

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #888
OCTOBER 26, 2021

Agenda with board packet and staff reports is available at the following link:

<https://www.ovpsd.org/board-agenda-october-2021>

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:33 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld

Directors Absent: Director Victoria Mercer

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer.

Others Present: Jean Lange; David Stepner

Director Cox asked Captain Chisholm to lead the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – Mr. Stepner said the California Secretary of State denied the group's request to change their name to Friends of Olympic Valley.

B-3 Squaw Valley Design Review Committee (SVDRC) – None.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – Mr. Stepner said there may be an upcoming combined SVMAC and North Tahoe Regional Advisory Committee (NTRAC) meeting, and the agenda could include discussion on a proposed name change.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner said construction of the Sandy Way water main replacement project has ended for the season and is approximately 50% complete; pavement will be patched once the ground dries. Richard Koffler has been appointed to replace Bob Barnett on the SVMWC Board.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – The Mountain Housing Council *Regional Housing Implementation Plan* was provided as Exhibit B-7 and provides an excellent summary of the Council's work completed to date. Director Ilfeld said the MHC is working to understand short term rental policies in similar regions. Placer County has extended the moratorium on new short-term rental certificates. There was a discussion on short term rentals. The Board voiced concerns about the Pacaso company operating a commercial business in a residential zoning area and how the ownership structure will affect the community.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary.

- B-9** Capital Projects Advisory Committee (CAP) – Ms. Grindle said the CAP will meet Thursday October 28th in-person to review grant applications and approve invitations for CAP Committee interviews. The Squaw Valley Business Association applied for grant funding for the second phase of the entry way signage project; the District plans on providing a letter of support. Mr. Geary provided an overview of the structure of the Committee. The District is represented by one out-of-basin seat which is shared between the District, Northstar Community Services District (NCS D) and the Truckee Tahoe Airport District (TTAD). These three agencies agreed to rotate sending a representative and accordingly, NCS D has requested Eric Martin, NCS D District Engineer, to serve the upcoming term. Dan Wilkins has been representing the in-basin special districts, Tahoe City Public Utility District (TCPUD) and North Tahoe Public Utility District (NTPUD). NTPUD and TCPUD would like Dan Wilkins to continue representing the in-basin Districts. The November agenda will include an action item for the Board to approve these two representatives.
- B-10** Firewise Community – Mr. Stepner reported that due to the major rain event the recent Green Waste Day was less attended. Mike Fenton collected green waste throughout the neighborhood on Friday and Saturday. Approximately 30 cubic yards of waste was generated. Ms. Lange voiced strong support for a curbside green waste program. Mr. Geary provided an overview of the green waste alternatives.

C. Public Comment/Presentation.

David Stepner said the Mountaineer will resume service with increased hours in Olympic Valley and Alpine Meadows. There will also be a pilot program this winter on Friday and Saturday evenings for on-demand service from Olympic Valley to Tahoe City through TART Connect.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Mercer convened with staff on October 25, 2021, from approximately 3:00 – 3:35 p.m. to review items D-1 through D-11 and other finance-related items on the agenda. Ms. Grindle provided a summary of the meeting.

Public Comment – None.

Director Hover-Smoot made a motion to approve the financial consent agenda which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of September 28, 2021.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Directors meeting of September 28, 2021.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes for the Board of Directors meeting of September 28, 2021, which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

F. Old & New Business.

F-1 Bike Trail Snow Removal Contract.

The Board reviewed the item, accepted public comment, approved the Bike Trail Snow Removal contract, and authorized staff to execute the contract between Placer County and the Olympic Valley Public Service District.

Mr. Geary reviewed the staff report. The proposed contract has the same price and conditions as last year's contract; however, it includes a two-year term. The contract defines the scope of work, indicates snow removal services will be provided between November 15th and April 30th of 2021-2022 and 2022-2023, and provides a fixed fee amount of \$46,000 per year to be paid in equal increments over the service term. The actual cost will depend largely on the amount and timing of the snowfall as many expenses are not fixed costs. The trail maintenance is currently under contract with TCPUD who will close out summer maintenance, after which the District's Operations Department will prepare for winter. Mr. Burks said he is confident staff will be able to prepare the trail despite the early snowfall.

Public Comment – None.

Director Hudson made a motion to approve the Bike Trail Snow Removal contract and authorize staff to execute the contract between Placer County and the Olympic Valley Public Service District, which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

F-2 Annual Review of Bike Trail Snow Removal Financial Reserves Policy.

The Board reviewed the item, accepted public comment, and approved the District's Bike Trail Snow Removal Financial Reserves Policy as drafted by staff.

Ms. Grindle reviewed the staff report and provided a summary of the Policy. There are no proposed changes to the Policy except for updating the District's name from 'Squaw Valley Public Service District' to 'Olympic Valley Public Service District.'

Public Comment – None.

Director Hover-Smoot made a motion to approve the District's Bike Trail Snow Removal Financial Reserves Policy as drafted. The motion was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

F-3 Resolution 2021-25 “Adopting Revisions to the Personnel Policies and Procedures Manual.”

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-25 approving Revisions to the Personnel Policies and Procedures Manual.

Ms. Asher reviewed the staff report. There was a brief discussion about the proposed changes.

Public Comment – None

Director Ilfeld made a motion to adopt Resolution 2021-25 approving Revisions to the Personnel Policies and Procedures Manual. The motion was seconded by Director Hover-Smoot. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

F-4 Development Agreement – Rosser-Carville Residential Subdivision.

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-26 approving the Water and Sewer Service Agreement with the Rosser-Carville Residential Subdivision.

Mr. Hunt reviewed the staff report, and Mr. Hunt and Mr. Archer provided a summary of the negotiations to date.

Public Comment – None

Director Hover-Smoot made a motion to adopt Resolution 2021-26 approving the Water and Sewer Service Agreement with the Rosser-Carville Residential Subdivision. The motion was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

G. Management Status Reports.

G-1 Fire Department Report

Captain Chisholm reviewed the report and provided an update on Green Waste Days, the Green Waste Dumpster Rebate Program, the Fuels Management Program, and Defensible Space Inspections. Captain Chisholm provided an overview of strike team efforts over the summer. The crew provided 71 days of resources and personnel for Statewide wildfire efforts (including overlap for multiple crews on duty). Ms. Asher provided a summary of the community meeting to discuss the Community Wildfire Protection Plan (CWPP). Director Ilfeld discussed project priorities including the importance of maintenance on the ridges. There was a brief discussion about fuels management within the wilderness which would likely remain a point of vulnerability.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. Discussion included the impact of two recent Operations Trainee resignations and a resignation of the top operator position, the Department’s involvement in the Green Waste Days, and the precipitation event which resulted in high sewer flows and an aquifer level increase of approximately ten feet. There was a positive Bac-T coliform test at the Resort at Squaw Creek and the District has chlorinated Zone 2 and is in the process of flushing the system pursuant to direction from State Regulators. The District may begin chlorination twice/year rather than chlorination once/year.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the Hidden Lake Water and Sewer Line Replacement Project. Longo Incorporated has completed the sewer line replacement and is approximately 30% complete with the water line replacement. Work is complete for the season and the contractor has properly winterized the site.

G-4 Administration & Office Report

Ms. Asher reviewed the report and requested feedback from the Board on the safety of continuing to meet in person. There was a brief discussion about enacting AB 361 and the Board determined at this point there were not imminent threats to health and safety and to continue to meet in person. Captain Chisholm discussed staffing challenges due to inconsistent guidance related to COVID-19 from Occupational Health. The Directors requested staff determine the best way to host a Christmas event and to inform the Community.

G-5 General Manager Report

Mr. Geary reviewed the report. Discussion included the Hazardous Vegetation MOU, infiltration and inflow to the sewer system during heavy precipitation events and the importance of sewer lateral pressure testing, and current staffing protocols related to COVID.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

Director thanked staff for the Personnel Policies and Procedures Manual effort to date.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 11:35 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

By, J. Asher