



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4  
7 Pages

## FIRE DEPARTMENT – ORDINANCE 2023-02 ADOPTING A FIRE AND LIFE SAFETY COST RECOVERY SCHEDULE

**DATE:** May 30, 2023

**TO:** District Board Members

**FROM:** Allen Riley, Fire Chief

**SUBJECT:** Introduction to Ordinance 2023-02 adopting a Fire and Life Safety Cost Recovery Schedule for the Fire Department

**BACKGROUND:** The Fire Prevention Code serves as a supplement to the California Building Code, California Fire Code, and National Fire Protection Association (“NFPA”) Standards in situations where local government finds a need to require a different construction standard to address unique local conditions. The 2022 Fire Code was adopted by the OVPSD Board by Ordinance 2022-03, ratified by the Placer County Board of Supervisors, and is in effect.

Section 107.2 “Schedule of Fees” states *“Fees for permits, administrative services, cost recovery and capital improvement impacts shall be in accordance with the fee schedule established by the District.”*

Section 107.7 “Cost Recovery Fees” states *“A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. (Health and Safety Code 13916). The fee shall not exceed the actual cost of responding to the scene and emergency operations at the incident.”*

Additionally, Section 13916 of the Health and Safety Code permits a district to charge a fee to cover the cost of any service of which the district provides or the cost of enforcing any regulation for which the fee is charged, provided that no fee exceeds the cost reasonably borne by the district in providing the service.

In 2020 the Board adopted Ordinance 2020-01 adopting a Fire and Life Safety Cost Recovery schedule for the Fire Department. Ordinance 2023-02 will update the costs in this schedule.

**DISCUSSION:** The District has made a determination that the costs of providing Fire Prevention Services, as set forth on Exhibit A represent the costs reasonably borne by the District in providing the identified fire protection services or enforcing the regulation for which the fee is charged. Supporting data has been attached to this Board Report.

A Proposition 218 notice is not required for the Fire and Life Safety Cost Recovery Schedule to become effective. Proposition 218 affects property related fees that are imposed as an “incident of property ownership.”

Adoption of the Ordinance and changes to the Administrative Code will not be requested of the Board until public hearing and comment.

**ALTERNATIVES:** No action is proposed at the May 30, 2023 Board Meeting. Action will be requested after a Public Hearing at the June 27, 2023 meeting.

**FISCAL/RESOURCE IMPACTS:** The adoption of a Fire and Life Safety Cost Recovery Schedule will increase revenue to the Fire Department in an amount that is equal to the direct costs to perform the services. Example services include reviewing plans, performing inspections, and issuing permits. The fiscal year 2024 budget is for \$10,000 in cost recovery revenue. The additional revenues generated by the Fire Department will be used to offset operating costs.

**RECOMMENDATION:** No action is proposed at the May 30, 2023 Board Meeting. Action will be requested after a Public Hearing at the June 27, 2023 meeting.

**ATTACHMENTS:** Fire Life & Safety Cost Recovery Schedule (1 page)  
Supporting Cost Data (1 page)  
Draft Ordinance 2023-02 “Adopting a Fire and Life Safety Cost Recovery Schedule.” (2 pages)  
District Boundary Map (1 page)

**DATE PREPARED:** May 17, 2023



## FIRE & LIFE SAFETY COST RECOVERY SCHEDULE

Date:  
Project Address:  
APN:

Contact:  
Telephone:  
Email:

ALL CHARGES ARE BILLED A MINIMUM OF ONE HOUR. AFTER ONE HOUR, FEES ARE BILLED IN ½ HOUR INCREMENTS, UNLESS OTHERWISE NOTED. ALL PLANS/INPECTIONS ARE SUBJECT TO EXTERNAL PLAN REVIEW (EPR).

### BUILDING & CONSTRUCTION

		Fee	Qty.	Total	Paid
<b>EPP</b>	Engineering (site) Plan Check & Inspection	\$173.68			
<b>TIP</b>	Tenant Improvement Plan Check & Inspection	\$173.68			
<b>TBU</b>	Temporary Building Use & Inspection	\$173.68			
<b>EPR</b>	External Plan Review, Consultation, Etc. 3rd Party review cost + 10% Admin Fee				
<b>SDR</b>	Subdivision or other Site Design Approval Plan Review - less than 9 parcels	\$173.68			
<b>SDP</b>	Subdivision or other Site Design Approval Plan Review - greater than 9 parcels	\$347.36			
<b>ARI</b>	Additional Re-Inspection (Final, Sprinklers, LPG, etc.)	\$173.68			
<b>BUI</b>	Business Inspections: (2 inspections included) 3 or more inspections subject to hourly rate/additional fines. (Per SVPSD Fire Code 110.4 fines of up to \$1000/day may apply for non-compliance)	\$173.68			

### SPRINKLER & FIRE ALARM SYSTEM

<b>SPR</b>	Sprinkler Plan Check (includes 2 inspections) less than 50 heads	\$521.04			
<b>SPA</b>	Sprinkler Inspection (additional after initial 2 inspections above)	\$173.68			
<b>FAL</b>	Fire Alarm System Plan Check (includes 2 inspections)	\$521.04			
<b>FAA</b>	Fire Alarm Inspection (additional after 2 inspections)	\$173.68			
<b>UGS</b>	Underground Fire Systems	\$173.68			
<b>EPR</b>	External Plan Review, Consult, Inspections, Etc. 3rd party costs plus 10% admin				
<b>HDP</b>	Hood & Duct System Plan Check & Inspection (per system)	\$347.36			

### EVENTS

<b>TNT</b>	Tents, Canopies, Temporary Structure Plan Check & Inspection includes 1 and each additional ___ x \$13	\$173.68			
<b>FWK</b>	Fireworks (Pyrotechnics) Review/Event Inspection	\$347.36			
<b>ENS</b>	Fire Engine Standby - CA OES Engine Rate (3 hour minimum)	\$1,389.87			
<b>EMS</b>	EMS Plan Review	\$347.36			
<b>SPE</b>	Special Events – (2 hour minimum)	\$347.36			

### LPG & TANK INSTALLATION

<b>LPG</b>	Residential Propane Tank Installation (Above/Underground)	\$173.68			
<b>UGT</b>	Underground Flammable/Combustible Liquid Tank/Cylinders	\$173.68			
<b>AGT</b>	Above-Ground Flammable/Combustible Liquid Tank/Cylinders	\$173.68			

### MISCELLANEOUS FEES

<b>DSI</b>	Defensible Space Inspection (After 2nd Inspection)	\$173.68			
<b>CDS</b>	Commercial Defensible Space Inspection (2 hours)	\$347.36			
<b>EXP</b>	Rush/Expedited Fee (150%)	\$260.52			
<b>REP</b>	Report Request (Direct Cost of Duplication)				
<b>INR</b>	Investigation Report (Direct Cost of Duplication)				
<b>HZM</b>	Hazardous Materials Inventory/Storage Review	\$173.68			
<b>CCF</b>	Carnivals, Concerts, Fairs – Basic Plan Review and Inspection Plus # of Booth(s) ___ x \$13	\$521.04			
<b>OSN</b>	Other Services Not Covered Above may be subject to hourly fees at Fire Marshall Discretion	Hourly			

Supporting Cost Data. ALL CHARGES ARE A BILLED A MINIMUM OF ONE HOUR. AFTER ONE HOUR, FEES ARE BILLED IN ½ HOUR INCREMENTS, UNLESS OTHERWISE NOTED.

<b>BUILDING &amp; CONSTRUCTION</b>		<b>Est. Hours</b>	<b>Hourly Rate</b>	<b>Hourly Fee</b>
<b>EPP</b>	Engineering (site) Plan Check & Inspection	1	\$ 173.68	\$173.68
<b>TIP</b>	Tenant Improvement Plan Check & Inspection	1	\$ 173.68	\$173.68
<b>TBU</b>	Temporary Building Use & Inspection	1	\$ 173.68	\$173.68
<b>EPR</b>	External Plan Review, Consultation, Etc. 3rd Party review cost + 10% Admin Fee	Varies		
<b>SDR</b>	Subdivision or other Site Design Approval Plan Review - less than 9 parcels	1	\$ 173.68	\$173.68
<b>SDP</b>	Subdivision or other Site Design Approval Plan Review - greater than 9 parcels (2 hour min.)	1	\$ 173.68	\$173.68
<b>ARI</b>	Additional Re-Inspection (Sprinklers, LPG, etc.)	1	\$ 173.68	\$173.68
<b>BUI</b>	Business Inspections: (2 inspections included) 3 or more inspections subject to hourly rate/additional fines. (Per SVPSD Fire Code 110.4 fines of up to \$1000/day may apply for non-compliance)	1	\$ 173.68	\$173.68
<b>SPRINKLER &amp; FIRE ALARM SYSTEM</b>				
<b>SPR</b>	Sprinkler Plan Check (includes 2 inspections) less than 50 heads	3	\$ 173.68	\$521.04
<b>SPA</b>	Sprinkler Inspection (additional after initial 2 inspections above)	1	\$ 173.68	\$173.68
<b>FAL</b>	Fire Alarm System Plan Check (includes 2 inspections)	3	\$ 173.68	\$521.04
<b>FAA</b>	Fire Alarm Inspection (additional after 2 inspections)	1	\$ 173.68	\$173.68
<b>UGS</b>	Underground Fire Systems	1	\$ 173.68	\$173.68
<b>EPR</b>	External Plan Review, Consult, Inspections, Etc. 3rd party costs plus 10% admin	Varies		
<b>HDP</b>	Hood & Duct System Plan Check & Inspection (per system)	2	\$ 173.68	\$347.36
<b>EVENTS</b>				
<b>TNT</b>	Tents, Canopies, Temporary Structure Plan Check & Inspection includes 1 and each additional ___ x \$13	1	\$ 173.68	\$173.68
<b>FWK</b>	Fireworks (Pyrotechnics) Review/Event Inspection	1	\$ 173.68	\$173.68
<b>ENS</b>	Fire Engine Standby - CA OES Engine Rate (3 Hour Minimum)*	3	\$ 463.29	\$1,389.87
<b>EMS</b>	EMS Plan Review	2	\$ 173.68	\$347.36
<b>SPE</b>	Special Events (2 hour minimum)	2	\$ 173.68	\$347.36
<b>LPG &amp; TANK INSTALLATION</b>				
<b>LPG</b>	Residential Propane Tank Installation (Above/Underground)	1	\$ 173.68	\$173.68
<b>UGT</b>	Underground Flammable/Combustible Liquid Tank/Cylinders	1	\$ 173.68	\$173.68
<b>AGT</b>	Above-Ground Flammable/Combustible Liquid Tank/Cylinders	1	\$ 173.68	\$173.68
<b>MISCELLANEOUS FEES</b>				
<b>STR</b>	Defensible Space Inspection (After 2nd Inspection)	1	\$ 173.68	\$173.68
<b>DSI</b>	Commercial Defensible Space Inspection (After 2nd Inspection)	1	\$ 173.68	\$173.68
<b>EXP</b>	Rush/Expedited Fee (150%)	1	\$ 260.52	\$260.52
<b>REP</b>	Report Request (Direct Cost of Duplication)	Varies		
<b>INR</b>	Investigation Report (Direct Cost of Duplication)	Varies		
<b>HZM</b>	Hazardous Materials Inventory/Storage Review	1	\$ 173.68	\$173.68
<b>CCF</b>	Carnivals, Concerts, Fairs – Basic Plan Review and Inspection Plus # of Booth(s) ___ x \$13	3	\$ 173.68	\$521.04
<b>OSN</b>	Other Services Not Covered Above may be subject to hourly fees at Fire Marshall Discretion	Varies		

<b>OLYMPIC VALLEY FIRE DEPARTMENT PERSONNEL WAGE COSTS - STR (Chief &amp; Office Supervisor)</b>	
Regular Wage - Chief	\$ 98.79
Workers Compensation - Chief	\$ 6.33
Unemployment Insurance - Chief	\$ 1.58
Benefits & Pension - Chief	\$ 27.88
OVPD Administrative Fee - Chief	\$ 14.46
<b>Total Hourly Wage Cost - Chief</b>	<b>\$ 149.04</b>
Regular Wage- Office Supervisor	\$ 40.45
Workers Compensation- Office Supervisor	\$ 0.27
Unemployment Insurance- Office Supervisor	\$ 0.65
Benefits & Pension- Office Supervisor	\$ 3.46
OVPD Administrative Fee- Office Supervisor	\$ 4.45
<b>Total Hourly Wage Cost - Office Supervisor (only 1/2 hour billed)</b>	<b>\$ 49.29</b>
<b>Total STR Rate Per Hour</b>	<b>\$ 173.68</b>

<b>FIRE ENGINE STANDBY - CA OES ENGINE RATE (3 HOUR MINIMUM)</b>	
Type 1 Engine	\$ 141.96
Captain Hourly Rate + Overtime	\$ 94.16
Engineer Hourly Rate + Overtime	\$ 83.85
Firefighters (2) Hourly Rate + Overtime	\$ 143.32
<b>Total Hourly Cost</b>	<b>\$ 463.29</b>

## ORDINANCE 2023-02

### AN ORDINANCE OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ADOPTING A FIRE AND LIFE SAFETY COST RECOVERY SCHEDULE

#### BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT AS FOLLOWS:

1. The Board of Directors adopts a Fire and Life Safety Cost Recovery schedule for services and costs of enforcement of regulations as set forth on Exhibit A attached hereto and incorporated herein by reference.
2. Section 107.2 "Schedule of Fees" of the 2022 Fire Code, adopted by Ordinance 2022-03, states "*Fees for permits, administrative services, cost recovery and capital improvement impacts shall be in accordance with the fee schedule established by the District.*" Section 107.7 "Cost Recovery Fees" of the 2022 Fire Code, states "*A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. (Health and Safety Code 13916). The fee shall not exceed the actual cost of responding to the scene and emergency operations at the incident.*"
3. The Olympic Valley Fire Department of Placer County is a division of the Olympic Valley Public Service District (hereafter "District") organized and existing pursuant to Health and Safety Code Sections 13800 et. seq. Section 13916 of the Health and Safety Code permits a district to charge a fee to cover the cost of any service of which the district provides or the cost of enforcing any regulation for which the fee is charged, provided that no fee exceeds the cost reasonably borne by the district in providing the service.
4. The Board of Directors finds that the fees and charges of providing Fire Prevention Services, as set forth on Exhibit A attached hereto and incorporated herein by reference, are fairly allocated to the person or entity to be charged for the services to be provided, and that the fees and charges do not exceed the reasonable costs to the District for providing such services.
5. The geographic limits for collection of the Fire and Life Safety Cost Recovery schedule are hereby established as all territory within the boundaries of the Olympic Valley Fire Department of Placer County, as shown on Exhibit B.
6. The Board of Directors shall consider adjusting the fees identified in Exhibit "A" annually to reflect the actual rate of the individual providing and/or overseeing the service. Approval by the Board of Directors shall be by Ordinance, adopted at a regularly scheduled meeting of the Board prior to enactment of the increase after proper notice and public comment. Nothing herein contained shall be construed to limit the authority of the Board of Directors to amend, supplement, or change this ordinance or any regulations applicable thereto from time to time.
7. To the extent that the terms and provisions of this ordinance may be inconsistent or in conflict with the terms and conditions of any prior District ordinances, resolutions, rules, regulations or policies governing the same subject, the terms of this ordinance shall prevail with respect to the subject matter thereof and such inconsistent and conflicting provisions of prior ordinances, resolutions, rules, regulations and policies are hereby repealed.

8. That if any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.
9. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any other cause or causes of action acquired or existing, under any act or Ordinance hereby repealed as cited in Section IV of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.
10. This Ordinance shall take effect July 1, 2023, until it is amended, suspended, and/or rescinded by the Board of Directors. The Board Secretary is directed to post and publish this Ordinance as required by law.

EXHIBIT A: Fire and Life Safety Cost Recovery Schedule  
EXHIBIT B: Boundary Map

Ordinance 2023-03 was introduced, and the reading was waived, at a regular meeting of the Board of Directors of the Olympic Valley Public Service District on May 30, 2023.

PASSED AND ADOPTED this 27<sup>th</sup> day of June 2023 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

# EXHIBIT B. OVFD BOUNDARY MAP

## OLYMPIC VALLEY FIRE DEPARTMENT SERVICE AREA

