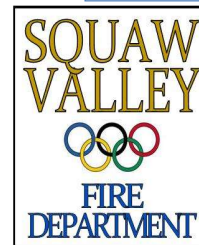




# SQUAW VALLEY PUBLIC SERVICE DISTRICT



## ADMINISTRATION & OFFICE REPORT

**DATE:** May 28, 2019  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Administration & Office Report –Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Mitel Phone System Update

The installation process of the new Mitel phone system is almost complete, the District is still waiting for AT&T to complete their portion of the work. Staff expects the project to be complete within the next month.

Backflow Testing Notices

Backflow testing notices were sent to 192 customers in mid-May. Many of the customers have multiple devices which must be tested. A second notice is scheduled for mailing in early June as needed.

Notice of Proposed Rates for Fiscal Years 2018-2022

Staff coordinated the mailing of 1,396 notices to all property owners of record of the proposed rates for water, sewer and garbage service. See a copy attached.

Summer Newsletter and Water Quality Report

The summer newsletter will be sent with annual invoices by July 1st. The annual water quality report will be available on-line and hard copies of the report will be available upon request by June 28th.

Supervisorial Training

Finance and Administration Manager, Danielle Grindle attended a training for financial policies and procedures hosted by the Rural Community Assistance Corporation this past month.

**ATTACHMENTS:** 2019-2021 Prop 218 Rate Notice.

**DATE PREPARED:** May 23, 2019

**SQUAW VALLEY PUBLIC SERVICE DISTRICT**  
***NOTICE TO PROPERTY OWNERS & CUSTOMERS OF PROPOSED DRAFT***  
***WATER/SEWER/GARBAGE RATES & CHARGES ADOPTED AS OF APRIL 2017***

In April of 2017 you were notified of proposed rate increases for the time period of 2017-2022. As we approach our annual review of rates, this notice is a reminder of those **PROPOSED** increases to water, sewer, and/or garbage rates and charges for each property owner of record and to those tenants of real property who are liable to pay the District's rates and charges for utility services. The rates published below have not changed since you were notified in April of 2017. The **PROPOSED** rate increases will become effective **July 1, 2019**, if adopted. Subsequent years would also implement the new rates on July 1<sup>st</sup>. Please call the District offices at **530-583-4692**, Monday through Friday, between the hours of 8 AM-12 PM and 1-5 PM with any questions regarding this notice.

**Why are rate adjustments necessary?**

The District completed a comprehensive water and sewer rate study to determine the necessary revenue adjustments, and subsequent water and sewer rates, to adequately fund each utility's infrastructure needs, programs, and operations and maintenance costs of the water and sewer utility. Based on this study, proposed rates have been developed to enable the District to:

- Recover projected costs of operations and maintenance and capital infrastructure improvements needed to maintain and repair the water and sewer systems;
- Maintain the operational and financial stability of the utilities; and
- Avoid operational deficits and depletion of reserves.

The proposed rates are calculated to recover the costs of providing water and sewer services and proportionately allocate those costs on a customer basis among the various customer classes served by the District.

The Board of Directors, after the close of the public hearing on June 25<sup>th</sup>, 2019, will establish rates for FY 2019/20, which rates and charges will not exceed the proposed increase set forth herein.

## Proposed Rates

The proposed maximum water and sewer rates for the District, and the effective dates for the implementation of the rates, are shown in the tables below.

### Water Rates

	FY 2020 July 1, 2019	FY 2021 July 1, 2020	FY 2022 July 1, 2021
<b>Fixed Charge – \$/Acct or LU/Year</b>			
<i>Residential (SFR)</i>	\$1,010.80	\$1,051.25	\$1,093.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$490.00	\$509.60	\$530.00
<b>Commercial / Commercial Irrigation</b>			
5/8"	\$830.20	\$863.42	\$897.96
3/4"	905.93	942.19	979.87
1"	1,010.80	1,051.25	1,093.30
1 1/2"	2,030.34	2,111.59	2,196.05
2"	3,239.22	3,368.85	3,503.60
3"	6,082.28	6,325.68	6,578.70
4"	10,145.87	10,551.88	10,973.96
6"	20,294.65	21,106.80	21,951.07
<b>Consumption Charge – \$/1,000 gal</b>			
<i>Residential (SFR)</i>			
0 – 120,000	\$4.91	\$5.11	\$5.31
120,000 - 220,000	9.99	10.40	10.81
220,000 – 280,000	15.63	16.26	16.90
280 +	34.60	36.01	37.42
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$8.51	\$8.85	\$9.20
<i>Commercial</i>	\$6.51	\$6.77	\$7.04
<i>Commercial Irrigation</i>	\$11.80	\$12.27	\$12.76

### Sewer Rates

	FY 2020	FY 2021	FY 2022
<b>Fixed Charge – \$/Acct or LU/Year</b>			
<i>Residential (SFR)</i>	\$679.60	\$713.60	\$749.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$534.70	\$561.45	\$589.50
<i>Commercial</i>	\$1,203.10	\$1,263.25	\$1,326.40
<i>Residential – Pool / Spa</i>	\$887.90	\$932.30	\$978.90
<b>Consumption Charge - \$/1,000 gal</b>			
<i>Commercial &gt;75,000 gallons</i>	\$16.05	\$16.85	\$17.70

### Garbage Rates

	FY 2020	FY 2021	FY 2022
<i>Residential only, rounded to whole dollar</i>	\$272	\$280	\$288