 Application Fee

- A.** When a person applies for a permit, the applicant shall pay to the District an application fee as established from time to time by the Board per application made. The District shall not accept an application until it receives the application fee.
- B.** Any person who has paid an application fee pursuant to this section, and whose application expires or is canceled, withdrawn, voided, terminated, or abandoned, whether voluntarily or involuntarily, shall not be entitled to a refund of or credit from the application fee.

Section 6.07 Fees For Preparing Or Checking Special Studies

Before proceeding with the preparation of any special study, the District shall collect from the person making the request for the study a fee in the amount of the estimated cost of preparing the study, as determined by the District Manager. If, after the fee is paid, a change in the study is requested which will increase the cost of preparing the study, supplemental fees shall be collected in the amount of the estimated additional cost. Studies prepared by others and submitted for checking by the District shall be subject to the fee requirement stated above.

Section 6.08 Septic Tank, Cesspool and Holding Tank Discharge Prohibited

Disposal of residential, septic tank, cesspool, holding tank, wastes, or other discharges into the District's sewer system is prohibited. (Amended by Ord 2009-06)

Section 6.09 Collection of Fees Charged

All fees and connection charges shall be due prior to connection to and use of the collection system of the District.

Section 6.10 Rates and Charges for Sewer Service

- A. Power of Board.** For the purposes of providing funds for the maintenance, operation and capital improvements of the District, the Board may from time to time establish rates, charges, and other fees to be levied and assessed against consumers such as are necessary to carry out the provisions of this Chapter.
- B. Definitions.** For the purposes of this section only, the specified terms shall have the following definitions:
 - 1. "Domestic users" shall mean all residential users, including single family units, residential condominiums, and other multi-family dwellings.
 - 2. "Commercial users" shall mean all business or other similar users, commercial condominiums, hotels, laundries, laundromats, service stations, public buildings, and unoccupied storage/warehouses, swimming pools (semi-public), spa/hot tubs (semi-public).

3. "Commercial unit" shall mean each office, store, or other separately owned or operated commercial space or structure, including any commercial user which is not otherwise specifically identified.
4. "Industrial user" shall mean:
 - a. Any user of a publicly owned treatment works:
 - 1) identified in the Standard Industrial Classification Manual, 1972, Office of Management and Budget, as amended; and,
 - 2) which discharges more than 50,000 gallons per day (gpd) of sanitary wastes, or which discharges, after exclusion of domestic wastes or discharges from sanitary conveniences, the weight of biochemical oxygen demand (BOD) or suspended solids (SS) equivalent to that weight found in 50,000 gpd of sanitary waste; or,
 - b. any user of a publicly owned treatment works which discharges sewage to the treatment works which contains toxic pollutants or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to contaminate the sludge of any municipal systems, or to injure or interfere with any sewage treatment process, or which constitutes a hazard to humans or animals, creates a public nuisance, or creates any hazard in or has an adverse effect on the waters receiving any discharge from the treatment works.
5. "Laundry" shall mean a commercial laundering facility.
6. "Laundromat" shall mean a self-service laundry utilized by the public.
7. "Public building" shall mean any public service building, including a police station or fire station, or any other publicly owned building not otherwise specifically identified.

C. Annual Service Charge. Each lot or premises which is connected to and each owner or customer receiving sewer service from the District's collection system shall pay an annual sewer service charge.

1. ~~BaseFlat Rate Charge. For Single Family Residents, the base rate charge is equal to the unit value assigned by the District to the premise times the rate for a single family unit. If additional units exist on the property they will be charged a 2nd unit base rate as set forth in Schedule A, which is attached hereto and incorporated herein by reference~~ There is hereby levied and assessed by District upon all domestic users, a flat rate sewer service charge which is equal to the unit value assigned by the District to the premise, or class of premises multiplied by the flat rate charge. For a single premises as set forth in Schedule A which is attached hereto and incorporated herein by reference.
2. **Unit Value.** The Manager shall assign to each premise within the District subject to a flat rate charge a unit value based on the classification system established by the District for such purpose. The basis for such a value shall be that a "living Unit" as

~~defined under the definition of "single family unit" is considered to have a unit value equal to 1.0. The basis for such a value shall be that a single family unit has 22 equivalent plumbing fixture units according to the latest version of the Uniform Plumbing Code.~~

3. **Commercial Sewer Service Rate.** There is hereby levied and assessed upon all commercial users a commercial sewer service rate, which rate is set forth on Schedule A, which is attached hereto and incorporated herein by reference.
4. **Industrial Sewer Service Rate.** There is hereby levied and assessed upon all industrial users an industrial sewer service rate, which is equal to the commercial sewer service rate as set forth on Schedule A, which is attached hereto and incorporated herein by reference.
 - a. Additionally, the industrial user may be subject to an annual surcharge depending on the strength of the sewage, as may be determined by the District Manager from time to time. In the event that the average waste discharge characteristic and annual surcharge is disputed, the discharger shall submit a request for an analysis and flow measurement to the District and bear all expenses associated with measurement and sampling.
 - b. For each industrial user, the District may require the installation, at the expense of the industrial user, of District-approved recording and sampling devices or sewage meters on the user's premises for use by the District. Such devices or meters shall be available for inspection by District personnel at any reasonable time. The industrial user shall be responsible for the maintenance, repair and replacement of all sampling or recording devices, sewage meters, and related equipment. The industrial user shall be responsible for any damage or expense involved in the repair or

replacement for which the industrial user, its agents, officers or employees is or are responsible.

- c. At its sole option and as an alternative to the industrial user charge, the District may require an industrial user to pretreat the user's sewage flow so that the flow, after exclusion of domestic wastes or discharges from sanitary conveniences, is less than the equivalent weight in BOD and SS found in 50,000 gpd of sanitary waste.

D. Service Charge. When an annual service charge is based on water use, the annual sewer service charge shall be determined as stated above. However, when a water meter fails to register or a meter cannot be reasonably read, the quantity rate component of the annual sewer service charge shall be based on the average quantity of water supplied for comparable service during the preceding year. When there is no record of water supplied for comparable service, the total service charge shall be determined by the District Manager.

- E. 1. No sewage shall be collected from any premises or persons except through a service connection in compliance with the District's rules and regulations.
2. No sanitary sewer service or facility shall be furnished to any premises or persons free of charge.

F. Temporary Sewer Services:

1. **Temporary Service.** The District shall charge any person who seeks a temporary sewer service a basic fee for each service requested. Rates, charges, deposits and rules and regulations thereof may be established from time to time by the Board as set forth in Schedule A. Fees for temporary sewer service shall include a service establishment fee and per trip cost to inspect facilities as set forth in Schedule A.
[Amended by Ord. 00-01]

G. Pay First, Litigate Later. No appeal to the Board of Directors, nor legal or equitable process shall issue in any suit, action or proceeding before the District or in any court against the District or any officer, employee, or director of the District to appeal, prevent or enjoin the collection of any rate or charge, with or without interest, unless the same shall have been paid in full first. (Added by Ord 2010-02)

Section 6.11 Billing Procedures and Service Lateral Testing

- A. **Direct Bill.** Except as otherwise specified herein, the District shall directly bill each individual owner of each lot or premises connected to the District's collection system. The annual sewer charge shall be payable by each owner and each customer. Each owner shall be liable to the District for payment of the annual sewer charge regardless of whether the owner is also the customer and regardless of whether service is provided through an individual service lateral or multi-customer service lateral.
- B. **Multi-Unit Billing.** Where owners of premises in a multi-unit structure served through a multi-customer service lateral are billed individually and belong to a homeowners' or similar association, the association shall provide to the District current and up-dated lists of the owners of each premises. The association shall inform the District in timely fashion of any

change in ownership in its members.

C. Composite Billing. Notwithstanding Section A above, the District may elect to send a composite bill to groups of customers served by individual or multi-customer service laterals when each of the following conditions are met:

1. The owners to be billed as a group own lots or premises in a multi-unit living structure;
2. The owners are served through one or more individual or multi-customer service laterals;
3. The owners have formally organized in writing into a homeowners or similar association.
4. The homeowners or similar association, through properly executed covenants, conditions, articles of incorporation or by-laws, has the power to act as the sole agent for the owners concerning sewer service charges in a manner which binds individual owners; and
5. The association enters into a written agreement with the District which provides, among other matters, that:
 - a. The association shall be responsible for and guarantee payment of all such charges within the time required by the District's rules and regulations, regardless of whether any single owner has paid the owner's share of such charges to the association;
 - b. The District shall bill to and the association shall pay all delinquent penalty and interest charges on the composite bills;
 - c. The District's bill or other notices to the association shall constitute a bill or other notice to each individual owner or customer, who shall agree that no other notice or bill to individual owners or customers shall be necessary for, or a prerequisite to, the District's exercise of its powers to terminate service, or place liens on each owner's property or exercise other legal remedies necessary to preserve the collection of and collect delinquent bills and charges, and;
 - d. The bill shall consist of the sum of the total annual sewer charges for each owner or customer represented by the association, which shall be the sum of the service charge for each customer, lot, or premises plus the total quantity rate charge for all service through the individual or multi-customer service lateral. The District shall not be responsible for any disparity among such customers for the amounts of sewage discharged or for the size of premises served. Any adjustment for such disparity in use or in the quantity rate charge shall be the responsibility of the owners or customers served.

D. Written Agreement. All applications for service shall constitute a written agreement to pay for all service rendered pursuant to the application and to be bound by all applicable District rules and regulations. An application shall be signed by the person who shall be

responsible for the bills for sewer service provided through that service lateral, regardless of whether the service lateral is a single customer or multi-customer meter.

- E. **Lateral Testing.** At its discretion, the District may test a service lateral at any time. Reasons for testing may include but not be limited to suspicion of inflow or infiltration, blockage, or sale of property. The District shall test a service lateral upon the request of a customer, provided the customer first deposits an amount estimated by the Manager to conduct the test with the District. The difference in the deposit and actual total cost of conducting such a test will be refunded or billed to the customer.

Section 6.12 Collection of Sewer Use, Service Charges and Rates

All sewer use, service charges and rates may be billed on the same bill and collected together with rates and charges for any other District services. If all or any part of such bill is not paid for any service, the District may discontinue any or all of the services for which the bill is rendered.

- A. **Time of Payment.** All annual sewer service charges are payable in advance on an annual basis. Payment plans may be prearranged and are payable at the office of the District.
- B. **Issuance of Bills.** All bills for sewer service will be rendered by the District as provided in this Chapter. Bills not paid sixty (60) days from billing date, except pursuant to payment plan, are delinquent.
- C. **Penalty and Administrative Charge.** All delinquent bills will be subject to a 1% per month interest charge plus a \$10.00 service charge for each additional billing that is prepared by District. Any check which is returned to District on the basis of insufficient funds or "refer to maker" are subject to an additional \$25.00 service charge per check.
- D. **Notice of Delinquency, Administrative Charge, and Interest.** On each bill for sewer service, notice will be given of the date upon which the billing shall become delinquent and of applicable administrative and interest charges as provided in this Chapter.
- E. **Flat Rate Billing.** Bills for flat rate sewer service will be rendered and are payable yearly in advance. Less than annual bills for flat rate service will be pro-rated to the end of the billing year in accordance with the applicable District schedule. Should the pro-rated period be less than one month, no pro-ration will be made and no bill shall be less than the monthly fixed charge. Flat rate service may be billed, at the option of the District, at intervals other than yearly.
- F. **Discontinuance of Service.** A consumer's sewer service may be involuntarily discontinued for non-payment of a bill for service rendered at any current or previous location by District, provided said bill was presented to the consumer's last known address and has not been paid within sixty (60) days after the billing date. Discontinuation of service shall be in accordance with Division IX.
- G. **Joint and Several Liability.** Two or more parties who join in one application for service or who jointly own property served by the District shall be jointly and severally liable for payment of bills and shall be billed by means of single periodic bills.
- H. **Payment Plan.** If consumer is not in default to any other sum due District at the time of the

rendering of the annual flat rate billing pursuant to the above, and provided further that applicant submits a written request to District within thirty (30) days of the rendering of the bill for a payment plan, District may allow a payment plan for the base flat billing on the following terms:

Payment plan agreement periods will be determined by the District for payment of full service fees due within the fiscal year of billing. One percent (1%) interest per month on the unpaid balance and \$10.00 service fee per billing shall be included with the payment plan. Requesting a payment plan constitutes an agreement by the customer to make all payments on or before the set due date. Additional service fees shall be charged for each reminder notice or rebilling. Failure to make payments as scheduled constitutes a delinquency of the account whereby all remaining service fees, penalties and interest become immediately due and payable. Sewer service shall be discontinued for any account over sixty (60) days delinquent.

I. ~~Payment Discounts.~~ ~~Yearly sewer service charges shown on Schedule A will be billed annually in advance on July 1 of each year. The following is the District policy concerning discounts:~~

~~1. Prepayment Discount – if the annual charge is paid in full and received in District office on or before July 31 of the current annual billing period, a discount as may be set by the Board from time to time thereof shall be allowed.~~

~~2. Current Payment, No Discount – if the annual charge is paid in full after July 31 and received in District office on or before August 31 of the current annual billing period, no discount shall be allowed.~~

J. ~~Reduction in Unit Count.~~ District recognizes that a consumer may voluntarily elect to reduce the unit count on a parcel of real property and District will allow such reduction for the next fiscal year provided consumer:

1. Submits to District before April 30 on a form approved by District, a request for reduction, to take effect July 1 of the same year; and,
2. Allows District to inspect the building or buildings which are subject to the reduction within thirty (30) days of the application.

If the unit reduction request is granted there will be no reimbursement of connection charges previously paid.

Section 6.13 Deposit

A. Prior to receiving sewer service, an applicant for sewer service may be required to deposit with the District a sum equal to twenty-five percent (25%) of the annual rate for sewer service.

B. A deposit may be required for each lot or premises when any of the following conditions occur:

1. Whenever an owner of property receiving sewer service from the District transfers the property to a new owner, the new property owner shall pay a deposit to the

District as identified in section A above.

2. Whenever there is a change in the owner receiving sewer service, the new owner shall pay a deposit to the District as identified in section A above.
 3. Any District customer or property owner whose sewer service is disconnected due to non-payment of District charges shall pay a deposit, as specified in section A above, as a pre-requisite for resumption of sewer service.
- C.** Notwithstanding sections A, B, B.1, or B.2, an existing customer or property owner within the District who has not incurred any penalties or late charges on any sewer account with the District for nine (9) months of the immediately preceding twelve (12) months, shall not be required to deposit with the District an amount as identified in section A above.
- D.** The District may use the deposit to pay any District bill, and penalties and interest thereon, which are otherwise unpaid by the customer or property owner. The District may also use the deposit for its costs of collecting the unpaid sewer service bill and penalties. If the District uses part or all of a customer's or property owner's deposit, that customer or property owner shall pay the District a sum adequate to maintain a deposit equal to 25% of the annual rate as a condition of continued sewer service.
- E.** The amount of deposit not used by the District shall be refunded to the customer or property owner when the customer or property owner voluntarily terminates sewer service with the District.
- F.** The amount of the deposit not used by the District may be credited to the account of the customer or property owner at such time as the District determines a deposit is no longer required, provided the District has held the deposit for a minimum of twelve (12) months.

**2017-2018 SEWER RATES
SCHEDULE A - REVISED**

Applicable Section No.	Description	Fee
6.01	Plan Checking Fee	= Actual Cost to District
	Deposit Amounts:	
	Single Family Unit	= \$ 50.00
	All Other Uses	= \$500.00
6.02	Sewer Construction Permit Fee	= Actual Cost to District
6.03	Connection Charges	= Connection Fee + Tapping Fees
	Connection Fees	
	1" Meter	= \$5,627
	1.5" Meter	= \$11,254
	2" Meter	= \$18,006
	3" Meter	= \$33,762
	4" Meter	= \$56,270
	6" Meter	= \$112,540
	Tapping Fee	= Actual Cost to District
6.05	Sewer Line Easement Processing Fee	= Actual Cost to District
6.06	Application Fee	= \$20.00
6.07	Special Study Preparation or Checking Fee	= Actual Cost to District
6.10C	Annual Service Charges for Sewer Service:	
	Flat Rate Charge: Residential	= \$616.45
	Flat Rate Charge: Condo/Apt./Duplex/ 2 nd Unit (Multi-Family Resident)	= \$485.00
	Residential Pool Base Flat Rate	= \$805.35
	Commercial/Industrial Rate	
	Base of 75,000 gallons	= \$1,091.25
	Overages	= \$14.55/ 1,000 gallons
6.10F	Temporary Sewage Disposal Fee	= \$2.50/ 1,000 gallons plus T-TSA charges
	Temporary Service Establishment Fee	= \$50.00
	Inspection Fee	= \$50.00 per trip
6.11E	Lateral Testing Fee	= Actual Cost to District
6.12I	Payment Discount	= [Deleted by Ord. 99-03]
9.12	Disconnection/Reconnection	= \$ 50.00 ea.

ORDINANCE 2017-03

**AN ORDINANCE OF THE SQUAW VALLEY PUBLIC SERVICE DISTRICT
ADOPTING REVISIONS TO DISTRICT ADMINISTRATIVE CODE CHAPTER 1,
(WATER CODE)**

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SQUAW VALLEY PUBLIC
SERVICE DISTRICT AS FOLLOWS:**

1. The Board of Directors of the Squaw Valley Public Service District does hereby adopt revisions to the District's Administrative Code, Chapter 1, Water Code as set out on Exhibit A, attached and incorporated herein, and said revisions shall become effective immediately upon adoption.
2. This ordinance shall be posted in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District.
3. If any provision(s) of this ordinance or the application thereof to any person or circumstance is held invalid, no other provision of this ordinance shall be affected thereby.
4. To the extent that the terms and provisions of this ordinance may be inconsistent or in conflict with the terms and conditions of any prior District ordinances, resolutions, rules, regulations or policies governing the same subject, the terms of this ordinance shall prevail with respect to the subject matter thereof and such inconsistent and conflicting provisions of prior ordinances, resolutions, rules, regulations and policies are hereby repealed.
5. Nothing herein contained shall be construed to limit the authority of the Board of Directors to amend, supplement, or change this ordinance or any regulations applicable thereto from time to time.

PASSED AND ADOPTED this 27th day of June, 2017 at a regular meeting of the Board of Directors of the Squaw Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board Chair

ATTEST:

Kathryn Obayashi-Bartsch, Secretary to the Board

ORDINANCE 2017-04

**AN ORDINANCE OF THE SQUAW VALLEY PUBLIC SERVICE DISTRICT
ADOPTING REVISIONS TO DISTRICT ADMINISTRATIVE CODE CHAPTER 2,
(SEWER CODE)**

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SQUAW VALLEY PUBLIC
SERVICE DISTRICT AS FOLLOWS:**

1. The Board of Directors of the Squaw Valley Public Service District does hereby adopt revisions to the District's Administrative Code, Chapter 2, Sewer Code as set out on Exhibit A, attached and incorporated herein, and said revisions shall become effective immediately upon adoption.
2. This ordinance shall be posted in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District.
3. If any provision(s) of this ordinance or the application thereof to any person or circumstance is held invalid, no other provision of this ordinance shall be affected thereby.
4. To the extent that the terms and provisions of this ordinance may be inconsistent or in conflict with the terms and conditions of any prior District ordinances, resolutions, rules, regulations or policies governing the same subject, the terms of this ordinance shall prevail with respect to the subject matter thereof and such inconsistent and conflicting provisions of prior ordinances, resolutions, rules, regulations and policies are hereby repealed.
5. Nothing herein contained shall be construed to limit the authority of the Board of Directors to amend, supplement, or change this ordinance or any regulations applicable thereto from time to time.

PASSED AND ADOPTED this 27th day of June, 2017 at a regular meeting of the Board of Directors of the Squaw Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board Chair

ATTEST:

Kathryn Obayashi-Bartsch, Secretary to the Board