

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #912
JULY 25, 2023**

Agenda with board packet and staff reports is available at the following link:

<https://www.ovpsd.org/board-agenda-july-2023-0>

A. Call to Order, Roll Call and Pledge of Allegiance. Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy-Hover-Smoot,* Bill Hudson, Fred Ilfeld and Katrina Smolen.

*Joined via noticed teleconference.

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Mike Geary, General Manager; Scott Halterman, Fire Engineer; Dave Hunt, District Engineer; and Danielle Mueller, Finance & Administration Manager.

Others Present: Jean Lange, Richard Koffler, and David Stepner.

Fire Engineer Halterman led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FoSC) – None.

B-2 Friends of Olympic Valley (FoOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – David Stepner provided a brief update on the status of the water main replacement and well house projects; he noted that the Company recently sent biannual bills.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – None.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary; stated that the property exchange agreement between T-TSA and the Truckee Tahoe Airport District which has been underway for several years was recently finalized; and lead a brief discussion about T-TSA's potential sale of real property to accommodate revitalization on East River and West River Streets in Truckee. As requested at the June 27th Board meeting, the Directors had reviewed relevant material, including the video from the June 26th T-TSA Meeting, in anticipation of the discussion. Mr. Geary noted that the topic is driven by the 2040 General Plan which proposes to revitalize West River St. and move existing industrial uses on West River St. to the area of T-TSA's land holdings. The Board voiced concern that the land is valuable open space and that industrial uses risk the enhancement and preservation of the area. It will be important to understand the benefit for member districts that lie outside of the Town of Truckee. The Board supported T-TSA's recent approval of a formal risk assessment to estimate the land buffer around the treatment plant required to ensure public safety. The Directors requested that President Cox continue to keep the PSD Board informed of the progress of the risk assessment

and related discussions and that at this time, further information from T-TSA and Town of Truckee is not needed.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Mueller provided a summary of the last meeting in which the committee heard presentations on 17 projects requesting annual sponsorship. She noted that at the upcoming meeting the group will vote on the percentage of funds to dedicate to sponsorship, annual projects, and reserve funds.

B-10 Firewise Community – Chief Chisholm thanked the Firewise Community for their assistance in the green waste disposal days and noted that the July 9th event was successful, removing approximately 150 cubic yards of green waste. David Stepner suggested that the Firewise Community and Fire Department provide joint education on the new Zone 0 defensible space requirements.

Item F-1 – F-3 taken out of order.

F-1 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report, noting that the fuel reduction project at the S-Turn on Olympic Valley Road was currently on-hold due to soil saturation. Drier soil conditions are required to complete the project this fall.

Public Comment – None

F-2 Olympic Valley Fuel Reduction Project, OV-4 – Feather River Forestry – Professional Services Agreement.

The Board reviewed the item, accepted public comment, approved the professional services agreement with Feather River Forestry, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report. Ms. Bradfield, Feather River Forestry, was present via teleconference to respond to questions about the project.

The Board discussed the importance of public outreach and requested communication be directed toward both the underlying landowners as well as the broader community. Staff discussed that, when implemented, the objective of the buffer is to create discontinuity of horizontal and vertical fuels to aid in fire suppression; *not* clear-cutting in the project area.

Public Comment – None

Director Hudson made a motion to approve a contract with Feather River Forestry and authorize the General Manager to execute all contractual documents. The motion was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-3 Award Contract – Olympic Valley Fuel Reduction Project, OV-1

The Board reviewed the item, accepted public comment, approved the bid proposal with Cross Check Services, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report. Ms. Bradfield, Feather River Forestry, was present via teleconference to respond to questions about the project.

Mr. Bradfield provided information on the project's objective, which is to create discontinuity of fuels and not to clear-cut the area. As a condition of the permit, all trees greater than 24-inches will remain. In general, the smaller diameter trees and shrubs will be chipped and broadcast, ensuring the chip depth is not greater than 6-inches. The state regulation is a 9-inch chip depth which allows the fire to stay on the surface and be suppressed more effectively than in the tree crowns.

The long-term maintenance of OV-1 will include an informal monitoring phase to assess brush regrowth and conifer regeneration. The wood chips will impede some regrowth. Prescribed fire and mastication may be good options for maintenance, which will hopefully not be required for approximately 10-years. The work to create a shaded fuel break will allow future controlled burns to be accomplished safely, which is not currently the condition.

While there was only one bid on the project, Mr. Archer confirmed that the District did go through the appropriate bidding process. Ms. Bradfield said the cost was competitive and what she had anticipated.

Mr. Bradfield clarified that while Cross Check Services scored low in two categories on the scoring rubric, she is confident in their ability to complete the job well. The scoring is based on the information provided in the bid document and not her historical experience with the Contractor.

The timber will be owned by the licensed timber operator (LTO) who will be required to pay the timber yield tax.

Chief Chisholm noted that he has been coordinating with the Painted Rock homeowner's association, through which the project area will be accessed. Ms. Bradfield clarified that the project would remove a low volume of timber product from the site. She expects about three loads of logs/day for the second half of the project's duration. The first half of the project will not have considerable traffic.

Public Comment –

Ms. Lange asked how much financial investment the property owners have contributed, Ms. Asher responded that the entire project is grant funded [by CAL FIRE's Fire Prevention Program as part of the California Climate Investments Program] with a match from the District in the form of labor resources.

Director Ilfeld made a motion to approve the bid proposal from Cross Check Services and authorize the General Manager to execute all contractual documents. The motion was seconded by Director Smolen. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

C. Public Comment/Presentation.

None.

C-1 Recognition of Service – 5 years – Scott Halterman

Chief Chisholm said Engineer Halterman is bright, motivated, and has been an excellent addition to the Department. He highlighted his work as a single resource Fireline Medic and his recent promotion to Engineer. Director Hudson asked Chief Chisholm to pass along the Board’s gratitude for his excellent service to the District.

D. Financial Consent Agenda Items.

Director Hudson and Cox convened with staff on July 24th, 2023, from approximately 1:00 – 2:20 p.m. to review items D-1 through D-13, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. There was a brief discussion about the CAL PERS Unfunded Accrued Liability (UAL) adjustment and the large swing in liability due to the performance of CalPERS investments in 2021 and 2022.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of June 27, 2023.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of June 27, 2023.

Ms. Asher said she plans to add Captain Walde to the list of attendees. Director Ilfeld requested that the words “have changed” be added to a sentence in Item F-8: *“Director Ilfeld pondered how the District’s population and number of single-family residential water customers HAVE CHANGED over the past 30 years, compared to the Mutual Water Company, to better understand some of the trends presented in the report.”*

Public Comment – None.

Director Hudson made a motion to approve the minutes of the Board of Director meeting of June 27, 2023, as amended, which was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Abstain

F. Old & New Business.

F-4 Notice of Completion – 2023 Well 2R Rehabilitation Project.

The Board reviewed the items, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the 2023 Well 2R Rehabilitation Project.

Mr. Hunt reviewed the staff report. The well was in excellent condition and while the rehabilitation will theoretically improve efficiency, the increase will not be significant given the well's excellent condition.

Public Comment – None.

Director Smolen made a motion to approve staff filing a Notice of Completion with Placer County for the 2023 Well 2R Rehabilitation Project. The motion was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

The Board took a break from 10:18 AM to 10:22 AM due to an interrupted teleconference connection.

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the report. The Board discussed the Full-Time Firefighter-Paramedic or Full-Time Lateral Firefighter-Paramedic positions which have not been filled. The Department is expanding recruitment efforts prior to changing the qualifications of the position or creating incentives. There has been some forced overtime and Chief Chisholm continues to balance challenges from being short-staffed, providing expected levels of service, and improving morale within the Department.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report highlighting that June precipitation reduced irrigation needs and water production compared with the prior year. Director Smolen suggested increased communication with Everline Resort and Spa to reduce irrigation during wet periods. Mr. Burks responded that staff does provide this education, however, since the Resort has self-supplied water, the District often is not involved. He recommended that the public voice their concern directly. Operations staff will be starting to install new water meters, allowing those with the new meters to access *Eye on Water* for real time water use monitoring. The Zone 3 Tank Recoating Project is progressing well. Hydrant flushing and valve turning is complete. The District's State Regulator changed, however, there have been no inspections completed since the change. Mr. Burks echoed some of Chief Chishom's concerns related to staff recruitment, particularly given housing and daycare challenges.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided information on the Zone 3 Tank Recoating Project which should be complete by early September. The temporary tanks purchased last year for the West Tank Recoating project and used for the Zone 3 Tank Project will be sold after the project is completed. The design of the SVMWC / OVPSD Intertie Project is progressing. The design of the administration building HVAC improvements has begun with bidding scheduled for the fall and implementation expected to commence in the spring or summer of 2024. Placer County is paving portions of Olympic Valley Road and Sandy Way.

G-4 Administration & Office Report

Ms. Asher reviewed the report.

G-5 General Manager Report

None.

G-6 Legal Report (verbal)

Mr. Archer discussed the importance of negotiating development fees on new construction projects and ensuring that rates can be modified in the future as related to a recent case study.

G-7 Directors' Comments (verbal)

The Directors commended the status of the Fuels Management projects and success of the Green Waste Days; they look forward to continuing to seek grant funding for these programs.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Hudson, to adjourn at 11:05 A.M. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

By, J. Asher