



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2  
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## BIKE TRAIL SNOW REMOVAL – SERVICES CONTRACT

**DATE:** October 31, 2023

**TO:** District Board Members

**FROM:** Mike Geary, General Manager

**SUBJECT:** Bike Trail Snow Removal Program – Services Contract with Placer County

**BACKGROUND:** The District provides snow removal services on 2.3 miles of bike trail using its own forces. Snow removal is performed as needed between Nov. 15 and April 30 on trail sections shown on the attached map. Maintenance services also include trail inspection and maintenance, sanding for traction control, sweeping, installation & removal of snow poles and signage, litter pick-up, equipment maintenance, and springtime trail resurfacing (e.g., patch paving). The program complies with provisions of a Placer County Encroachment Permit issued by the County's Department of Facilities Services.

While this will be the 13th winter providing snow removal services on the County's bike trail, it is the 11th winter the District will provide the service with its own forces. Labor, equipment and materials costs to provide the service are expected to be around the \$48,300 contract limit annually, assuming typical snowfall. The actual cost will depend largely on the amount and timing of the snowfall as many expenses are not fixed costs.

**DISCUSSION:** Placer County staff has reviewed the contract with the District to provide snow removal services on the County's bike trails in Olympic Valley for the 2023-24 winter. The proposed contract is attached for the Board's review. The contract is administered at Placer County by the Department of Parks and Open Space with support from their Procurement Services Division.

The contract defines the scope of work, indicates that snow removal services will be provided during the period between November 15, 2023 and April 30, 2024, and specifies a not-to-exceed amount of \$48,300 to be paid in equal increments over the term snow removal services are provided.

**ALTERNATIVES:** 1. Authorize staff to execute the services contract between Placer County and the Olympic Valley Public Service District for the Bike Trail Snow Removal Program.

2. Do not authorize staff to execute the snow removal services contract.

**FISCAL/RESOURCE IMPACTS:** Funds provided by Placer County for the contract come from Transient Occupancy Taxes (TOT).

**RECOMMENDATION:** Authorize staff to execute the snow removal services contract between Placer County and the Olympic Valley Public Service District for the Bike Trail Snow Removal Program.

**ATTACHMENTS:** Olympic Valley Bike Trail Snow Removal Services Contract between Placer County and the Olympic Valley PSD for the 2023-2024 winter.

District staff will upload and provide the contract to the Board of Directors when it is received from Placer County Procurement Services Division.

**DATE PREPARED:** October 27, 2023.